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NOTIFICATION

No. J. 12012/2/99-REV, the 20th April, 2009. In exercise of powers conferred by section 42 of the Mizoram Land Survey & Settlement (Operation) Act, 2003 the Governor of Mizoram is pleased to make the following rules namely "The Mizoram (Land Survey and Settlement (Operation) Rules, 2009".

Lalbiaktluanga Khiangte,
Commissioner/Secretary to the Govt. of Mizoram,
Revenue Department.

THE MIZORAM LAND SURVEY AND SETTLEMENT (OPERATION) RULES, 2009

In exercise of the powers conferred by Section 42 of the Mizoram Land Survey and Settlement (Operation) Act, 2003 the Governor of Mizoram is pleased to make the following rules, namely :-

CHAPTER-I PRELIMINARY

- Short title, extent, and commencement* 1. (1) These rules may be called the Mizoram (Land Survey and Settlement (Operation) Rules, 2009.
- (2) They shall come into force from the date of publication in the Mizoram Gazette.
- Definitions* 2. In these Rules, unless the context otherwise requires :-
- (a) "Act" means the Mizoram (Land Survey and Settlement (Operation) Act, 2003 (Act No. 4 of 2003);
- (b) "Cadastral Survey" means the determination of the location of boundaries, area, value, ownership and tenancy of the land holdings, for entry in the land records for the purpose of land revenue;
- (c) "Competent authority" shall have the same meaning as assigned to it in the Act;
- (d) "Form" means any forms in Schedules II and IV or a translation thereof in Mizo language published under the authority of the State Government;
- (e) "Government" means the State Government of Mizoram;
- (f) "Last Settlement" with reference to any local area means the last general revision of the land revenue demand of that area carried out in accordance with the provisions of the Act or any other law for the time being in force;
- (g) "Land Records" means survey records, revenue records and the record-of-rights maintained under the provision of, or for the purpose of the Act;
- (h) "land holding" means a parcel of land held by a holder;
- (i) "land holder" means a person lawfully in possession of lands;
- (j) "Schedule" means any of the schedules of these rules, and
- (k) "Revenue Officer" means every officer of any rank appointed for carrying on the land revenue administration or who discharges the function relating to survey, settlement and preparation and maintenance of land records;
- (l) "Section" means section of the Act.

CHAPTER-II SURVEY, BOUNDARIES AND BOUNDARY MARKS

- Revenue Survey divisions* 3. (1) The State Government may, by notification in the Mizoram Gazette, divide the State of Mizoram into one or more Revenue Survey divisions/ districts, and may similarly divide any division/ district into sub-divisions, circles and revenue villages and may alter the limits of, or abolish, any division/ district, sub-division, circle or revenue village.

- (2) Alteration of, and addition to the limits of any revenue village, amalgamation of two or more villages, or circles, may be effected, taking into consideration of the following factors, namely :-
 - (a) population of the village or villages;
 - (b) area of the village or villages;
 - (c) number of villages;
 - (d) demand under land revenue in the village or villages; and
 - (e) administrative convenience.
- (3) Revenue Survey divisions shall be as prescribed in Schedule-I.

Notification and proclamation of Cadastral Survey

4. (1) Whenever the State Government decides under section 3 that a cadastral survey be made in any local area or villages or the revision of any existing survey and settlement or record-of-rights a notification to this effect shall be published in Form-1.
- (2) There-after but before the survey starts in any village, a proclamation in Form 2 shall be made in that village and in the villages contiguous thereto.

Services of notices

5. (1) All notices and communications required under these Rules shall be made in writing.
- (2) Notice in Form 3 shall be issued in advance to the land-holder as well as occupier of the land, adjoining land-holders and the concerned Village Council by the Officer-in-charge of the survey works before it is started.

Specification of survey marks

6. Survey marks shall ordinarily be of stones of durable quality of the following descriptions and dimensions :-
 - (1) Field stones - stones of durable quality of approximate dimension of 50cm x 15cm x 15cm with a cross mark of 1 cm deep cut on the top.
 - (2) Traverse stones - stones of durable quality of approximate dimension of 60 cm x 18 cm 18 cm with a plummet hole of 5 cm diameter drilled into stone or rock about 1 cm deep with triangle engraved around it cut on the top.
 - (3) Triangulation stone-stones of durable quality of approximate dimension of 70 cm x 20 cm x 20 cm with a plummet hole of 5 cm diameter drilled into the stone or rock about 1 cm deep with a circle engraved around it cut on the top.

Survey marks on rocks

7. When stones cannot be erected owing to the position of a survey mark falling on a rock, the survey mark shall be engraved on the rock.

Survey marks to be maintainable

8. The survey marks maintainable from time to time by the Department shall be at the places as follows :-
 - (a) all triangulation stations; and
 - (b) all traverse stations.

Inspection of survey marks

9. (1) Any survey officer shall be competent to inspect the survey marks.
- (2) When a survey mark requires renovation or repair or replacement, the survey officer shall issue notice in Form 4 to the concerned land-holder or the party.

- Register of Survey Stations and Survey marks* 10. The survey Officer-in-charge of survey shall maintain a register in Form 5 of all survey stations/points and survey marks, and ensure that they are properly maintained and preserved.
- Survey of land on application* 11. When any person or party or organisation applies for survey and demarcation or pointing out of parcel of land or boundaries of land, it shall be done at the expense of the applicant on an application to be filled for this purpose in Form 6:
- Provide that no such written application shall be necessary if the State Government directs survey or re-survey of land under sub-section (1) of section 3.
- Special survey and mapping* 12. (1) When the topographical survey or any other types of land surveys other than the cadastral survey or any fair mapping and printing is applied for, it shall be done at the expense of the applicant or indentor.
- (2) Estimate of cost of survey, fair mapping and printing shall be worked out taking into consideration of the area, nature of terrain, thickness of jungle to be cleared, scale of survey, contour interval, time factor, standard of accuracy required, man-power requirements, mode of transport and kinds of equipments and materials to be used and other allied factors.
- (3) No survey or work shall be undertaken if the applicant fail to make advance payment or till certificate of availability of fund is submitted and a formal agreement signed by the indentor.
- Surveys fees* 13. (1) When survey and demarcation of any land have to be made under rule 11, survey fee, (Urgent and normal application) as may be fixed by the Government from time to time shall be deposited in advance by the applicant.
- (2) If the applicant fails to deposit the survey fees in advance, the application shall be summarily rejected.
- Issue of notice on deposit of fees* 14. If the amount is deposited, an intimation of survey in Form 7 shall be issued to the applicant and to the contiguous land holders in respect of the land to be surveyed.
- Refund of surveys fees* 15. The survey fees so deposited may be refunded when the survey could not be done due to unforeseen reason.
- Stages of work in cadastral surveys* 16. When a notification has been published under rule 4, cadastral survey operation shall be conducted in the following stages of work, namely :-
- (1) (a) identification of village or town boundaries and limits of plots and their demarcation; and
- (b) provision of control frame-work consisting of reconnaissance, actual triangulation/ traverse, computations and preparation of control plot sheet.
- (2) detail survey consisting of -
- (a) survey of actual boundaries, plot limits and other details,
- (b) record writing or Khanapuri, and
- (c) Computation of areas of holdings;

- (3) preparation of fair copies and reproduction of plans; and
- (4) settlement of civil cases.

- Accuracy of surveys* 17. The accuracy aimed at in cadastral surveys in that areas of plots determined from the dimensions on the map should not be more than 1% (one percent) in error.
- Scale of survey* 18. (1) A choice of scale will depend on the following factors, namely :-
(a) economic value of the land;
(b) size and shape of individual plots;
(c) nature of crops and economic use of land, and
(d) the lowest fraction of the rupee to be reckoned in taxation.
(2) A site plan/map of individual shall be prepared on the scale of 1:100 to 1:4,000.
(3) The village map shall be prepared on the scale of 1:4,000 or 1:5,000.
- Records to be prepared by Survey Officer in case of cadastral survey* 19. For cadastral survey of an area, the following records shall be prepared by the survey officer before completion of survey, namely -
(a) triangular chart and its computation;
(b) triangular Field Book;
(c) list of Triangulation Station;
(d) traverse set-up and chart;
(e) traverse Field Book;
(f) list of Traverse Station;
(g) Control plot-sheet;
(h) Field Register or Area Book showing the name and address of the land holder, current number, description and sub-division, the tenure and ownership of the land;
(i) record of measurement of Field Measurement Book plotted to scale showing measurement taken for each field or plot and sub-division;
(j) the original detail map; and
(k) map plotted to scale showing all survey fields or plots with important topographical details;
(2) The Field Book, Field Register, Field Measurement Book and other field records shall be prepared and maintained in Form 8A to 8W.
- Survey number and sub-division* 20. Subject to the minimum size of a survey number that may be fixed from time to time for the several classes of land by the Government, the survey officer may -
(a) separately measure, classify, assess, demarcate and define by boundary marks of every holding of land and enter in the land records for a survey number of that field or plot; or
(b) recognise the existing survey numbers, re-constitute them or form new survey numbers.
- Excess area of possession to be cut off and sub-divided* 21. If the existing area of possession of a land-holder is in excess of the maximum size of standard holding limit fixed by the Government, the excess area shall be curved out and separately numbered as sub-division of the original plot/ parcel of the land.

- Demarcation of boundaries*
22. (1) Boundaries of all villages and all survey numbers or the boundary of a field or holding in villages therein shall be fixed and demarcated by permanent boundary marks.
- (2) In demarcating boundaries between villages or field or holdings the existing survey maps, description for delimitation and other documents connected with the boundary approved by the Government, and where this is not possible or such of actual possession or occupation, enjoyment and document of title shall be followed as far as possible.
- (3) The acceptance and authentication of the maps and the boundary schedule shall be obtained from the concerned Village Councils and land holders, the boundaries of which may be affected by the demarcation in Form No. 8R & 8T :

Provided that Rule 33 shall be applied herewith if acceptance and authentication was refused by the concerned Village Council or Land holders.

- Verification and maintenance of State boundaries of forests*
23. (1) Whenever the State boundary forms the boundary of a Reserve Forest, or private forest, the Divisional Forest Officer, within whose jurisdiction the Reserve Forest or private forest is situated, shall be responsible for periodical joint inspection of such boundary with representatives of the bordering States.
- (2) The notes of joint inspection with illustrative sketches showing the position of survey marks inspected, shall be forwarded to the Deputy Commissioner of the district with copy to the Director of Land Revenue & Settlement. The Director shall make arrangements for attending to the repair or renewal of the survey marks jointly with the authorities of the neighbouring States after the estimates are got approved by the respective Governments.

