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NOTIFICATION

No.B.13016/7/88-EDN, the 18th January, 1990. Whereas the Government deems expedient to have a set of rules for the Mizoram Aided High School and Middle Schools Management, the Governor of Mizoram is pleased to make the following rules namely :—

Short title
extent and
commence-
ment

1. (1) These rules may be called the Mizoram Aided High School and Middle School Management Rules, namely :—
 - (2) They shall extend to the whole of Mizoram.
 - (3) They shall come into force on such date as the Government, by notification in Official Gazette appoint.

Definitions

2. In these rules unless the context otherwise requires :
 - (a) "Board" means a Board of Education/Examination to which an Institution is affiliated for the purpose of any public examination conducted by the afficiating Board ;
 - (b) "Committee" means the Managing Committee of Institution duly constituted and approved by the Government.
 - (c) "Chairman" means the Chairman of the Managing Committee.
 - (d) "Department" means the Department of School Education and Human Resources;
 - (e) "Director" means the Director of School Education and "the Directorate" shall be construed accordingly;

- (f) "Grant" means recurring Grants-in-aid for general maintenance of the institution and includes all financial assistance given on this account to an institution in cash and/or in kind;
- (g) "Government" means the Government of Mizoram;
- (h) "Secretary" means the Member-Secretary of the Managing Committee.
- (i) "Treasurer" means any one member of the Managing Committee declared to hold the Office by a voted resolution of the Committee.

Management of Government Aided School.

- 3. Every Government Aided School shall be governed by a Managing Committee, the constitution of which has been approved by the Director save in cases, where the Government of Mizoram in Education Department allows as an exception under special circumstances.

Managing Committee of the Government Aided School.

- 4. Save in cases where the Government of Mizoram in the Education Department constitute a Committee under special circumstances, each Managing Committee shall consist of the following members, namely :—

- (a) Prominent leader of the locality— Chairman to be nominated by the Director on the recommendation of the District Education Officer in case of High School and Sub-Divisional Education Officer concerned in case of Middle School respectively.
- (b) President Village Council of the Member locality if not already nominated as Chairman.
- (c) The teacher representative to be Member elected from amongst themselves in rotation, each sitting allowed to serve not more than one term at a time.
- (d) A donor or his representative - Member

NOTE : No one shall be deemed to be a donor for his purpose unless he has made a contribution of not less than Rs. 2,500/- (Rupees two thousand five hundred) only in cash or in kind in respect of High Schools and Rs. 2,000/- (Rupees two thousand) only in cash or in kind in case of Middle School. In case such donors are not available a person belonging to the Village/Locality who takes keen interest in the development of School may be nominated by District Education Officer in case of High Schools and Sub-Divisional Education Officer in case of Middle Schools on the recommendation of the Head of Institution.

- (e) Block Development Officer/Administrative officer of the Village (in case he was not made Chairman). — Member
- (f) The guardians' representative elected by parents/guardians of the students attending the school, — Member
- (g) An official of the Education Department nominated by District Education Officer in case of High Schools or Sub-Divisional Education Officer in case of Middle Schools on the recommendation of the institution concerned, — Member
- (h) Headmaster of High School for a Managing Committee of High School and Headmaster of Middle School for a Managing Committee of Middle School. If anywhere found necessary, one or two more members (who take keen interest in the School) may be nominated by the Director of School Education from amongst the prominent leaders of the locality concerned. — Member Secretary

- Functions of the Treasurer 5. The Managing Committee shall select Treasurer from amongst the members. The Treasurer shall keep all the fund of the school in safe custody and ensure proper maintenance of all accounts of the School.
- Terms of Office 6. The term of Office of the Managing Committee shall expire after a period of two years from the date of its constitution.
- Dissolution and reconstitution of Managing Committee 7. On the recommendation of the District Education Officer for High School and the Sub-Divisional Education for Middle School, the Director may, if satisfied, after due notice and enquiry, order dissolution and reconstitution of the Managing Committee provided that this Rule shall not apply to a Managing Committee constituted by the Government under Rule 3.
- Quorum 8. For all the Committee meetings of the Managing Committee, one-third of the members shall form the quorum in case of a committee with eight members or more, and four members shall form a quorum, where a committee is constituted with less than eight members;
- Function of Managing Committee 9. (1) The Member-Secretary shall work on behalf of the Managing Committee and shall receive grants and allotment of funds from the Department and he shall deposit the funds to the Treasurer and maintain full accounts together with the supporting vouchers of any expenditure made there from with the approval of the Managing Committee

and furnish utilisation certificates alongwith the statement of accounts to the authority from whom the grants allotments are received promptly within the period stipulated by the authority.

