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NOTIFICATION

No. B. 16012/2/1984-EDN, the 14th March, 1986. The Lieutenant Governor (Administrator) of the Union Territory of Mizoram is pleased to make the following rules, namely :-

Short title and Commencement: 1. (1) These rules may be called Government College Boy's Hostel, Lunglei (Sanction of warden allowances to the Hostel/ Superintendent, Rules, 1985.

(2) They shall come into force at once.

Definitions : 2. In these rules, unless the context otherwise requires,

(a) "Boarder" means any persons admitted into the Government College Boy's Hostel to be a Boarder of that Hostel ;

(b) "College" means the Lunglei Government College.

(c) "Disciplinary Committee" means the Committee constituted for exercising control over the maintenance and general administration of the College Discipline ;

(d) "Government" means the Government of Mizoram.

(e) "Hostel" means the Lunglei Government College Boys Hostel ;

(f) "Hostel fees" means the fees to be paid in terms of cash by each person admitted into the Hostel on account of his admission into the Hostel. It shall consist of admission fee, Hostel seat rent, Medical aid fee, establishment fee and monthly Hostel mess fee ;

(g) "Misconduct and breach of discipline" shall mean and include -

- (i) disobedience to Hostel rules;
- (ii) Absence from Hostel without permission or leave;
- (iii) insubordination or showing disrespect to authorities;
- (iv) assaulting or abusing Hostel manuals;
- (v) playing on noise-producing instrument;
- (vi) neglect of studies or duties;
- (vii) wilful damage to hostel properties;
- (viii) quarrel or altercation with fellow boarders in the hostel premises;
- (ix) any other activities in poor taste;

(h) "Monitor" means any person appointed by the Superintendent to act and function as the monitor of the Hostel;

(i) "Principal" means the Principal of the Lunglei Government College. It shall include the Vice-Principal;

(j) "Superintendent" means the person appointed by the Government in consultation with the Principal to take up the general administration and control over the maintenance of Hostel discipline and orders connected therewith;

(k) "Visitor" means any person hailing from outside the Hostel to pay a visit to any individual Boarders or Boarders in the Hostel.

Application for admission

3. (1) Application for admission into the Hostel shall be admitted to the Superintendent of the Hostel in prescribed proforma which shall be available in the Office of the Superintendent of the Hostel.

(2) The College Hostel being the Boys Hostel only made students shall be admitted into the Hostel.

(3) The Superintendent of the Hostel, in consultation with the Principal of the College shall have full authority in the matters connected with the admission or rejection of the application.

4.5 (1) All the boarders of the Hostel shall be bound to pay the Hostel fees as follows:-

- (a) Admission fees-Rs. 10/-to be paid in every session ;
- (b) Seat rent-Rs 6/-per month.
- (c) Medical fee-Rs. 5/-for one session;
- (d) Establishment fee-Rs. 15/-per annum;

(e) Caution money--Rs. 100/-per annum;
(Refundable less fines and damage charge, if any),

(f) Mess fee--Rs. 250/-per month.

- (2) The Hostel fees already paid by the Boarder shall ordinarily be non-refundable;

Provided that the Boarder requires to leave the Hostel before the end of the academic session for which he is admitted due to ill-health of the Boarder himself or any member of his family sponsoring and financing the expenses of the studies of the Boarder, and on production of Medical Officer in charge of the District of the nearest Civil/Mission Hospital, refund of such paid fees shall be allowed. The amount of fees refundable in such cases shall be considered by the Superintendent of the Hostel in consultation with the Principal of the College on such even is happening.

Appointment, 5. allowance, tenure/ of the Superintendent of the Hostel.

- (1) There shall be a Superintendent of the Hostel to be appointed by the Government of Mizoram in consultation with the Principal of the College. Appointment of Superintendent shall ordinarily be made from amongst the teaching staff of the College.
- (2) The Superintendent of the Hostel shall be paid a monthly remuneration which may be known as an warden allowance, an amount as fixed by the Government from time to time from the date he assumes the charge as such function till he relinquishes the charge.
- (3) The Superintendent of the Hostel shall be appointed for a period of five years in the first instance. The same person can be reappointed for another term if the appointing authority deems it fit to appoint him for a further period.
- (4) The amount of warden allowance payable to the Superintendent shall be the amount as fixed by the Government from time to time.