- Verification and maintenance of State boundaries in other cases*
24. In all other portions of the State boundaries, the Deputy Commissioner concerned shall be responsible for periodical joint inspection with the authorities of the neighbouring States. The joint inspection report with illustrative sketches showing the positions of survey marks inspected, shall be prepared and submitted to the Director with estimates necessary for repairs and renewals of survey marks. After the estimates are got approved by the respective Governments, the maintenance of survey marks shall be attended to by the maintenance staff of the district, after observing necessary formalities under the Act.

- Charges for the repairs and renewal of the State boundaries*
25. The bill of charges for the repairs and renewals of survey marks on State boundaries shall be submitted to the Director for further action.

- Inspection and maintenance of survey marks on lands under the control of the Central Govt.*
26. The inspection and maintenance of survey marks on the lands under the control of the Central Government shall be attended to jointly by the Survey Officer or his nominee and a representative of the concerned department of the Central Government.

Basis for demarcation of land acquired under the Land Acquisition Act, 1894

27. In the case of land acquired by the Government under the Land Acquisition Act, 1894 (Act No. 1 of 1894) but not yet surveyed and demarcated, the measurement sketch in the land acquisition, file or in its absence the extent acquired or other revenue records available, shall be based for demarcation.

Points to be demarcated or marked with survey marks

28. The following shall be the points to be demarcated or marked with survey marks of the specifications prescribed under rules 6 & 7 :-
(a) vertices of triangles formed during triangulation;
(b) trigonometrical station/ points or traverse stations selected as conspicuously as possible, that a plane-table or Surveyor can find two or more consecutive stations;
(c) bends, junctions and corners of all fields or plots.

Boundary pillars fixed by State Plane Co-Ordinance

29. The State Plane Co-ordinate system shall be used to fix the position of survey points or land parcel boundary and to supplement other kinds of land descriptions.

Apportionment of survey charges

30. (1) When a survey is ordered under section 3 and the charges determined for any village or part of any village, such charges shall be apportioned in the manner specified below :-
(a) the area of the field or plot for which the land-holder have supplied labour and survey marks, shall be deducted from total area dealt with;
(b) the total charges shall be divided by the total area surveyed and the rate of survey charges per area be accordingly determined.
(2) The charges shall be recovered from all the land-holders at the rate so computed, Government being treated as registered land-holder of un-occupied lands.

Sanction of Govt. is necessary for correction of District boundaries

31. Wherever any correction of measurements involves a change in the District boundary, the Government shall be the competent authority to sanction such alteration of measurements.

Demarcation of boundaries of Sub-Division or Block or Village in accordance with Government records

32. Boundaries of every Sub-Division, Block and Villages shall be surveyed and demarcated in accordance with the Government records and land documents wherever such records and documents indicate the measurement, boundaries and other description. While in the absence of such records and documents the boundaries shall be surveyed and demarcated in accordance with the limits of enjoyment as seen on the ground.

Decision on dispute as to boundaries

33. (1) In case of dispute concerning boundaries under section 8, the survey officer shall enquire into and decide on such dispute, as far as possible, on the basis of the existing cadastral survey maps and relevant land documents, and where this is not possible or such maps are not available, on the basis of actual possession and enjoyment.
(2) The decision of the survey officer under this rule shall be communicated in writing under seal and signature of the survey officer concerned, in Form 9 to the disputants and adjoining land holder, the boundaries of which may be affected by the decision.

- Correction of final record of survey* 34. (1) Correction by addition, amendment or omission to the existing linear measurements in the final records of survey of a field or plot surveyed shall be made only after issue of notice in Form 10 to the land holder concerned.
- (2) Having satisfied himself with the field verification or the discrepancies in linear measurements, and after issuing notice to the concerned land holders and after disposing of their objections, if any, raised in the matter the survey officer may approve the proposal and order for necessary corrections in the records of survey and settlement, except in respect of the case mentioned in rule 31.
- Field Inspection and technical scrutiny* 35. Adequate and searching checks and thorough inspection of the works done by the surveyors shall be carried out by the supervisory officers to ensure a high standard of accuracy.
- Survey Officer to issue notice of completion of survey or records operation* 36. The Survey Officer shall issue a public notice of completion of the survey in Form 11 to be displayed in the respective areas.
- Appeal against fixing boundaries* 37. (1) Appeal against the fixing work done by the survey officer shall be preferred before the Director within a period of three months from the date of issue of notice in Form 12, as the case may be.
- (2) Decision of the Director in the matter shall be final.
- Application for pointing out boundaries of registered lands already surveyed and demarcated* 38. Application for pointing out boundaries of registered lands already surveyed and demarcated shall be made by the registered holder in Form No. 6 to the Assistant Settlement Officer in which the land is situated.
- Fee for pointing out surveyed boundaries* 39. For pointing out boundaries or re-location of boundary pillars or references fee shall be levied at the rate specified in rule 13.
- Notice to remit fees* 40. The Assistant Settlement Officer or Revenue Officer shall issue notice to the applicant, in Form No. 7 directing him to remit the required fee. After the prescribed fee is remitted, the Assistant Settlement Officer or Revenue Officer shall forward the application to the Survey Officer who shall attend to the work.
- Failure to deposit* 41. If the applicant fails to deposit necessary fee within the prescribed period the application shall be rejected.
- Notice to the applicant and land holders of adjoining lands* 42. Notice in Form No. 7 shall be issued to the applicant as well as to the land holders of the adjoining lands by the Survey Officer attending to the work before the work is started.
- Pointing out or refixing boundaries by the Survey Officer* 43. The Survey Officer shall point out or refix the boundaries according to the recorded measurement. The renewals and repairs of survey marks shall be executed by the Survey Officer and a refixing shall be prepared and kept in the file.

**CHAPTER-III
LAND RECORDS**

- Record-of-rights* 44. (1) The record-of-rights shall consist of a statement of right of a particular land-holder or a particular plot or parcel of land, in Form 13.
(2) The record-of-rights shall show the rights and liabilities in respect of Land revenue as may be assessed, of all such person or persons holding over the land.
- Publication of the draft record-of-rights* 45. (1) The draft record-of-rights shall be published and held for public inspection free of charge for a period of thirty days at all conspicuous places, and a public notice to this effect, in Form 14 shall be issued by Survey Officer.
(2) Objection, if any, shall be made in Form 15 within thirty days from the date of publication of such notice, on payment at the rate fixed by the Government from time to time for one form.
(3) Objection shall be inquired into, heard and disposed of in a summary manner and necessary corrections in record-of-rights under objection shall be made, after giving reasonable opportunities to the person or persons raising the objections.
(4) If no objection is received within a period of thirty days, and if any received, then after final disposal of the same followed by correction of the draft record-of-rights, whenever necessary, the survey officer shall prepare the final record accordingly and the entries in the record-of-rights shall be attested with a distinctive seal bearing the word "Attested".
- Final Publication of record-of-rights* 46. (1) The Director, on receipt of the survey report, shall cause the record-of-rights to be published by placing copies thereof in his office. The Director shall notify the fact of the survey report so published. He may also cause copies of such notice displayed in the District offices concerned and in such village to which the record relates stating the place where it will be opened for inspection.
(2) When a record-of-rights is placed for final publication, a certificate in Form 16 shall be attached to the first volume of the record-of-rights of each village or town.
(3) Each page of the final records shall be stamped with a seal in the following form :
"Record-of-rights finally framed and published"
Director
- Register of Village* 47. The following registers shall be prepared and maintained separately for each village, in FORM No. 17 a to 17 a, namely :-
(a) Register of Agricultural land holdings;
(b) Register of non-agricultural land holdings;
(c) Register of land held by Government/Semi-Government;
(d) Register of land held by Local Bodies/ Corporation/ Bank/ Society/ Religious/ NGO and other Organisations;
(e) Register of Revenue free land;
(f) Register of Buildings;

- (g) Register of Survey marks;
 (h) Register of mortgaged Land holdings
 (i) Register of Disputed cases;
 (j) Register of Patta Pass Book;
 (k) Register of Mutations;
 (l) Application for mutation;
- Issue of Patta Pass Book* 48. (1) The Settlement Officer having jurisdiction over the area in which the land is situated or any Survey Officer authorised by the Government by notification, shall issue a Patta Pass Book to every land holder in respect of the land held by him.
- (2) The Patta Pass Book shall contain following particulars, namely :-
 (a) True copy of record-of-rights relating to the land held by the Patta Pass Book holder;
 (b) Details of payment of land revenue;
 (c) Details of debts/credit or Loan particulars and the charge on land;
 (d) Certificate of Land Settlement or Pass or Periodic Patta or Land Lease;
 (e) Site Plan or Survey Map of the area; and
 (f) Boundary description, if any.
- (3) While issuing a Patta Pass Book under this rule, the issuing officer shall cause all the entries and particulars as contained in such Patta Pass Book, to be made in the Register of the Patta Pass Books.
- (4) The Patta Pass Book shall be issued on payment of fees as may be prescribed by the Government from time to time.
- Presumption of correctness of entries in Patta Pass Book* 49. The entries in the Patta Pass Book and the certified copy thereof shall be presumed to be true and correct unless it is proved to the contrary.
- Record-of-right to be prima facie evidence of title* 50. The entries in the Record-of-rights, duly authenticated shall be prima facie evidence of title of the person in whose name it appears in respect of the plot or parcel of land shown therein unless otherwise proved.
- Issue of acknowledgement to land holder for requisition of documents* 51. An officer or official by whom any document has been requisitioned and retained under section 21 or section 32, shall issue a written acknowledgment to the person furnishing or producing the documents in Form 18.
- Documentary evidence for mutation* 52. (1) Before effecting any mutation, the authority shall satisfy himself by a summary inquiry and on the basis of the documentary evidences that the acquisition in pursuance of which the mutation has been sought for is bonafied, genuine and not in contravention of any of the provisions of the Act or any other law for the time being in force.
- (2) If any objection to any application for mutation is made by any person either orally or in writing to the settlement officer or the survey officer, it shall be the duty of the officer to take into consideration all such objections during the enquiry and to dispose of the same in the most appropriate manner but expeditiously.