- (2) It shall be the duty of the Member-Secretary to ensure that all utilisation certificates and statement of accounts furnish by him in respect of any grants/allotment are duly signed by him and the Chairman of the Managing Committee.
- (3) The Managing Committee shall be responsible for the maintaince of the school building, furniture, and equipments and to arrange for annual internal audit of all the school funds and verification of stock and furniture. These duties may be entrusted to two members of the Managing Committee, other than the office bearer and teacher members. If there is no such member in the Managing Committee, other than the Managing Committee competent to take up these duties, it may employ outsiders for the purpose on reasonable payment, if its fund permit.
- (4) The Managing Committee shall consider and initiate projects for the all round improvement of the School. It shall also deal with questions of grant of leave to the teachers and other staff and matters of discipline, subject to prescribed rules. the grant of leave other than casual leave and arrangements made to till the vacancy should be reported to the District Education Officer/Circle Education Officer for due approval.
- (5) The Member-Secretary of the Managing Committee shall submit annual report to District Education Officer with a copy to the Director of School Education on the general condition and progress of the School and also monthly report of the staff position with their particulars in the prescribed proforma of the Mizoram Aided School Employees Rules.
- (6) A Building Committee shall be constituted from among the Managing Committee members consisting of at least four members, who will, in consultation with the Managing Committee, take up all matters relating to School building construction and see the buildings under construction are properly completed.
- (7) The Government shall have power to re-adjust membership of the Committee or Institution to bring the same in conformity with the requirement of the affiliating board in consultation with the authorities concerned.

PREAMBLE :

No.A.33026/2/89-EDN, the 18th January, 1990. Whereas the Government of Mizoram deems it expedient to generate local competence by encouraging talented students to continue their studies unhampered due to financial constraints :

AND WHEREAS for this purpose the Government deems it necessary to institute suitable number of Merit Scholarship for such talented students at the Middle and High School stage of their academic career;

NOW THEREFORE, the Governor of Mizoram is pleased to frame the following rules for regulation of Pre-Matric Merit Scholarships for students of the State of Mizoram, namely :—

2. SHORT TITLE AND COMMENCEMENT :

(1) These rules may be called "THE MIZORAM PRE-MATRIC MERIT SCHOLARSHIP RULES, 1990".

(2) They shall come into force at once.

3. DEFINITIONS :

In this Rules, unless the context otherwise requires —

- (a) "Department" means the Department of Education & Human Resources;
- (b) "Director" means the Director of School Education, Mizoram and the Directorate shall accrue accordingly;
- (c) "Examination" means the examination held by the Mizoram Board of School Education at the close of Primary and Middle School States of Education;
- (d) "Institution" means any educational institution in Mizoram recognised by the Government.

4. CATEGORIES OF SCHOLARSHIPS :

(1) For the purpose of these Rules there shall be the following two categories of scholarships ;

- (a) Primary School Leaving Merit Scholarships.
- (b) Middle School Leaving Merit Scholarships.

(2) These Merit Scholarships shall be awarded to bonafide students of Mizoram on the result of Examination held at the close of the Primary and Middle School stages provided that for determining such merit, examinees from various Districts and District Councils of Mizoram shall be considered separately.

5. NUMBER, VALUE AND DURATION OF THESE SCHOLARSHIPS :

() The numbers of these Scholarships shall be as indicated in the statement below which also indicates Districts and District Council-wise distribution of these Scholarships.

Sl. No.	Name of Scholarships	Aizawl Dist.	Lunglei Dist.	District Council in Chhim-tuipui District of			Total
				Lai	Mara	Champhai	
1	2	3	4	5	6	7	8
1.	Primary School Leaving Merit Scholarship	100	30	10	10	10	160
2.	Middle School Leaving Merit Scholarship	44	18	6	6	6	80

(2) The value of each scholarship shall be Rs 100.00 for Primary School Leaving Merit Scholarship per head per menses and Rs, 150.00 for the Middle School Leaving Merit Scholarship per head per menses.

(3) This Scholarships shall be tenable for twelve months each year for three consecutive years in classes V, VI, VII for clause (a) of sub-rule (1) of rule 4 and for three consecutive year in classes VIII, IX and X for clause (b) of sub-rule (1) of rule 4 subject to satisfactory progress and attendance of the scholarship holders in any recognised institution in Mizoram.

6. ELIGIBILITY AND CONDITION :

(a) Only the Children/Wards of bonafide permanent residents of Mizoram taking regular education in any Institution in Mizoram shall be eligible for these scholarships, subject to the condition that students who fail to take the examination for any reason whatsoever at one chance shall not be considered for these scholarships.

(b) No student who is found guilty of misconduct and/or breach of discipline shall be eligible for these scholarships.

