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NOTIFICATION

GOVERNMENT OF MIZORAM
SOCIAL WELFARE DEPARTMENT.

In exercise of the powers conferred by rule 20 of the Delegation of Financial Powers Rules, 1978 the Lt. Governor (Administrator) of the Union Territory of Mizoram with the previous consent of the Govt. of India, Ministry of Finance, is pleased to make the following rules, namely :-

1. SHORT TITLE AND COMMENCEMENT

- i) These rules may be called the Mizoram Grants-in-aids to Non-Official Voluntary Social Welfare Organisations and Deserving Physically and/or Socially Handicapped Individuals Rules, 1986.
- ii) They shall come into force with effect from the date of its publication in the Mizoram Gazette.

2. DEFINITIONS.

In these rules unless the context otherwise requires:-

- a) "aided organisation" means an organisation which have received grants from the Department of Social Welfare, Mizoram.
- b) "approved" means the approved by the Government.
- c) "Department" means the Social Welfare Department, Government of Mizoram.
- d) "Director" means Director of Social Welfare Department, Government of Mizoram.

- e) "Government" means Government of Mizoram.
- f) "non-recurring grants-in-aid" shall mean a grant given to an organisation/individual for such purposes as follows, namely -
- i) Construction/reconstruction/purchase of building for running Homes/Orphanages etc;
 - ii) Purchase of furniture, equipments, prosthetic aids, etc.
 - iii) Execution of a specific approved scheme pertaining to any and/or all activities connected with Social Welfare.
- g) "organisation" means approved non-official voluntary Social Welfare Association, Society or a body constituted and maintained by collective private enterprise with definite objective in respect of any or all of the different types of organisations mentioned herein and full-filling the following conditions, namely :-
- i) the organisation must be a body with a sound financial and organisational footing,
 - ii) it must have its own constitution or a memorandum of Association or a set of rules stating in positive terms the aims and objects;
 - iii) it must have a governing body or a management committee or any other executive body to look after the management of its affairs;
 - iv) it should be registered under the Societies Registration Act, 1860 (21 of 1860) as extended to Mizoram vide the Societies Registration (Extension to Mizoram) Act 1976 (Act No. 2 of 1977). If, however Voluntary Organisations without due registration are formed owing to practical difficulties, they may be considered for the purpose of grant under a Certificate from the Deputy Commissioner/Sub-Divisional Officer (Civil) of the concerned district/Sub-Division that they are bonafide organisations. In such cases, however, they must get themselves registered within one year of their receiving the first grant failing which they shall not be considered for fresh grants;
- h) "physically handicapped persons" for the purpose of these rules shall mean :-
- i) persons who are blind including those who have lost their visual acuity to an inordinately large extent making them incapable of normal living;
 - ii) deaf including those who have lost their sense of hearing to such an extent as to make them non-functional for normal living;

iii) orthopaedically handicapped persons for the purpose of these rules are those who have lost some of their limbs or have such physical defects and/or deformities to the extent of 40% which disabled them from normal living;

iv) mentally handicapped.

i) "recurring grants-in-aid" shall mean grants-in-aid given to organisation or individual to meet recurring expenditure considered reasonable by the Government for maintenance of various programmes and normally allowed from year to year. Renewal of recurring grant shall, however, be considered annually on the basis of fresh applications to the Director/District Social Welfare Officers based on the performance of the organisation.

j) "socially handicapped persons" for the purpose of these rules shall mean:-

i) infirm persons of age above 65 having no means of livelihood and no one including near relatives to support them.

ii) destitute/invalid persons without any ostensible means of livelihood and no one including relatives to support them.

iii) persons released from Jail after long conviction having no economic support to sustain themselves immediately after release;

iv) Orphans;

v) unclaimed children of unmarried mothers;

k) "institution" means an institution established and maintained for the reception, care, protection and welfare of physically and socially handicapped persons.

l) "destitute/invalid" means a person who-

i) is found begging, or

ii) is found without having any home or settled place of abode, or any ostensible means of subsistence or if found destitute, whether he is an orphan or not.