- Entries in the Register of mutation* 53. (1) The Settlement Officer or the Survey Officer shall enter in the Register of mutation every request or application made to him under section 18 of the Act, and the mutation fees as prescribed under rule 55 by the applicant.
- (2) Entries in the Register of Mutation shall be duly attested once finalised, and shall be certified by the Settlement Officer or the Survey Officer, as the case may be.
- (3) An entry when so attested shall also be reflected in the relevant record-of-right which shall then be certified by the settlement officer or survey officer, as the case may be.
- Deletion & Insertion of names of owners in Patta Pass Book of previous owner & vice versa* 54. Immediately after approval of a competent authority is obtained, necessary deletion & insertion of the name of the previous owner from Patta Pass Book shall be made vice versa
- Mutation fees* 55. (1) Mutation fees at the rate fixed by Government shall be charged or levied for all or any class of entries in any record or register under the Act and for copies of any such entries.
- (2) A fee in respect of any entry shall be payable by the person in whose favour the entry is made.
- Process fees* 56. (1) The process fee which may be levied under section 8 or section 11 or section 32 shall be as the rate fixed by the Government from time to time for every land dispute if admitted and registered.
- (2) No land dispute case shall be processed with by a survey officer or settlement officer without payment of process fee by the person who has lodged the dispute.
- Form and service of a summon* 57. Every summon to be issued by a survey officer or any settlement officer shall be, -
- (a) in case of a petitioner, in Form 19.
- (b) in case of an opposite party, in Form 20
- (c) in case of a witness, in Form 21.
- Inspection and grant of copies of Land Records* 58. The inspection and grant of certified copies of Land Records shall be governed by the provision of Schedule-II.

CHAPTER - IV SURVEY AND SETTLEMENT OF LAND REVENUE

- 59. Notification and proclamation of revenue survey :**
- (1) Whenever the Director, with the approval of the Government, decides under section 3 or section 37 that Land survey for Preparation of land records including record-of-rights, or settlement of land revenue or the revision of any land revenue settlement or record-of-rights, he shall publish in the official gazette a notification in Form 1.
- (2) Thereafter, but before the survey starts in any village, proclamation in Form 2 shall be made in that village and in villages contiguous thereto.

60. Classification of Land :

The Government shall, by Notification from time to time, classify the land to which the Principal Act applies, into various grades as it deems fit. The Classification shall be made for each different class of lands. Such classification shall be based on the physical features, agriculture and trade facilities, communication and on such other consideration.

61. Valuation of Land :

The Government shall, by Notification from time to time, fix the rate of value of the lands per hectare or Acre or Sq. metre and a fraction thereof for the different grades of land under each different class of lands. Each different grade may be subdivided for the purpose of fixation of the rate of value. In fixing the rate, the current market-rate shall be taken into consideration.

62. Assessment Unit

The assessment unit shall as far as possible : -

- (i) include a compact area;
- (ii) be homogenous in geographical, agricultural and economic conditions; and
- (iii) be coterminous with a block of physical division.

63. Form of table of revenue rates or Assessment Roll

The table of revenue rates or assessment roll showing the rates of land revenue per hectare against different classes of land in the unit and shall be in Form 22.

64. Fixation of Land Revenue :

- 1) The Government shall, from time to time fix the rate of land revenue per hectare and a fraction thereof on area basis for each grade in each different class of parcel of land. The Government may also fix the range of rate for each grade.
- 2) In fixing the rate of revenue on area basis, an area less than half hectare shall be assessed to half hectare and an area exceeding half hectare but not exceeding one hectare shall be assessed to one hectare and area exceeding one hectare but not exceeding one and half hectare shall be assessed to one and half hectare and so on.

65. Assessment of Land Revenue :

Land Revenue shall be assessed in accordance with the rates fixed by the Government under Rule 66 and the total amount of and revenue payable per annum together with other taxes, cesses and rates payable shall be shown in the land holding documents.

66. Annexure to table of revenue rates :

To the table of revenue rates shall be annexed -

- (i) a map of the assessment unit showing the villages;
- (ii) a set of tabular statements, showing present and past classification if any, and the proposed rates.

67. Publication of table of revenue rates or Assessment Roll :

The Settlement Officer or the Assistant Settlement Officer or Revenue Officer shall publish the table of revenue rates or Assessment Roll by placing it for public inspection free of charge during a period of thirty days at such convenient place as he may determine and cause a public notice in Form 23, and inviting objections, if any, to be made within thirty days of the date of publication of the notice.

68. Disposal of objections :

Any objection to any entry in the table of revenue rates filed within the prescribed period shall be heard in a summary manner and decision recorded.

69. Financial Year :

The Financial Year for the collection of land revenue shall be from April to March.

- 70. Preparation of Assessment List :**
Every year the assessment list of land revenue shall be prepared along with the Assessment list of other taxes, cesses and rates, and shall be submitted to the officer-in-charge before the end of December. The Officer shall cause each Assessment list to be checked and make all the necessary correction and put his signature when found correct.
- 71. Collection of Land Revenue**
As soon as the Assessment List is signed by the Officer concerned, the land revenue and taxes, cesses and rates entered in the Assessment List falls due and shall be collected and paid to the Collector, time for payment is up to the end of the current Financial Year, which is the end of March.
- 72. Arrear and defaulter**
If land revenue, other taxes, cesses and rates are not paid by the end of Current Financial Year, it shall be an arrear and the person liable for them shall be a defaulter.
- 73. Notice to defaulter**
As soon as land revenue, other taxes, cesses and rates become arrear, a Notice of demand for payment of the same shall be served to the defaulter asking him to pay the arrear within one month from the date of receipt of the Notice with a warning that an additional charge by way of penalty shall be levied on him in default of payment.
- 74. Penalty for defaulter**
If the defaulter fails to pay the arrear within the time specified in the Notice, equal amount of the arrear shall be levied on him as penalty which shall be paid with the arrear within three months from the date of receipt of the levying order. The Order of levying the additional charge shall be served to the defaulter with a warning that the arrear and the additional charge shall be recovered in such manner as provided in the Mizoram Public Demands Recovery Act, 2001.

CHAPTER-V

PROCEDURE OF REVENUE COURTS : PETITION, APPEALS AND REVISION

- 75. Revenue officers to be courts :**
- (1) A revenue officer while exercising powers under this Act or any other law for the time being in force to inquire into or decide any question arising for determination between the Government and any person or between parties to any proceedings, shall be a revenue court.
 - (2) Nothing in this Act shall be deemed to limit or otherwise affect the inherent power of the revenue court to make such orders, as may be necessary for the ends of justice or to prevent the abuse of the process of the revenue court.
- 76. Place of hearing :**
Except for reasons to be recorded in writing, no revenue officer shall inquire into or hear any case at any place outside the limits of his jurisdiction.
- 77. Power to enter upon and survey land :**
All revenue officers and persons acting under their orders may enter upon and survey any land and demarcate boundaries and do all other acts necessary for the purpose of discharging their duties under this Act or any other law for the time being in force and in so doing, shall cause no more damage than the circumstances of the case may require.
- 78. Presentation of petitions etc.**
Any proceeding which may be instituted in a court by presentation of a plaint, application or petition may be so instituted by presentation of the plaint, application or petition, as the case may be, to the presiding officer of the Court and during his absence to the officer in charge of his office or such officer as the presiding officer may appoint in this behalf.

- 79. Time of receipt of petitions etc.**
Plaint, application and petitions shall be taken by each Court at regular hours to be fixed by the Government. Intimation of the hours so fixed shall be given to the public.
- 80. Affixing of notice etc. to court houses.**
Every summons, notification, or other document required to be affixed or published at or in a court, shall be affixed or published at or in the headquarters office of the presiding officer of the court.
- 81. Particulars on application, petition etc.**
Every sheet of plaint, application, petition, process, notice, order or proceeding in or relating to a suit, from the institution of the suit down to the final execution of the decree, shall bear on the right hand top of each paper :
- (i) the name of the Court in which the original suit was instituted;
 - (ii) the register number and the year of the original suit; and
 - (iii) the name of the parties to the suit.
- 82. Papers filed to be written on the water marked papers**
All pleadings, application and petitions, and all other papers (except exhibits) intended to be filed by the parties in course of the proceedings in the revenue courts shall be written on Government water-marked papers, one side of the paper being used, a quarter margin together-with 2.50 cm of the space at the top and bottom of each sheet being left for binding :
- Provided that when a saleable form has been prescribed for any purpose, application or petition may be presented only on such forms.
- 83. Mode of presenting applications etc.**
Except as provided by rule 85, every plaint, petition or application to a court shall be presented by the party in person, his recognised agent, or his counsel, pleader, or advocate; it shall not be received from any other person or through the post. The name of the person who presents the application as well as the date of presentation shall be written on it.
- 84. Orders on petitions etc.**
All application and petitions shall, as far as possible, be disposed of by an order passed in court as soon as they are presented.
- 85. Petition etc. on behalf of Government, local bodies and Government managed Estate :**
In the case of a plaint, application or petition presented on behalf of Government, local body or an estate managed by an officer of the Government the person presenting it may also attach to it a certificate showing in such detail, as may be required, the amount expended on stamps on it, and the official receiving the plaint, application or petition shall attest on the certificate the amount of stamps on the plaint application or petition and sign and return the certificate to the said person.
- 86. Personal attendance not to be insisted upon when parties believed not to be personally acquainted**
The personal attendance of plaintiff or defendant shall not be insisted upon when there is reason to believe that he is not personally acquainted with material facts; and in each case the court shall determine for itself upon the allegations in the plaint, whether the attendance in person of either plaintiff or defendant at the next hearing can be dispensed with.
- 87. Orders involving change in land records**
In any case in which the effect of the order or decree passed involves a change in the land- records the court shall draw up a separate order giving full details of the entries to be made and entries to be expunged and direct the Revenue Officer or Assistant Settlement Officer or Survey Officer to have the new entries recorded in the Land Records.