Powers, Duties and functions of the Superintendent.

6. (1) The Superintendent shall have the powers :-
- to grant admission into the Hostel;
 - to reject applications for such admission into the Hostel ;
 - to levy fines on the defaulting Boarders (i.e. Boarders found violating the Hostel rules in and out of the Hostel Compound);

- (d) To expel, the Boarder who is or are habitual offender or offenders ;
- (e) to prohibit certain activities inside or in the vicinity of the etc. compound which may hamper the clean, proper and smooth administration of the Hostel ;
- (f) any other matters connected with the general administration over the Boarders of the Hostel ;

(2) The Superintendent shall

- (a) make available the prescribed proforma for application into the Hostel all the time during the relevant period.
- (b) receive application of applicants for admission;
- (c) maintain register for misconduct and breach of discipline among the Boarders and punishment inflicted to such delinquency Boarders;
- (d) maintain expenditures accounts connected with the general maintenance of the Hostel building and annual repairs etc;

(3) The Superintendent shall be responsible for-

- (a) general supervision of healthy programme, including fellowship meetings, corporate worship services, games and sports activities in the Hostel;
- (b) fixing time for study hours, roll call and visiting hours.

Appointment, 7. (1) There shall be a Hostel Monitor to be appointed by the duties powers etc. of Hostel Monjtor: Superintendent ordinarily from the senior Boarders for one academic year.

(2) The Hostel Monitor shall assist the Superintendent in running the Hostel administration and he will exercise powers as he may be delegated by the Superintendent for maintaining discipline and order in the Hostel.

(3) The Hostel Monitor shall need no payment of Hostel seat rent during the academic year he is functioning as a Hostel Manager.

Permission 8. (1) Any Boarder who wishes to leave the Hostel after six O'clock to leave the Hostel: in the evening shall seek the permission of the Superintendent beforehand and the Superintendent may, on receipt and scrutiny of such applications ordinarily allow him and

he will issue written permission to the applicant or applicants as the case may be and those permit holders shall return to the Hostel before ten o'clock in the same night.

- (2) Any Boarder who is found to have violated the provision of sub-rule (1) shall be liable to punishment.
- (3) The Boarders may be allowed to vacate their respective rooms during holidays and College vacations on receipt of prior permission from the superintendent to that effect.

Payment to
monthly
Hostel fees.

9. Boarders shall be bound to pay the monthly Hostel fees including the fees for which period they remain absent from the Hostel but the monthly Hostel fees mentioned in this rule shall not include the monthly Hostel Mess fee.

Visitors to
entertain
under certain
conditions.

10. (1) Outsider may be entertained in the common visitors room only during the visiting hours as may be specified by the Superintendent of the Hostel from time to time.
- (2) No outsider shall be allowed to stay in the Hostel. The guardian of the Boarder may, however, be allowed to stay in the Hostel for a limited period by obtaining prior permission from the Superintendent in case of illness of the Boarder.

Duties &
Responsibilities
of the
Boarders.

11. (1) The Boarder shall have to exercise self-discipline which may include courtesy of speech and conduct, politeness and punctuality, strict observance of Hostel rules and diligence in study of their own individual curriculum.
- (2) The Boarder must not indulge in unhealthy habit like smoking, pan eating and Tobacco chewing. Drinking and drugs abuses shall, under no circumstances be allowed in the Hostel premises and any Boarder found to have been violated this rule shall be liable to punishment.
- (3) All the Boarders shall be bound to assist the Superintendent and the Hostel Monitor in maintaining Hostel discipline and order especially against unhealthy habits and drugs abuses.

Disciplinary
Committee,
its powers.

12. (1) There shall be a disciplinary consisting of the Principal, the Vice-Principal, and the Superintendent. The superintendent shall convene meetings as and when he thinks necessary.
- (2) The decision of the Disciplinary Committee shall be final over the question of exercising disciplinary action (s) against any Boarders.