7. AWARDING AUTHORITIES :

On the result of the examination, the Director shall announce the names of the winners of these merit scholarships for the various Districts and the District Councils of Mizoram and the District Education Officers and the Sub-Divisional Education Officers concerned shall make payments of the scholarship regularly to the holders from the allotment of Funds intimated to them from the accepted year to year budget provisions.

8. SUPPLEMENTARY CLAUSE :

The Government may, if it considers necessary delegate that power under Rule 7 to the extent deemed appropriate to any other categories of its subordinate authorities.

9. The Government of Mizoram reserves the right of adding to or altering these rules as situation demands.

10. REPEAL AND SAVING :

(1) The Merit Scholarships Rules for Primary and Middle Schools Leaving Examination in Mizoram, 1976 are hereby repealed.

(2) Notwithstanding such repeal, any action taken under the rules so repealed shall be taken into account as action taken under these rules.

No.B. 13019/2/87-EDN, the 18th January, 1990. The Governor of the Mizoram is pleased to make the following Rules, namely :—

1. SHORT TITLE AND COMMENCEMENT :

- (i) The rules shall be called the Mizoram Grant in-aid to Non-Official Voluntary Organisations Rules, 1990
- (ii) They shall come into force with effect from the date of its publication in the Mizoram Gazette.

2. DEFINITIONS :

In these Rules, unless the context otherwise requires —

- a) "aided organisation" means an organisation which have received grants from the Department of Education, Mizoram.
- b) "approved" means approved by the Government ;
- c) "department" means the Department of Education;
- (d) "director" means the Director of School Education; or the Director of Art & Culture;
- e) "government" means the Government of Mizoram;
- f) Non-recurring grants-in-aid means a grant given to an organisation for the following purposes —
 - i) constructions, reconstruction and/or purchase of building for carrying out the activities of the organisation;
 - ii) purchase of furniture, equipment, etc. .

- iii) purchase, publication of books, magazines, etc;
- iv) executive of specific approved schemes pertaining to any and or all activities connected with educations;
- g) "organisation" means a non-official voluntary social organisation, society or body constituted and maintained by collective private enterprise with definite objective in respect of any or all of the different type of organisations mentioned herein fulfilling the following conditions, viz -
 - i) the organisation must be a body with a sound financial and organisational footing,
 - ii) it must have its own constitution or a memorandum of association or a set of rules stating in positive terms the aims and objects;
 - iii) it must have a governing body or a management committee or any other executive body to look after the management of its affairs;
 - iv) it should be registered under the Registration of Societies Act, 1860 (Act 21 of 1860) as extended to Mizoram vide Societies Registration (Extension to Mizoram) Act 1976 (Act 2 of 1977). If, however, a voluntary organisation is formed without due registration owing to practical difficulties, it may be considered for grant under a certificate from the Deputy Commissioner/Sub-Divisional Officer of the district/sub-Division concerned that it is a bonifide organisation. In such case, however it must get itself registered within one year of its receiving the first grant, failing which it shall not be considered for subsequent grants;
- h) "recurring grants-in-aid" means grants-in-aid given to an organisation to meet recurring expenditure considered reasonable by the Government, for running of various programmes and normally allowed from year to year. Renewal of recurring grants shall, however, be considered annually on the basis of fresh application to the Director based on the performance of the organisation.

PURPOSE OF GRANTS :

Grants-in-aid under these Rules are admissible for any or all of the following purposes, namely :-

- (i) development, promotion and expansion of Educational, vocational and recreational activities for the benefit of children, women, youths, students etc;
- (ii) development, promotion and expansion of the activities of existing approved-organisations;

CONDITIONS OF GRANTS :

Grants admissible under these Rules shall be subject to fulfillment of the following conditions.

Namely—

- (i) The grant shall be spent exclusively for the purpose for which it was sanctioned.
- ii) The activities and accounts of the organisation shall be subject to inspection by Officers of the State Government for which the organisation will provide all facilities by making available the relevant records, etc. as may be demanded;
- iii) The Government of the organisation shall have the option to appoint a Government nominee, if considered necessary, as a member of the managing Committee or Governing Body or any other executive body by whatever name it may be called, who may be associated with the formulation, execution and successful implementation of schemes approved for grants-in-aid;
- iv) All accounts relating to specific grants made by the Government shall be subject to audit by a Government/Departmental Auditor or any approved auditor or anyone sent for the purpose by the Accountant General, Mizoram etc.
- (v) The organisation shall submit to the Director a detailed report of the work done with the grant together with two copies of utilisation certificate and statement of accounts supported by attested copies of all vouchers. In case of recurring grants, these should reach the Director by the end of July at the latest unless extension of time is specifically allowed by the Government on reasonable grounds;
- (vi) The organisation shall have no authority to dispose of or encumber wholly or partly any capital asset acquired out of grants-in-aid. In the event of an organisation being wound up, the ownership of such capital assets will vest in the Government. The organisation shall maintain separate register containing full record of all assets acquired out of Government grants;
- (vii) The unspent balance of any grant shall be surrendered to the Government by the organisation before the close of the financial year unless extension of time for utilisation of the same is allowed by the Government, failing which the organisation may be debarred from receiving further grants and the unspent balance recovered with 6% interest;
- viii) Non-Recurring expenditure shall be accounted for separately from the recurring expenditure;
- (ix) No fresh recurring or non-recurring grants shall be given to any organisation before receiving utilisation certificate duly supported by statement of accounts for grants given in the previous year.
- (x) No recurring or non-recurring grants-in-aid shall be given to an organisation which has received any such grant from any other Government or Semi Government Organisation for the same purpose or for identical