- 88. Appellate orders involving change in land records**
Rule 92 shall apply to all appellate courts also, who, when transmitting to the lower court a copy of the order passed in appeal, shall attach thereto the order in appropriate form to which effect is tended to be given provided that when the appellate court merely cancels without altering the order passed by the lower court, it shall be sufficient to give the number and date of the order of the lower court which is cancelled.
- 89. Record of communication of order for change in Land records**
An entry to the effect that the order in appropriate form has duly been despatched to the lower court, as the case may be, shall be made by the clerk or other officer of the court on the order-sheet and the file shall not be consigned to the Record Room till a copy of this form has been returned by the officer concerned with a note that the order contained therein has been communicated to the Revenue Officer or Assistant Settlement Officer or Survey Officer concerned and that he has pasted a copy of the order for necessary action in the guard book.
- 90. Hearing of cases in camp**
If, on the day appointed for the hearing of a case in camp, the court is not sitting at the place specified and any of the parties is absent, a fresh date and place shall be fixed for hearing the case.
- 91. Date and place should be stated in summons when parties summoned to appear in camp**
When parties and witness are summoned to appear in camp the place as well as the date shall always be stated in the summons.
- 92. Cases not to be heard on holidays**
Without the consent of the parties and in the absence of urgent necessity no case shall ordinarily be heard on a public holiday :
Provided that on a public holiday the court shall not refuse to do any act or make any orders urgently required which may with propriety, be done or made out of court.
- 93. Legal practitioner acting for any one should file a Vakalatnama**
No legal practitioner shall act for any person in a court, unless he has been appointed for the purpose by such person by Vakalatnama signed by such person or by his recognised agent or by some other person duly authorised by or under a power of attorney to mark such appointment :
Provided that a legal practitioner when unable personally to attend to a case in which he is briefed may handover the brief to another legal practitioner without the latter filing a vakalatnama and the fees to whomsoever paid, shall, if duly certified, be taxable costs.
- 94. Memorandum of appearance in certain cases**
Brief a legal practitioner shall not be deemed to act if he only pleads and in such case he may, instead of filing vakalatnama, file a memorandum of appearance.
- 95. Issue of summons**
An application for the issue of summons for a party or a witness shall ordinarily be made by the party concerned. A court may summon any person whose attendance it considers necessary for the purpose of any business before it.
- 96. Application for issue of summons**
(1) A party shall file with his application for issue of summons the requisite number of printed forms of summons or notices in duplicate duly and legibly written in bold characters. The party, its recognised agent or pleaders shall sign the forms at the bottom on the left hand corner.
(2) Every summons to a party shall be accompanied by a concise statement about the subject matter of the proceedings which as well shall be signed by the party filling the summons, or by its recognised agent or pleader.

97. Person summoned bound to appear and to state truth

- (1) A person summoned shall be bound to appear at the time and place mentioned in the summons in person or, if the summons so allows, by his recognised agent or a legal practitioner.
- (2) The person attending in obedience to the summons shall be bound to state the truth upon any matter respecting which he is examined or makes statement and to produce such documents and other things relating to any such matter as the court may require.

98. Personal service by land holder

A party or his agent, may by leave of the court effect the service of summons on his own witness by personal service, and in such case no process fee shall be charged.

99. Service of summons on public servant

- (1) A summons to a Government servant other than a member of the Armed Forces of the union or the employee of a local authority shall ordinarily be served through the head of the office in which he is employed.
- (2) Where the person to be summoned is an Officer of the Armed Forces of the union the court shall send the summons direct to him and where such person is a soldier, sailor or airman the summons shall be sent for service to his Commanding Officer.
- (3) Where the Court considers it necessary to issue a summons direct to a public servant other than a soldier, sailor or airman, it shall, simultaneously with the issue of the summons, send a notice to the head of the office in which the person summoned is employed.
- (4) In all these cases sufficient time shall always be given to admit of arrangement being made for the relief of the person summoned.

100. Service of summons

A summons shall, if practicable, be served (a) personally on the person to whom it is addressed or failing him (b) on his recognized agent or (c) on any adult male member of his family usually residing with him.

- (2) If service cannot be effected as above, or if acceptance of service so made is refused, the summons may be served by pasting a copy thereof on the door of the usual or last known place or residence of the person to whom it is addressed or by publication in a newspaper.

101. Acknowledgement when summons pasted on person's door

When a summons be pasted on the door of a place of residence an acknowledgement of its having been so pasted shall be taken from two respectable neighbours.

102. Substituted service

If the Court decides to effect service by publication in a newspaper it shall select the paper after considering which is or are the most likely to be brought to the notice of the person to be served. The name of the person addressed in the notice or summons shall be printed in bold letters at the top, the particulars of the case being given thereafter.

103. Service when persons to be served are numerous

If the summons relates to a case in which persons having the same interest are so numerous that personal service on all of them is not reasonably practicable, it may, if the Court so directs, be served by delivery of a copy thereof to such of those persons as the Court nominates in this behalf and by proclamation of the contents thereof for the information of other persons interested.

104. Service by registered post

A summons may, if the Court so directs, served on the person named therein, either in addition to, or in substitution for, any other mode of service, by post in a letter addressed to the person and registered under part III of the India Post Office Act, 1866.

105. Presumption of service by post

When a summons is so forwarded in a letter, and it is proved that the letter was properly addressed and duly posted and registered, the Court may presume that the summons was served at the time when the letter would have been delivered in the ordinary course of post.

106. Mode of serving notice

Every notice under the Act may be served either by tendering or delivering a copy thereof, of sending such copy by post to the person on whom it is to be served, or his authorised Agent or, if service in the manner aforesaid cannot be made by affixing a copy thereof at his last known place of residence or at some place of public resort in the village in which the land to which the notice relates is situated.

107. Mode of issuing proclamation

Whenever a proclamation is issued under the Act copies thereof shall be pasted in some conspicuous place of the court house of the officer issuing it.

108. Notice or proclamation not void for error

No notice of proclamation shall be deemed void on account of any error in the name of designation of any person or in the description of any land referred to therein, unless such error has produced substantial injustice.

109. Bar to jurisdiction of Courts in matters relating to record-of-rights

No suit shall be brought in any Court in respect of any order directing the preparation of a record of-right under this Act, or in respect of the framing, publication, signing or attestation of such a record or of any part of it.

110. Stay of Certain proceedings before Deputy Commissioner or Civil Court when record-of right finally published

When a record-of-rights in respect of any land has been prepared, and finally published, no application or suit affecting any such land thereof shall, within six months from the date of the certificate of final publication of such record-of-rights, be made or instituted before the Deputy Commissioner or in any Civil Court.

111. Execution of order of ejectment etc.

- (1) Orders of ejectment from, and delivery of possession of immovable property shall be enforced in the manner provided in the Code of Civil Procedure, 1908 for execution of a decree or for delivery of possession or such property.
- (2) In enforcing these orders the Revenue Court shall have all the powers in regard to contempts, resistance and the like which a civil Court may exercise in the execution of a decree of the description mentioned in sub-rule. (1).

112. Presentation of appeal

- (1) Every appeal shall be preferred in the form of memorandum and presented to the Court concerned or to such officer as it may appoint in this behalf by the appellant or his duly authorised agent or legal practitioner.
- (2) Every application for review or revision shall be similarly presented. A memorandum of appeal shall be accompanied by copies of the decree or order appealed from unless the authority to which the memorandum is presented dispenses with its production or allows them therefore.

113. Content of memorandum of appeals, review or revision

Every memorandum of appeal or application for revision or review shall state :

- (i) the name and address of each appellant or applicant ;
- (ii) the name and address of each person whom it is proposed to make respondent or opposite party ;
- (iii) the Court in which, and the name of the officer by whom the decree or order objected to was passed ;
- (iv) the nature of the decree or order against which the appeal or application is filed ;
- (v) the date when such decree or order was made ;
- (vi) the names of all the parties to such decree or order, and whether such parties are plaintiffs or defendants, appellants, applicants, or respondents in the court in which such decree or order was made ;
- (vii) the section of the Act or rule under which the appeal or application is filed ;
- (viii) the relief sought for ;
- (ix) the ground or grounds of appeal, review or revision shall be numbered seriatim, and shall set-forth concisely and under distinct heads the objections to the decree or order objected to ;
- (x) in case of appeal, its value; and
- (xi) full and up-to-date address of the counsel filing the appeal or application if not already furnished in the vakalatnama; and shall be signed by the appellant or applicant or by some legal practitioner on his behalf.

114. Power of appellate court

- (1) The Court may either admit or summarily reject the appeal or application :
Provided that no order of rejection shall be passed without allowing the appellant or applicant, as the case may be, an opportunity of being heard.
- (2) If it admits the appeal, it may reverse, vary or confirm the order appealed against; or may direct such further investigation to be made or such additional evidence to be taken as it may think necessary; or it may itself take such additional evidence.

115. Power to suspend execution of order of Lower Court

When an appeal or application is admitted by the Court it may, pending the result of the appeal, review or revise, direct the execution of the order of the lower Court to be stayed.

116. Copy of order to be sent to lower court

If the court against order or decree the appeal or application for revision is made, is not the court which passed the original order or decree in the case, such court shall, on receipt from the appellate or revising court of the copy of the order or decree and of the judgement (if any) in appeal or revisions, send a copy thereof through the intermediate court or courts (if any) to the court which passed the original order or decree in the case.

117. Mode of taking evidence in formal inquiries

In all formal inquiries the evidence shall be taken down in full, in writing, in the language, in ordinary use in the district, by or in the presence and hearing and under the personal superintendence and direction of, the officer making the inquiry, and shall be signed by him.

In case in which the evidence is not taken down in full in writing by the officer making the inquiry he shall, as the examination of each witness proceeds, make a memorandum of the substance of what such witness deposes; and such memorandum shall be written and signed by such officer with his own hand and shall form part of the record.

If such officer is prevented from making a memorandum as above required, he shall record the reason of his inability to do so.

118. Taking evidence given in English translation to be on record

When the evidence is given in English, such officer may take it down in that language with his own hand, and an authenticated translation of the same in the language in ordinary use in the district shall be made and shall form part of the record.

119. Writing and explanation of decision

Every decision, after a formal enquiry, shall be written by the officer passing the same in his own hand-writing and signature containing a full statement of the grounds on which it is passed.

120. Summary inquiries

In summary inquiries the presiding officer shall himself, as any such inquiry proceeds, record a minute of the proceedings in his own hand in English or in the language of the district, embracing the material any everments made by the parties interested, the material parts of the evidence the decision, and the reasons for the same.

121. Application of Code of Civil Procedure to enquiries by Revenue Courts

Subject to the provisions of these rules, all formal enquiries by revenue courts shall be held in the manner provided in the Code of Civil Procedure, 1908, for regular suits and all summary enquiries by revenue courts shall be held in the manner provided in the said Code for suits of small-cause nature.

122. Service of documents not otherwise provided for

When there is a provision in the Act or these rules for service of any document on any person and there is no specific provision as to the manner of service, such documents shall be served in the manner provided for service of the summons in rule 99 to 104.

123. Use of force against person putting restraint

Where the court is satisfied that the resistance or obstruction was occasioned without any just cause by the person against whom the order has been issued or some other person at his instigation, it shall direct that the order be executed by use of such force as may be necessary.