- (3) Expulsion from the Hostel shall lead to shall lead to expulsion from the College and Vice-Versa. In this case the disciplinary Committee shall sit together and examine the ground on which the Boarder in the Hostel shall be expelled from the Hostel before expulsion of such Boarder have been finalised.
- (4) No boarder shall be allowed to file a suit in the court of law against the disciplinary Committee while he is interested to stay in the Hostel. Violation of this rule shall lead to expulsion of the Boarder from the Hostel.

Mess Com- mittee 13. (1) There shall be a Mess Committee consisting of the following members namely :—

- (a) The Monitor
- (b) The Mess Secretary,
- (c) One Representative from First Year Pre-University students;
- (d) One Representative from Final Year Pre-University Students.
- (e) One Representative from First Year Degree Students;
- (f) One Representative from Final Year Degree Students;
- (g) The Superintendent as ex-official member.

- (2) The Mess Secretary and the Class Representatives shall be elected by the general Boarders in the meeting conducted for the purpose.
- (3) The Mess Committee shall appoint one person to serve and function as a Mess Manager normally for a period of one month. He can be re-appointed for the second time subject to approval of the general Boarders in the general meeting.
- (4) The Mess Committee shall fixed the messing charge each month and prepare a rough estimate of the expenditure for each month. The estimate must not exceed the total collection of the month and the Manager shall manage within the limit of the estimate. All the collection of the monthly messing charge shall be kept by the Superintendent and the Manager shall draw from him as and when required by him. Payment for groceries shall be made through bills as far as practicable and all such bills and vouchers shall be checked by the Manager and the Mess Secretary before payment is made. The Mess Secretary will receive mass collection and submit it to the Superintendent.
- (5) Every Boarder shall be liable to market duties on the date fixed by the Manager.

- (6) The Manager shall keep neat account with voucher of expenses he has collected from the market and submit it to the mess Secretary at the end of each month.
- (7) The Mess Committee shall elect two persons among themselves to act and function as auditors and one of them shall present vouchers of expenses received by the Mess Secretary from the Manager. Any Boarder found to have misused or misappropriated the mess money shall be liable to expulsion from the Hostel.
- (8) The Mess Committee shall fix meal times quarterly or half yearly as found suitable for by them subject to the approval of the Superintendent. Boarders shall observe meal time properly and no Boarder who does not turn up during meal time shall not be served in any way.
- (9) No meal shall be served in the rooms of any Boarder except in time of sickness of the Boarder.
- (10) Any boarder shall be bound to pay Hostel mess fees before the tenth day of each month. Late payers shall be bound to pay an additional fund of twenty five paise per deem as late payment charges.
- (11) Refund of mess fee shall be allowed at the rate of Rs.2/- (Rupees two) only per deem in case the Boarder has to leave the Hostel or remain absent from the Hostel for a period exceeding seven days at a stretch after he made payment of such mess fee.
- (12) Entertainment of guest in the Hostel mess shall ordinarily be disallowed. However, guardians of the Boarder who are permitted who stay in the Hostel for a certain period of per rule 10 (2) of this rule shall be reciprocally allowed to enjoy hostel mess during the period he requires to stay in the Hostel subject to payment of mess fees fixed for him by the Mess Committee.

- Miscellaneous provisions. (14)
- (1) Subject to other provisions of these rule, the Superintendent shall provide necessary items for games and sports, musical instruments and hymn books for use in the Hostel.
 - (2) There shall be no room service and therefore each Boarder shall have to look after and keep for the room tidy, clean and hygienic as far as practicable.
 - (3) All cases of illness contracted by any of the Boarders including any injury received by any Boarder shall be reported to the Superintendent of the Hostel for necessary attention and treatment as required.

- (4) If and when it is considered necessary to amend any provision of these rules, the Superintendent, after consultation with the Principal shall submit the proposal for the consideration of the Government.

Lallunghnema,
Secretary to the Govt. of Mizoram,
Education Department.