PURPOSE OF GRANT

The grants-in-aid under these rules are admissible for all of the following purposes, namely:-

- i) **WELFARE SERVICES FOR CHILDREN** : Homes for motherless and unmarried mother's babies/orphans, Day Care Centres including Creches Centres, Child guidance Clinics, Welfare Centre for children, Homes for retarded Children, etc.
 - ii) **WELFARE SERVICES FOR WOMEN**: Care, Protection, rehabilitation of destitute and rescued women, women's welfare organisations conducting Social Education, Recreational activities, Arts and Craft classes, vocational training for women, condensed course for training women, Maternity Centres in places where such service are not available, etc;
 - (iii) **WELFARE SERVICES FOR HANDICAPPED** : Care and rehabilitation of the physically and/or mentally handicapped to cover fully or partially expenditure for supply of Prosthetic and other aids and also make provision for award of suitable stipend/financial assistance to orthopaedically handicapped persons for prosecution of general studies/vocational training and or/for establishing himself/ herself in a suitable vocation and/or trade.
 - iv) **WELFARE SERVICES FOR THE AGED AND INFIRM PERSONS** :
 - a) Homes for the lonely aged persons;
 - b) Care Centres or Clubs for the aged persons;
 - c) aids to old aged and infirm individuals without near relatives to look after them etc;
 - v) Rehabilitation services for persons released from Correctional and non-correctional institutions ;
 - vi) Training of non-governmental Social Welfare personnel;
 - vii) Development and expansion of existing approved non-governmental organisations.
4. **CONDITIONS OF GRANTS** : The grants admissible under these rules shall be subject to the fulfillment of the following conditions, namely :—
- i) The grant shall be spent exclusively for the purpose for which it has been sanctioned;
 - ii) The activities and accounts of the organisation shall be subject to inspection by officers of the Central/State Govt. for which the organisation will provide all facilities by making available the relevant records, etc. as may be demanded;
 - iii) Organisation may have the option to appoint a Govt. nominees, if so desired, as a member of the managing Committee or governing body or any other executive body by whatever name it may be called, who may be associated with the formulation, execution and successful implementation of schemes approved for grants-in-aid.

- iv) All accounts relating to the specific grants made by the Government shall be subject to audit by Government/Departmental auditor or any approved auditor or any one sent for the purpose by the Accountant General, Assam, Mizoram etc.
- v) The organisation shall submit to the Director a detailed report of the work done with the grant together with two copies of utilisation Certificates and Statement of Accounts supported by attested copies of all vouchers. In case of recurring grants these should reach the Director by the end of July at the latest unless specifically allowed extension of time by Government on reasonable grounds;
- vi) The organisation shall have no authority to dispose of/or encumber wholly or partially any capital assets acquired out of grant-in-aid. In the event of an organisation being wound up, the ownership of such capital assets will vest in the Government. The organisation shall maintain separate register containing full record of all assets acquired out of Government grants;
- vii) The unspent balances of any grants, shall be surrendered the Govt. by the organisation before the close of the financial year unless extension of the time for utilisation of the same is approved by the Government, failing which the organisation may be debarred from receiving further grants and the unspent balance recovered with 6% interest.
- viii) The non-recurring expenditure shall be accounted for separately from the recurring expenditure.
- ix) No fresh recurring or non-recurring grants shall be given to any organisation/individual before receiving utilisation certificate duly supported by statement of accounts for grants given in the previous year.

5 MODE OF APPLYING:

Application should be sent to the Director through the following Officers/persons :—

- i) District Social Welfare Officers; or
- ii) Child Development Project Officers; or
- iii) Block Development Officers; and/or
- iv) Village Council President/Secretary.

Application for grant-in-aid to physically handicapped persons should be accompanied by a medical certificate i.e.—

- i) a medical certificate from a registered Eye Specialist in case of blind persons;

- ii) a medical certificate from ENT specialist in case of dumb and deaf.
- iii) medical certificate from a registered orthopaedic Surgeon in case of Orthopaedically handicapped persons;
- iv) in case of interior villages where the above mentioned specialists are not available for consultation, a medical certificate from a recognised medical Officer may also be accepted.

6. ELIGIBILITY :

An organisation to be eligible for grant for the first time shall usually be of three years standing. In deserving cases, however, this condition may be relaxed by the Government.

7. AMOUNT OF GRANT :

- (1) (i) The amount of Recurring grant to any organisation will be restricted to 75% of the expenditure on an approved scheme subject to the maximum of Rs. 5,000/- in a year.
 - (ii) The organisation must contribute the remaining 25% of the approved expenditure from its own resources.
 - (iii) Subject to satisfactory utilisation of grants whether sanctioned under the provision of these Rules or otherwise, any further grants as may be applied for and considered necessary, may be sanctioned on annual basis
 - (iv) Future grant to an Organisation which received grant before the commencement of these rules shall be regulated in the same manner as in rule 4.
- (2) Notwithstanding anything contained in clauses (i) to (iv) of the rule 4;

A. Recurring grant-in-aid to an Organisation implementing approved scheme of maintaining Homes for Motherless Babies, Orphans, infirms etc. shall be regulated to meet the total expenditure for the inmates on the basis of approved maintenance allowance for the inmates plus a total contingent expenditure upto the extent of 33% to the total grant admissible on the basis of the approved scales of maintenance allowances shall be fixed as hereunder :-

- (i) Rs. 3.50 per day per child for children upto the age of 14 for stay in the Homes.
- (ii) Rs. 4.00 per day per child for these between the ages of 14 and 18 years for stay in the Home. The above maintenance allowance shall include food and clothing of inmates expenditure on times

like medicines, remunerations of helpers etc. shall be considered as approved items of contingent expenditure.