124. Appeals :

- (1) Save as otherwise expressly provided, an appeal shall lie from every original order passed under this Act, -
 - (a) if such an order is passed by an officer subordinate to the Sub-Divisional Officer or Assistant Settlement-I, to the Sub-Divisional Officer or Assistant Settlement Officer-I;
 - (b) if such an order is passed by the Sub-Divisional Officer or Assistant Settlement Officer-I to the Settlement Officer;
 - (c) if such an order is passed by the Settlement Officer, to the Deputy Commissioner;
 - (d) if such an order is passed by the Deputy Commissioner, to the Revenue Commissioner or Revenue Tribunal;
 - (e) if such an order is passed by the Assistant Director of Survey, to the Deputy Director of Survey;
 - (f) if such an order is passed by the Deputy Director of Survey, to the Additional Director (Survey), or to the Chief Survey Officer notified by the State Government in the official Gazette to be the appellate authority.
- (2) A second appeal shall lie against any order passed in first appeal -
 - (a) if such an order is passed under clause (a) of sub-section (1), to the Settlement Officer;
 - (b) if such an order is passed under clause (b) of sub-section (1), to the Deputy Commissioner;
 - (c) if such an order is passed under clause (c) of sub-section (1), to the Revenue Commissioner or Revenue Tribunal notified by the State Government in the official Gazette to be the second appellate authority;

- (d) if such an order is passed under clause (e) of sub-section (1), to the Additional Director (Survey) or to the Chief Survey Officer notified by the State Government in the official Gazette to be the second appellate authority;
 - (e) if such an order is passed under clause (f) of sub-section (1), to the Revenue Commissioner or Revenue Tribunal notified by the State Government in the official Gazette to be the second appellate authority.
- (3) An order passed on second appeal shall be final.

125. Limitation of appeals. :

- (1) No appeal shall lie, -
 - (a) in the case of first appeal, after the expiry of thirty days from the date of the order appealed against; and
 - (b) in the case of a second appeal, after the expiry of sixty days from the date of the order appealed against.
- (2) In computing the above periods, the time required to obtain copies of the order appealed against shall be excluded.

126. Revision :

The Revenue Commissioner or Chief Survey Officer or the Deputy Commissioner may either on his own motion or on the application of any party, call for the records of any proceedings before any revenue officer subordinate to him for the purpose of satisfying himself as to the legality or the propriety of any order passed by such revenue officer, and may pass such order in reference thereto as he thinks fit:

Provided that he shall not vary or reverse any order affecting any right between private persons without having given to the parties interested notice to appear or be heard;

Provided further that no revision shall lie after the expiry of ninety days from the date of the order to be revised.

127. Review of order :

- (1) A revenue officer may, either on his own motion or on the application of any party interested, review any order passed by himself or by any of his predecessors-in-office and pass such order in reference thereto as he thinks fit :
 - Provided that a revenue officer subordinate to the Deputy Commissioner shall, before reviewing any order under this section, obtain the permission of the Deputy Commissioner and the Deputy Commissioner or Chief Survey Officer shall, before reviewing any order passed by any of his predecessors-in-office, obtain the permission of the Revenue Commissioner.
- (2) No order affecting any question of right between private persons shall be reviewed except on the application of a party to the proceedings or except after notice to the other party, and no application for review of such order shall be entertained unless it is made within ninety days from the date of the order.
- (3) No order shall be reviewed except on the following ground, namely :-
 - (i) discovery of new and important matter of evidence; or
 - (ii) some mistake or error apparent on the face of the records ; or
 - (iii) any other sufficient reason.
- (4) For the purpose of this Rule, the Deputy Commissioner shall be deemed to be the successor-in-office of any revenue officer who has left the district or who has ceased to exercise power as a revenue officer and to whom there is no successor in the district.
- (5) An order which has been dealt with in appeal or on revision shall not be reviewed by any officer subordinate to the appellate or revisional authority.

128. Stay of execution of order :

- (1) A revenue officer who has passed any order or his successor-in-office may at any time before the expiry of the period prescribed for appeal, direct the stay of execution of such order for such period as he thinks fit; provided that no appeal has been filed.
- (2) Any authority before whom a case is pending in appeal or revision may direct the stay of execution of the order appealed from or under revision for such period as it may think fit.
- (3) The revenue officer or other authority directing such stay of execution of any order may impose such condition, or order such security to be furnished, as he or it may think fit.

129. Correction of error or omission :

Any revenue officer by whom an order was passed in a case or proceeding may, either on his own motion or on the application of a party correct any error or omission not affecting a material part of the case or proceeding after such notice to the parties as he may consider necessary.

**CHAPTER - VI
MISCELLANEOUS PROVISIONS**

130. Survey of land with the assistance of an external or internal agency :

- (1) For the purpose of land survey or preparation of land records including record-of-rights or survey and settlement of land revenue or computerisation of land records or maps or processing of aerial photographs or satellite imaginaries or other allied works, the Chief Survey Officer may engage licensee Surveyor or Cartographer or any other external or internal agency approved by the Government.
- (2) Deeds of Agreement or Contract in Form 24, shall be executed regulating to such terms and condition of engagement, duties and responsibilities and the manner and procedure to be followed in conformity with such rules.

131. Principles of field survey demarcation of footpaths, cart tracks and public roads :

The field survey demarcation of footpaths, cart tracks and public roads shall ordinarily be carried out as the principles laid down by the Government from time to time.

132. Seal for Officers :

All officers including Office of Director of Land Revenue & Settlement, Office of Settlement Officer, Office of Survey Officer of the District or Region and Revenue Circle shall use a round seal, five centimetres in diameter bearing Mizoram State emblem or Ashoka Pillar in the centre with the inscription in English indicating the name of the Office.

133. Codes and Indexes for land records and registration of land holdings :

- (1) Maintenance of land records and registration of land holdings shall be made in Village wise, Revenue Circle wise, Sub-Division wise and District wise.
- (2) Code and Index Numbers for different kinds of land holdings as categories specified in the Schedule-I shall be applied for land records and registration of land holdings.

134. Form of receipt for land revenue/ tax/ fee/ charges :

For every amount of land revenue, tax, fee and charges collected by an Officer or official a receipt in Form 25 shall given to the person from whom the amount is received.

FORM NO. 1
(See rule - 4 or rule 61)
GOVERNMENT OF MIZORAM, REVENUE DEPARTMENT
NOTIFICATION

No. _____ Dated, Aizawl, the _____

It is hereby notified for general information under rule 4 or rule 62 of the Mizoram (Land Survey and Settlement (Operations) Rules, 2008 read with section 3 or section 37 of the Mizoram (Land Survey and Settlement (Operation) Act, 2003 (Act No. 4 of 2003) that a Cadastral Survey or Record Operation or Settlement of Land Revenue of the area / village specified in the Schedule below shall be made with a view to settlement of land revenue or boundary and preparation of land records connected therewith or the revision of any existing survey, settlement or record-of-rights or incidental thereto

SCHEDULE

Sl. No.	Name of village / area	Sub. Division	District
---------	------------------------	---------------	----------

Secretary to the Government of Mizoram,
Revenue Department,
Aizawl.

Memo. No..... Dated

Copy to :-

FORM NO. 2
(See rule - 4(2) or rule 62(2))
PROCLAMATION OF CADASTRAL SURVEY

Whereas the Government has directed the survey of lands comprising in villages noted below, it is hereby notified under rule 4 or rule 62 of the Mizoram (Land Survey and Settlement (Operations) Rules, 2008 read with section 5 or section 37 of the Mizoram (Land Survey and Settlement (Operations) Act, 2003, (Act No. 4 of 2003), that survey operation or record operation or settlement of land revenue shall be conducted from _____ or there about in village by the Surveyors deputed for the purpose.

The land holders, etc. are hereby required to be present at their fields / plots either in person or through authorised agent to supply particulars as regards ownership, title, boundary and other particulars of reference in their possession as may be required by the Surveyor, failing which the work will be done from the information available on the spot.

All the land holders are hereby required (a) to clear the boundaries or other lines which may be necessary for the purpose of survey ; and (b) to provide labour at such time and for such period as may from time to time be required ; and (c) to provide survey marks-stone of durable quality of approximate dimension of 50cm x 15cm x 15cm with a cross mark one centimetre deep cut on the top and the minimum requirement will be _____ nos only.

If any land holder fails to comply with the requisitions under clauses (a) to (c) mentioned above, the work will be carried out by engagement of hired labours and the cost thereof will be recovered from the defaulters as provided in the Act and rules made thereunder.

Details of land :-

Survey Officer.

FORM NO. 3

(See rule - 5)

Survey notice to land holder

To,

Locality _____
 Village _____
 Sub - Div. _____
 District _____

1. With reference to the general notification issued by the Survey Officer vide No. _____ you are informed that the survey and demarcation of your land will be held on _____ at _____. You are hereby requested to present on the spot and point out the boundary, either personally or through authorised agent, and produce such document of possession / title and other relevant information and render such assistance as may be necessary during the survey and demarcation.

2. You are further informed to
- (i) clear the boundary lines 2 metres wide in advance ;
 - (ii) get ready boundary pillar-stone of durable quality of 50cm x 15cm x 15cm with a cross mark of one centimetre deep cut on the top, at least _____ nos ;
 - (iii) provide _____ nos of labour as flag holder and chainman ;
 - (iv) come to the Office of the undersigned on _____
 - (v) obtain No Objection Certificate from your adjoining land holders and Village Council concerned as and when the work is completed.

In the event of in-convenient on your part to turn up on the appointed day the matter may be intimated to the under-signed well in advance.

Date _____ (_____)
Camp Officer
Survey Camp

No. _____

- Copy to :-
- 1) _____ occupier of the land ;
 - 2) _____ adjoining land holder
 - 3) V.C.P. _____ Village Camp : _____

FORM NO. 4

(See rule - 9)

Notice to land holder or party for repair etc. of survey marks

To,

Take notice that the survey marks as per the subjoined Statement for the maintenance of which you are responsible / jointly responsible require repair or renewal or replacement and that, in default

of executing the necessary renewal / repair / replacement within 15 days from the date of receipt of this notice, necessary action will be taken by Government and the expenditure incurred under Mizoram (Land Survey and Settlement (Operations) Act, 2003 (No. 4 of 2003) and the rules made thereunder will be recovered / apportioned as an arrear of land revenue.

The Official of this Office / Department shall render necessary assistance in carrying out the renewal / repair / replacement within the time specified above.

