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C I R C U L A R

Sub : Introduction of 5-day week in the
Administrative Offices.

The question of introduction of 5-day week in the administrative offices has been under consideration of the Govt. of Mizoram for sometime now, in the context of improving efficiency in administration and the felt-needs of the people. The matter has also been discussed with the Federation of Mizoram Govt. Employees & Workers. Taking into consideration the guide lines contained in Govt. of India's O.M.NO. 13/4/85-JCA dated the 21st May 1985 and also the views of the Govt. employees, it has been decided to introduce 5-day week in the administrative offices of the Govt. of Mizoram with effect from 3rd June 1985. The offices would now work for 5-days a week from Monday to Friday, with all Saturdays as closed. The working hours per day will be 9 a.m to 4.30 p.m without any lunch break.

All the Secretaries and Heads of Departments are requested to bring these instructions to the notice of all the employees working under their control.

Haukhum Hauzel,
Secretary to the Govt. of Mizoram,
General Administration Department.