5. MODE OF APPLICATION :

Applications for grants in-aid should be submitted to the Director through any of the following Officers :

- i) District Education Officers of the area concerned,
- ii) District Adult Education Officer of area concerned;
- iii) Sub-Divisional Education Officer of the Sub-Division concerned;
- iv) District Tribal Research Officer of the area concerned; and
- v) Head of the Institution in respect of organisation confined to particular institution.

6. ELIGIBILITY :

An organisation, to be eligible for grants for the first time, shall normally be of three years standing. No organisation, which had received a non-recurring grants-in-aid, shall be eligible for any subsequent grants for the same purpose within a period of three years from the date on which the preceding grants was sanctioned. In deserving cases, however, these conditions may be relaxed by the Government.

7. AMOUNT OF GRANTS :

- (1) (i) The amount of recurring grant to any organisation will be restricted to 75% of the expenditure on an approved scheme, subject to a maximum of Rs. 50,000/- in a year.
 - (ii) The organisation must contribute the remaining 25% of the approved expenditure from its own resources.
 - (iii) Subject to satisfactory utilisation of grants whether sanctioned under the provision of these rules or otherwise, any further grants as may be applied for and considered necessary, may be sanctioned on annual basis;
 - (iv) Future grants to an organisation which received grants before the commencement of these Rules shall be regulated in the same manner as in Rule 4.
- (2) In respect of non-recurring grant towards construction of building, reconstruction or purchase of building, belonging to an organisation, shall be regulated as under -

Notwithstanding anything contained in sub-rule (1) above, any recognised voluntary organisation may be given non-recurring grants upto a limit of 75% of the estimate framed strictly in accordance with the current Public Works Department schedule of rates and duly certified by an Officer of the Public Works Department not below the rank of :-

- i) Executive Engineer, if the estimate is above Rs. 50,000/-
- ii) Sub-Divisional Officer in case the estimate is Rs. 50,000/- or below.
- iii) Junior Engineer in case the estimate is Rs. 20,000/- or below.

“Provided that the amount of grants-in-aid admissible on this account to an organisation for one unit of work shall not normally exceed Rs. 1,00,000/- payable in suitable instalments on the basis of satisfactory progress of work and subject to availability of funds. Grants-in-aid in excess of the ceiling of Rs. 1,00,000/- may be given if more than one organisation have a joint undertaking in a single unit or complex work involving an amount larger than Rs. 1,00,000/- subject to availability of funds.”

Grants receiving organisation/institution shall produce satisfactory evidence to arrange for its matching share of 25% of financial assistance and/or resources in terms of supervision, materials etc. for completion of the building project.

The organisation or institution shall also be given an undertaking on behalf of all the members of the Managing Committee or Governing Body etc. individually and severally to ensure that the grants is not utilised for any purpose other than for which it is given and that the expenditure is incurred with due regard to economy.

3. EQUIPMENT :

An organisation or institution may be given grants-in-aid in addition to recurring and non-recurring grants either independently or in addition, towards purchase and procurement of apparatus, equipment, furniture etc. for general use and social activities of the organisation, subject to the condition that such grant shall not exceed a total of Rs. 10,000/- in course of three consecutive years. Provided further that in case of an organisation/institution which has establishment/branches located in different parts of Mizoram, nothing contained in this Rule shall prevent giving grant up to certain limits for one or many of such units with the specific condition that they will be provided in these branches alone and not used centrally. The organisation/institution shall also give an undertaking that any capital assets acquired out of these non-recurring grants shall in case of its liquidation/winding up, vest in the Government.

8. GRANT SANCTIONING AUTHORITY :

All grants-in-aid under these Rules shall be sanctioned by the Secretary of the Department in the name of the Governor of Mizoram after obtaining concurrence of the Finance Department subject to availability of fund. The grant-in-aid may be sanctioned by the Government on the recommendation of the Director.

9. POWER TO RELAX :

These Rules may be relaxed or modified at any time by the Government.

10. No organisation can claim grant-in-aid from the Government as a matter of right under these Rules.

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