Station
Date

Survey Officer

Village with location of land	Survey Number and serial number	Whether Triangulation or Traverse or Field Stone	Number of Stone missing etc.	REMARKS
-------------------------------	---------------------------------	--	------------------------------	---------

FORM No. 5

(See rule 10)

REGISTER OF SURVEY MARKS / CONTROLS DATA

FALLING WITHIN

Latitude Longitude

SHEET No.

a) Spherical : _____

b) Zrm. Grid : _____

Village _____

Rev. Village _____

Rev. Circle _____

Sub. Div. : _____

District : _____

Sl. No.	Code/Year Volumn	Station or Point	Latitude	Latitude	Zoram Grid		Height	
			o ' "	o ' "	Easting (metres)	Nothing (metres)	Ground (metres)	Top (metres)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

FORM NO. 6

(See rule - 11)

**APPLICATION FOR SURVEY AND DEMARCATION / POINTING OUT OF
PARCEL OF LAND / BOUNDARIES**

1. Name and father's name of applicant (In capital letter) _____

2. Full address and occupation. _____

3. Reason for making application ; _____

4. Village with location of land _____

5. Particulars of land ;
a) Survey No./L.S.C./Pass/
P.Patta/Lease No., if any _____
b) Extent of the land (area) ; _____
c) Details of boundaries to be
demarcated / pointed out _____

Length (in metre)

Name of adjoining land holder

- | | | |
|--------------|-------|-------|
| i) North : | _____ | _____ |
| ii) East : | _____ | _____ |
| iii) South : | _____ | _____ |
| iv) West : | _____ | _____ |

6. Applicant's title or interest to the land

and manner of acquisition :

DECLARATION

I do hereby agree to pay Survey Fees (urgent or normal application) amounting to Rs. _____
for the survey and demarcation of the land specified above or determination / pointing out of the boundaries
specified above.

2. The above particulars and information furnished by me are correct.

Signature of applicant _____

FORM NO. 7
(See rule - 14)

Notice to land holder

To,

1. With reference to your application, dated _____ for survey and demarcation or determination / pointing out the boundaries of your (applied) land under Survey / LSC / Pass / P. Patta / Lease No. _____ in _____ Village, you are hereby informed that the survey and demarcation or determination / pointing out the boundaries of the land will be done on _____ at _____.
2. You are informed, under the provision of the Mizoram (Land Survey and Settlement (Operations) Act, 2003 (Act No. 4 of 2003) to be present on the spot and point out the boundaries either personally or through authorised agent, and furnish all such information supported by the relevant documents and other evidence as may be required by the Surveyor.
3. You are further informed to :-
 - i) clear the boundary lines of 2 metres wide well in advance ;
 - ii) get ready boundary pillar-stone of durable quality with a size of 50cm x 15cm x 15cm and a cross mark of 1 cm deep cut on the top, atleast _____ nos ;
 - iii) provide _____ nos of labours as flag holder and chainman ;
 - iv) come to the Survey office on _____ to take the Surveyor and his party to the spot.
 - v) obtain No Objection Certificate from your adjoining land holders and Village Council concerned.
4. You are further informed to deposit fee charges amounting to Rs. _____ (Rupees _____) on or before _____.

Take notice that if you fail to fulfil the above requirements and fail to turn up at the appointed time your application will be rejected.

Dated _____
Station _____

Survey Officer

FORM NO. 8A

(See rule - 19)

(9 Lamb)

Volume No. _____

Page _____

LIST OF ZORAM GRID CO-ORDINATES AND HEIGHTS

Field Unit : _____

Rev. Circle : _____

Village : _____

Sub. Div. : _____

District : _____

Sl. No.	Station or Points	CO-ORDINATES (metres)				Heights (metres)				Differences
		Easting		Northing		Ground		Top		

- Notes :**
- (1) A class indicate position probably correct to 2m, B = 6m, C = 18m, and D over 18m. S class indicates intersected from 2 (two) rays only.
 - (2) Heights should be given upto 2(two) decimal places.
 - (3) Difference in height from 2 (two) rays in case of S class point.

Computed by _____
 Designation _____
 Dated _____

Compared by _____
 Designation _____
 Dated _____

FORM NO. 8B

(See rule - 19)

DESCRIPTION OF STATIONS

Field : _____
 Unit No. : _____
 Season : _____
 Sub. Division : _____

Village: _____

Volume No. _____
 Page No. _____
 Rev. Circle : _____
 District : _____

Topo Sheet No.	Station No.	Description of Station
(1)	(2)	(3)

Computed by _____
 Designation _____
 Date _____

Compared by _____
 Designation _____
 Date _____

FORM NO. 8 C
(See rule 19)

(17 - Trian)
(4 - Lamb)

Season _____ Commutation of Log Sides
Village _____ of Triangulation

Sheet No. _____
Page No. _____

Station or I.P.	Observed angles	Correction	Correction angles	Log Sines	Log Sides	Vide No	Sides
A							BC
B							CA
C							AB
TOTAL :							
A							BC
B							CA
C							AB
TOTAL :							
A							BC
B							CA
C							AB
TOTAL :							
A							BC
B							CA
C							AB
TOTAL :							
A							BC
B							CA
C							AB
TOTAL :							
A							BC
B							CA
C							AB
TOTAL :							

Computed by _____
Designation _____
Dated _____

Compared by _____
Designation _____
Dated _____

FORM NO. 8 D

(3 Lamb)

(See rule -19)

Season :

Page No.

Village :

Computation of mutual Grid Bearing and Distant, given the Grid Co-Ordinates

1	Deduction Number							
2	Station B							
3	Station A							
4	Easting of B= E_B							
5	Easting of A= E_A							
6	$E = E_B - E_A$							
7	Northing of B= N_B							
8	Northing of A= N_A							
9	$\tilde{N} N = N_B - N_A$							
10	Log $\tilde{N} E$ (x E from line 6)							
11	Log $\tilde{N} N$ (x N from line 9)							
12	(10) - (11) = log tan b							
13	$b^{(1)}$ = Grid Bearing at A of B	°	'	"	°	'	"	
14	$180 + b$ = Grid Bearing at B of A	°	'	"	°	'	"	
15	log Sec $b^{(2)}$ log cosec $b^{(2)}$							
16	log N (line 11) log E (line 10)							
17	Sum = log AB							
18	AB (Grid Metres)							

(1) b is in 1st, 2nd, 3rd or 4th quadrant accordingly as $\frac{\tilde{N} E}{\tilde{N} N}$ is $\frac{+}{+}$, $\frac{+}{-}$ or $\frac{-}{+}$

(2) Use right side when it is between 45° and 135° or between 225° and 315° or between 225° and 315° otherwise use the left.

Computed by _____

Compared by _____

Designation _____

Designation _____

Date : _____

Date : _____

FORM NO. 8 E
(See rule - 19)

(1 MACH)

(COMPUTATION OF GRID CO-ORDINATES FROM SPHERICAL)

Formula: (1) $S_1 = A d L^2 + B d L^4$ (i) (3) $E_p = (D - S_p \sin lo) d L \times S$,
 (2) $S_2 = S_1 + \frac{3}{2} A d L^2$ (4) $N_p = \frac{1}{2} E_p L \sin lo \times S_2 + S_p$

GRID II B $\left\{ \begin{array}{l} \lambda_0 26^\circ 00' \\ Lo 90^\circ 00' \end{array} \right.$

1. Point P	SERCHHIP hs.			
2. Latitude of P = λ_p	23° 17' 55".23	° ' "	° ' "	° ' "
3. Longitude of P = L_p	92° 50' 59".71			
4. $L = L_p - Lo$ (i)	+02" 50' 59.71	- "	- "	- "
5. ΔL in seconds	+ 10259".71	- .	- .	- .
6. $\Delta \delta L = x 48481368 \times 10^{-13}$ (8 places)	+0.04974048	-0.	-0.	-0.
7. $A \times \delta L^4$ (8 places) ⁽ⁱ⁾	0.00007924	0.	0.	0.
8. $B \times \delta L^2$ (8 places) ⁽ⁱ⁾	0.00000000	0.	0.	0.
9. Σ_1 (formula (1)) ⁽ⁱⁱ⁾ = 1 = Line(8) - Line(7)	0.99992076	0.	0.	0.
10. Σ_2 (formula (2)) = Line(9) + 1.5 x Line(7)	1.00003962	1.	1.	1.
11. Nearest latitude to P = λ_a ⁽ⁱⁱⁱ⁾	23° 18' 00.0"	° ' "	° ' "	° ' "
12. $\lambda_p - \lambda_a = \lambda_p$	- 04".77	- .	- .	- .
13. λ_p in seconds	- 04".77	- .	- .	- .
14. for $\lambda a =$ ⁽ⁱⁱⁱ⁾	30.758	.	.	.
15. S for $\lambda a = S_a$ ⁽ⁱⁱⁱ⁾ -	298793.0	- .	- .	- .
16. $S_a + a \times \lambda_p = S_p$	- 298939.72	- "	- "	- "
17. E_p (formula(3)) ⁽ⁱⁱ⁾	+ 291437.50	- .	- .	- .
18. N_p (formula(4)) ⁽ⁱⁱ⁾	- 295762.23	- .	- .	- .
19. $E_p = E_o + E_p$ ⁽ⁱ⁾	3034633.90	.	.	.
20. $N_p = N_o + N_p$ ⁽ⁱ⁾	618636.57	.	.	.
21. $E_z = E_p$ - Difference from Origin	200000.00	.	.	.
22. $N_z = N_p$ - Difference from origin	550000.00	.	.	.

FORM NO. 8 E

- (i) Values of constants to be ascertained for grid in use from table below.
- (ii) For instruction on machine working. See Supplement to T.H.B. Chapter VIII.
- (iii) From 1 Grid, for the spheroid on which the spherical co-ordinates of P have been calculated.

	Grid I		Grid II	
	A	B	A	B
Lo	68°	90°	74°	90°
λ_o	32°	30'	26°	00'
Sin λ_o	0.53729961		0.43837115	
$A=1 \sin^2 \lambda_o$ 6	0.4811515		0.03202821	
$B=1 \sin^4 \lambda_o$ 120	0.00069452		0.00030774	
$D=F_o \cos \lambda_o$	5,377.198.4	5,728,579.0		
Eo	2,743,196.4	2,743,196.4		
No	914,398.8	914.398.8		
Units	Mteres		Mtres	

1. Serchhip h.s. is taken for Zoram Grid Origin.
2. National Spherical Co-Ordinates of Serchhip h.s. :
Latitude = 23o 17' 55".23
Longitude = 92o 50' 59".71
Height = 1290.00m (Ground)
3. National Grid Co-Ordinates of Serchhip h.s. :
Easting = 3034633.90 metres
Northing = 618636.57 metres
4. Zoram Grid Co-Ordinates of Serchhip h.s. :
Easting = 200000.00 metres
Northing = 550000.00 metres
5. Difference of Co-Ordinates of National & Zoram Grids at Serchhip h.s. :
Easting = 2834633.90 metres
Northing = 68636.57 metres

FORM NO. 8 F
(See rule - 19)

(5 Lamb)

Page
SEASON 19.....