- B. Recurring grants-in-aid to approved institutions etc., for purposes of maintenance shall be restricted to 90% of the pay of tutorial staff approved and authorised by the Government in regards to their numbers, designation and monthly emoluments plus an additional amount for incurring contingent expenditure on account of normal running of the Institution, such as rent, payment of reasonable salary of part time and full-time Grade III and IV including ministerial staff, teaching aids etc. upto a ceiling of 50% of what is allowed for meeting salaries of the tutorial staff the exact quantum within the limitation being fixed by the Government after examining the actual needs.
- C. Financial assistance to physically and/or socially handicapped individuals shall not normally exceed Rs. 2,000/- to enable him/her to obtain such prosthetic aids and needed treatment as may be considered suitable for his/her particular handicap, including expenditure needed for such journey to be performed in connection with the procurement of such a prosthetic aid shall be paid.
- D. Financial assistance to Physically handicapped persons to enable him/her to establish for himself/herself a small enterprise suitable to his/her abilities shall not exceed Rs. 5,000/- which will include Rs. 1,000/- as a working capital and a maximum of Rs. 4,000/- for tools, small machines, staff etc. No grant under this sub-rule shall be given to a person who has received grant from any other Department of the Government of Mizoram or Government of India for the same purpose. Such assistance shall not normally be paid to one persons for more than once in his/her life time.
- E. Financial assistance to Old Aged Persons above 65 years having no near relatives to support them at the rate of Rs. 60/-pm per individual.
- F. Financial assistance to Destitute/Invalid persons without any ostensible means of livelihood and no near relatives to support them. The amount of sanction shall not normally exceed Rs. 1,000/-per head at a time subject to grant of such assistance once in life time of an individual.
- G. Financial assistance of Rs. 60/-pm per individual may be given to totally Blind Persons having no near relatives to support them.
- H. In respect of Non-recurring grant of an Organisation the same shall be regulated as under :-
1. (1) Building Construction/Re-construction/Purchase. Notwithstanding anything contained in sub-rule (2) and (3) of Rule 7 above, any recognised Voluntary Organisation may be given non-recurring grant upto a limit of 75% of the estimate framed strictly in accordance with the current Public Works Department schedule of rates and duly certified to be so by an Officer of the Public Works Department not below the rank of :-

- (a) Executive Engineer if the estimate is above Rs. 25,000/-
- (b) Sub-Divisional Officer, Public Works Department in case the estimate is of Rs. 25,000/- or below,
- (c) Overseer if it is below Rs. 5,000/-

Provided that the total grants-in-aid on this account shall not exceed Rs. 60,000/- payable in suitable instalments on the basis of progress of work and subject to availability of funds.

Grants-receiving Organisation/Institution shall produce satisfactory evidence to arrange for their matching share 25% of Financial Assistance and/or resources in terms of supervision, materials etc. for completing of the building Project.

The Organisation/Institution shall also give an undertaking on behalf of all the members of the Managing Committee/Governing body etc. individually and severally to ensure that the grant is not utilised for any purpose other than for which it is given and that the expenditure is incurred with due regard to economy.

(iii) EQUIPMENT :-

An Organisation/Institution may be given grants-in-aid in addition to recurring and non-recurring either independently or in addition, towards purchase and procurement of apparatus, equipments, furniture etc. for general use and social activities of the Organisation subject to the condition that such grant shall not exceed a total of Rs. 5,000/- in course of three consecutive years provided further that in case of an Organisation/Institution has establishment/branches located in different parts of Mizoram. Nothing contained in this Rule shall prevent giving grant up to the small limits for one or many of such units with the specific condition that they will be provided in these branches alone and not used centrally. The Organisation/Institution shall also give an undertaking that any capital assets acquired out of these non-recurring grants shall in case of its liquidation/winding up, vest in the Government.

8. GRANT SANCTIONING AUTHORITY :

All grants-in-aid under these rules shall be sanctioned by the Department in the name of Administrator after obtaining concurrence of the Finance Department subject to availability of fund, the grants-in-aid may be sanctioned by the Government on the recommendation of the Director.

9. POWER TO RELAX :

The rules may be relaxed or modified at any time by the Government.

10. These rules superceed the Grants-in-aid Rules to non-official Voluntary Social Welfare Organisation and deserving Physically and/or Socially Handicapped Individuals issued in 1977.

11. No organisation/individual can claim grant-in-aid from the Government as a matter of right under these rules.