Computation of Co-ordinates and Heights, given distances and bearings.

1.	Ref.No.	Station C												
2.		Station A/B												
3.		Bearing at A of B/B of A	°	,	”	°	,	”	°	,	”	°	,	”
4.		Corrected Angle $\frac{BAC}{ABC}$	+			-			+			-		
5.		Sum : bearing at A/B of C:'B'												
6.		log sin 'B'												
7.		(1) log cos 'B' ('B' from line 5)												
8.		Sum : log 'C' N												
9.		log cos 'B' ('B' from line 5)												
10.		log of AC BC (grid metres)												
11.		Sum : log 'C' N												
12.		Easting of A/B												
13.		'C' E (2)												
14.		Sum : Easting of C												
15.		Northing of AB												
16.		'C' N (3)												
17.		Sum : Northing of C												
18.		Case for Ht. * Comps												
19.		Vertical Angle (4) at A/B of C : e	-°	,	”	°	,	”	-°	,	”	-°	,	”
20.		Vertical Angle at (4)C of A : e B 3	-			-			-			-		
21.		1 (e-e) Case III only 2 1 2	-			-			-			-		
22.		Log AC (line 7 or 10) BC												
23.		Co-log scale factory (5)												
24.		Log tan thita (6)												
25.		Sum : log 'e' H												
26.		'e' H (7)	-			-			-			-		
27.		Correction for curvature, refraction & height of Inst (8)	<input type="checkbox"/>			<input type="checkbox"/>			+			+		
28.		Correction of Ht. of signal (9)	-			-			-			-		
29.		Sum : Ah (10)	-			-			-			-		
30.		HA in metres												
31.		Sum : HC in metres												
32.		Mean EC (line 14)				Grid {			Grid {					
33.		Mean NC (line 17)				Metres {			Metres {					
34.		MEAN HC (line 31)				Metres			Metres					

- (1) From 4 Lamb (2) 'e'E is as 'B' lies between 0 to 480° (3) 'e'N is as 'B' lies between 270 to 90
180 to 300 90 to 270
- (4) From Angle Book Elavation Depression (5) From Table 2 Grid May generally be ignored.

FORM NO. 8 F

The following notes decide the case for heigh computations.

CASE I - Observation at A or B only	CASE II - Observation at Conly	CASE III - Observation at A and B only
(6) Thita ! e1 (line 19)	(6) Thita ! e2 (line 20)	(6) Thita ! 1/2 (e1-e2)(line 21)
(7) 'e' H has some sign as thita	(7) 'e' H has some sign thita	(7) 'e' H has some sign as thita
(8) From Table 41(b) Grid	(8) From Table 41(b) Grid	(8) In this case line 27 is not required
(9) Correction is minus height of signal at C	(9) In this case only, change sign ^H	(9) Correction is 1/2 (A-SC) or 1/2 (SE-SC) with resulting sign.

Computed by

Compared by

Designation

Designation

Dated

Dated

FORM NO. 8 G
(See rule 19)

(8 B Lamb)

Page
SEASON 19.....

Computerisation of Grid Bearing from Polaris or Ursae Minoris,
Horizontal and Vertical angles observed simultaneously.

1	Station			
2	Polaris/Ursae Min.	E W	E W	E W
3	Hour and date of observation	19	19	19
4	Refferring mark			
5	Barometer / Temperature (Centigrade)	inches m	inches mm	inches mm
6	Observe altitude = h	° , "	° , "	° , "
7	Refraction = r from 42 A Sur			
8	line 6 - line 7 = $h - r$			
9	Latitude = λ			
10	line 8 - line 9 = a	-	-	-
11	a in seconds	"	"	"
12	$\log a$ (a from line 11)			
13	$\log^{(1)}$ in seconds			
14	line 12 - line 13 - $\log \cos t$			
15	$t^{(2)}$	°	°	°
16	$\log \sin t$			
17	\log (from line 13)			
18	$\log_{\text{sec}}(h-r)$ [$(h-r)$ from line 8]			
19	Sum - $\log A$ in seconds			
20	A in seconds	"	"	"
21	$A = \text{Angle from North}$	°	°	°
22	Correction $^{(3)}$ for Ursae Min. only	-	-	-
23	Corrected angle, with correct sign (1)	-	-	-
24	Reading to R.M. $^{(5)}$ - reading to star			
25	Sum			
26	Convergence $^{(6)}$	-	-	-
27	line 25 - line 26 : Grid Bearing of R.M.			

- (1) - 90° - Declination. (2) t is between $0^\circ - 90^\circ$ if a (line 10) is \pm
 $90^\circ - 180^\circ$
- (3) Table 28 B Sur. (see reverse) with sign as given.
- (4) \pm if star is E of meridian, i.e., within 12 hrs. after lower transit (Table 28 A Sur., on reverse).
upper
- (5) Corrected for 3 Grid. (6) Table 4 Grid longitude of station : \pm if station is $\frac{E}{W}$ of 10
W

Computed by
Date

Compare by
Date

FORM NO. 8 G

Address

From Table 28 A Sur. (on reverse) take the approximate value of t^{Λ} for the date and latitude and with it enter the table below to obtain values of X and Y. Point the theodolite at Polaris if it is then moved X degrees right and Y degrees up (or in the opposite direction where the sign is negative), it will point near 'e' Ursae Minoris.

-0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
-34	-23	-11	-1	-1	-21	-31	-4	-41	-43	-43	-41	-33	-23	-11	-1	-1	-21	-31	-4	-41	-43	-43	-43
4	4	2	4	4	4	4	4	2	4	4	4	4	4	2	4	4	4	4	2	4	4	4	4
-21	-31	-33	-4	-4	-31	-3	-21	-11	-1	-3	-31	-21	-31	-33	-4	-4	-31	-3	-21	-11	-1	-3	-13
2	4	4			2		4	4	4	4	4	2	4	4			2		4	4	4	4	3

28 A Sur., Transit Times (L.M.T. of Polaris and Ursae Minoris.

	Latitude 30° N			Latitude 40° N.			Polaris				'c' Ursae Minoris							
	Sunrise		Sunset	tp	Sunrise		Sunset	tp	Upper Transit		Lower Transit	Upper Transit		Lower Transit				
	h	m	h		m	h	m		h	m	h	m	h	m	h	m		
Jan.1..	06	56	17	11	22	07	22	16	45	21½	19	17	07	18	11	03	23	01
Feb.1..	06	51	17	36	¼	01	10	17	18	0	17	14	05	16	03	01	20	59
Mar.1..	06	27	17	58	2½	06	35	17	51	2½	15	23	03	25	07	11	19	89
Apr.1..	05	51	18	18	5	05	46	18	23	5	13	21	01	23	05	10	17	08
May.1..	05	18	18	36	7¼	05	02	18	53	7½	11	23	23	21	03	12	15	10
June.1..	04	59	18	56	9½	04	34	19	22	10	09	21	21	20	01	10	12	08
July.1..	05	04	19	05	11¾	04	34	19	32	12¼	07	24	19	22	23	08	11	10
Aug.1..	05	18	18	54	13½	04	57	19	15	14	05	23	17	21	21	06	09	08
Sept.1..	05	36	18	24	15	05	26	18	33	15¼	03	22	15	20	19	04	07	00
Oct.1..	05	53	17	46	16½	05	55	17	44	16¼	01	24	13	22	17	06	05	08
Nov.1..	06	13	17	14	18	06	28	16	39	17¼	23	19	11	20	15	04	03	06
Dec.1..	06	37	17	00	19¼	07	02	16	36	19¼	21	20	09	22	13	06	01	06

28 B Sur., Azunuth from Urse Minerals.

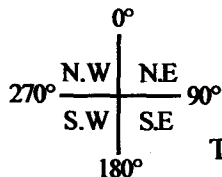
When the approximate formula is used (as on form 28B Lamb), the following correction with the sign given is to be applied to A, the angle between Ursae Minoris and meridian, before A is given a+ or - sign.

t ^Λ	45°		40°		35°		30°		25°		20°		15°		10°		0°	
°	'	"	'	"	'	"	'	"	'	"	'	"	'	"	'	"	'	"
40	-4	33	-3	31	-2	44	-2	08	-1	40	-1	16	-0	56	-0	37	-0	18
45	4	34	3	32	2	45	2	09	1	40	1	16	0	56	0	37	0	18
50	4	28	0	27	2	41	2	06	1	36	1	14	0	54	0	36	0	18
55	4	14	16		2	31	1	59	1	33	1	10	0	51	0	34	0	17
60	3	52	2	59	2	20	1	49	1	25	1	04	0	46	0	41	0	15
65	3	23	3	23	2	37	2	03	1	36	1	14	0	56	0	41	0	27
70	2	48	2	11	1	42	1	20	1	02	0	47	0	35	0	23	0	11
75	2	09	1	41	1	18	1	01	0	47	0	36	0	26	0	17	0	08
80	1	16	1	07	1	34	1	41	0	32	0	24	0	18	0	12	0	06
85	-0	42	-0	33	-0	25	-0	20	-0	15	-0	12	-0	09	-0	06	-0	03
90	+0	03	+0	02	+2	450	0	00	0	00	0	00	0	00	0	00	0	00
95	0	46	0	37	-	26	+0	20	+0	16	+0	13	+0	09	+0	05	+0	03
100	1	28	1	08	0	53	0	40	0	31	0	24	0	17	0	10	0	05
105	2	06	1	37	1	16	0	59	0	46	0	34	0	24	0	15	0	07
110	2	39	2	03	1	36	1	15	0	57	0	42	0	30	0	20	0	10
115	3	07	2	25	1	52	1	29	1	08	0	50	0	36	0	24	0	12
120	3	30	2	44	2	07	1	39	1	16	0	57	0	41	0	27	0	13
125	3	46	2	56	2	17	1	47	1	22	1	01	0	44	0	29	0	14
130	3	55	3	03	2	22	1	51	1	25	1	03	0	46	0	30	0	15
135	3	58	3	05	2	23	1	51	1	25	1	03	0	46	0	30	0	15
140	+3	51	+3	00	+2	20	+1	49	+1	23	+1	02	-0	45	+0	30	+0	15

Λ = Latitude. t = Hours angle E or W

(21 Lamb)

FORM No. 8 H
(See rule 19)



TRAVERSE SET - UP

Traverse from to by Instrument SEASON 20.....

ORIGIN			COMPONENTS OF DISTANCES								CO-ORDINATES FROM ORIGIN			HEIGHTS					Offsets, Right and left
Description of Station and	Observed Angles	Bearings from North	Distances	Perpendiculars		Meridians				Easting ...000.0+	Northing ...000.0+	Observed Vertical Angles	Differences of Heights	Deduced Heights	Corrections				
				East	West	North	South												
Station Letters	Cor		metres	metres	Cor	metres	metres	Cor	metres	Cor	Station Letters	metres	metres	For D		metres	Corrections	metres	

Note : The word 'grid' should be struck off, in case the form is used for ordinary traverse in Cassini System. Grid Bearing should not be confused for Bearing on the Cassini system.

* Enter first few figures of Co-ordinates, so that entries in Cols, are small and positive

Set up by Traverses entered by
Date Date

Co-ordinates reduced by Heights by
Date Date

Entries compare with field book by Traverses balanced by
Date Date.....

Offsets by
Date

FORM NO. 8 J
(See rule 19)

ANGLE BOOK

(3 A Topo)
Angles taken at.....

Page
Sheet No.....
SEASON.....
with Theodolite No.....

OBJECT	Face and	HORIZONTAL ANGLES			VERTICAL ANGLES				Remarks
		A	General Mean	Angle	Actual Reading	Difference	Dep +or	Mean Angle	
									Data of
									Time of Commecement
									Temp.of Commencement C
									Pressure at Commencement -cm
									Time of Closure hrs Temp.at Closure C
									Pressure at Closure-cm Ht of Signal at strnmetn.Ht of

* The Observer should invariably specify the exact point (eg.top, ground, helio,etc.) to which observation have been taken and 'also give a sketch if possible.

Observed by.....Recorded by.....
Dated..... Date.....

Means Checked by.....

Dated.....

FORM No. 8 K
(See rule - 19)

TRAVERSE FIELD BOOK

Volume No. _____
Page.No. _____
Topo Sheet No. _____
Zrn Grid Sheet No. _____

12 Trav
Season _____
Village _____ Sub.Div. _____

Instrument No. _____ Date _____
Traverse from. _____ to _____

Station Or Point	F a c e	HORIZONTAL ANGLE				VERTICAL ANGLE		
		Observed Angle	Mean Angle	Deduced Angle	Actual Angle	Observed Angle	Mean Angle	Distance

Observed by

Recorded by

Mean Checked by

FORM NO. 8 L
(See rule 19)

Date : _____
Tertiary
Sub. Trig No. : _____

Sheet No. _____
Topo No. _____
Zrm. Grid No. _____
Trig. Field Bool No. _____
Page No. _____

LIST OF TRIANGULATION STATIONS

Name of Village _____ Rev. Circle _____ Sub. Div. _____

Sl. No.	Sheet No. (Grid)	Triangulation Station No.	Grid Co-ordinates		Description	Heights in metres above mean sea level		REMARKS Top
			Easting Grid metres	Northing Grid metres		Ground		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								

Surveyed by :

Checked by :

Inspected by :

FORM NO. 8 M
(See rule 19)

Sheet No| Topo No. _____
Zrn. Grid No. _____
Trig. Field Bool No. _____
Page No. _____

Date : _____
Main or Sub. Circuit _____
Tie Line No. : _____

LIST OF TRAVERSE STATIONS

Name of Village _____ Rev. Circle _____ Sub. Div. _____

Sl. No.	Sheet No. (Grid)	Triangulation Station No.	Grid Co-ordinates		Description	Heights in metres above mean sea level		REMARKS
			Easting Grid metres	Northing Grid metres		Ground	Top	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								

Surveyed by :

Checked by :

Inspected by :

FORM NO. 8 N
(See rule 19)

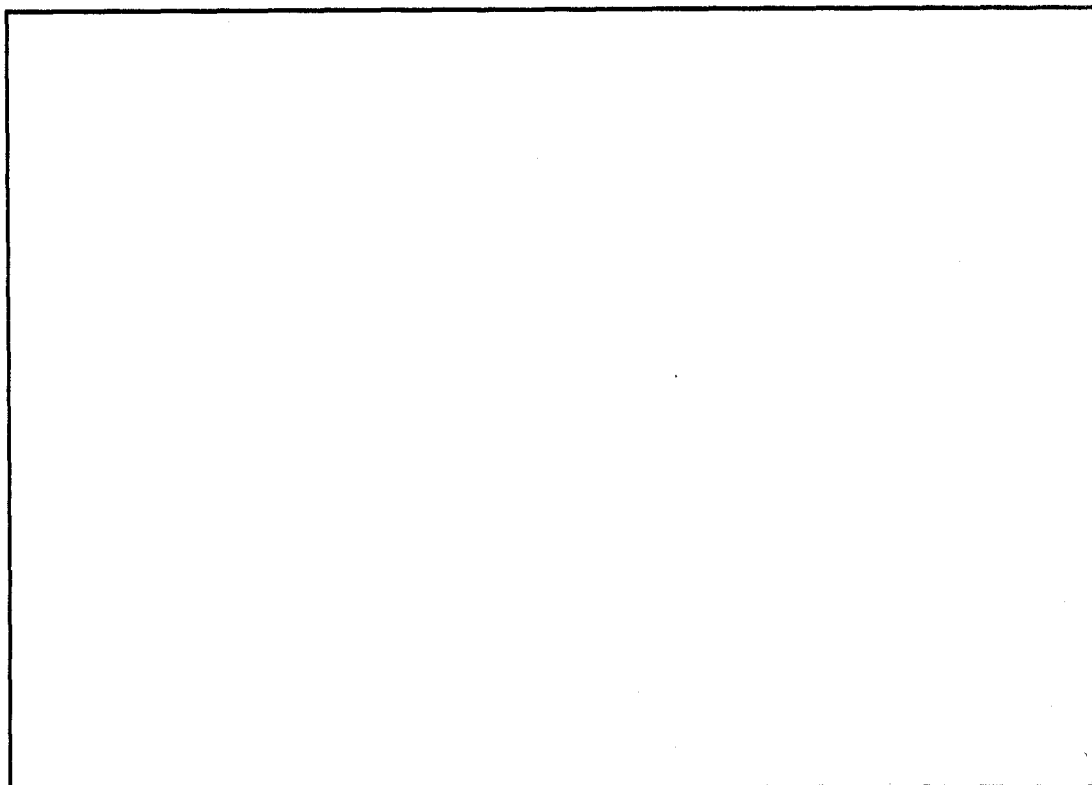
FIELD MEASUREMENT BOOK

Season _____	Sl. No. _____
1. Zrm. Grid sheet No. _____	4. P.T. No. _____
2. Instrument No. _____	5. Book No. _____
3. Date of Survey _____	6. Page No. _____
1. Survey Number :	_____
2. Name of land holder :	_____
with father's name	_____
3. Present Address :	_____
4. Permanent Address :	_____
5. Nature of rights to land :	_____
(Pass/Lease/P.Patta/LSC No.)	
6. Area :	
(i) as pass, etc _____ Sq.mtr _____ Sq.ft. _____ Bighas _____	
(ii) as measurement _____ Sq.mtr _____ Sq.ft. _____ Bighas _____	
7. How the land is acquired ? :	_____
(by allotment or purchase or gift or inheritance etc)	_____
8. Period of validity of allotment & Extension :	_____
9. Village with location of land :	_____
10. Class of land :	_____
11. Value of land :	_____
12. Type of boundary pillars :	_____
13. Description of boundary	
a) North :	_____
b) East :	_____
c) South :	_____
d) West :	_____
14. No. of building constructed on it :	_____
15. The present uses of land :	_____
16. Annual rent from land & building :	_____
17. Nature of encumbrance, if any :	_____
18. Name of mortgagee or tenant with father's name :	_____
19. Address of mortgagee or tenant :	_____

FORM NO. 8 N
(See rule 19)

FIELD DEMARCATION SKETCH

20.



21. General Remarks :-

22.

CERTIFICATE

I have checked the entries made in this form and attested / certified them to be correct.

Date : _____

Signature : _____

Place : _____

Name : _____

Designation : _____

FORM NO. 8 P
(See rule 19)

Zoram Grid sheet No. : _____
 P.T. No. : _____
 Page No. : _____
 Sl. No. : _____

Season : _____
 Date : _____
 Survey No. : _____

CO - ORDINATE, BEARING AND DISTANCE OF BOUNDARY PILLARS

Name of holder _____ S/o, D/o _____ Location : _____
 Village : _____

Boundary Pillar	Co - ordinates		Grid bearing of forward Pillar from North	Distance from previous pillar in metres		Types of pillar	REMARKS
	Easting Grid metres	Northing Grid metres		Surface	Horizontal		

Surveyed by :

Checked by :

Inspected by :

FORM NO. 8 Q
(See rule 19)

SURVEY REPORT ON DISPUTE CASE

- 1. Serial number of dispute : _____
- 2. Date of receipt objection : _____
- 3. Name of petitioner : _____
- 4. Address (a) Present : _____
- (b) Permanent : _____
- 5. Village with location of land : _____
- 6. Survey number and Serial No. of field : _____
- 7. P.T. No. : _____
- 8. Grid Sheet No. : _____
- 9. Pass/Lease/P.Patta/LSC No. : _____
- 10. Dispute portion of land : _____
- 11. Nature and particulars of dispute : _____
- 12. Name of opposite party : _____
- 13. Address : (a) Present : _____
- (b) Permanent : _____
- 14. Pass/Lease/P.Patta/LSC No. : _____
- 15. Date of verification and report : _____
- 16. Order passed with date and name of Officer passing the order : _____
- 17. Remarks or findings of the verifying Officer/ Surveyor to be supported by Sketch Map in a separate sheet. Indicating the whole areas of LSC/ Pass etc. showing the disputed portion with extent of overlapping etc. as the case may be. : _____

Date _____

Place _____

Signature _____

Name _____

Designation _____

FORM NO. 8 R
(See rule 19)

**Acceptance of Cadastral
Site Plan / Map**

- 1) I, the undersigned do hereby declared that the survey and demarcation or determination / pointing out of boundary lines of a parcel of land measuring to _____ Sq.metres/ Hectares locating at _____ village was attended by me or through authorised agent and I found the work was executed accurately and the entries made in the record are correct to the best of my knowledge and accepted.
- 2) The standard boundary pillars-Stone of size 50cm X 15cm X 15cm are erected at their proper positions.
- 3) I accepted and undertake to pay necessary fees / charges for survey and recording of the land mentioned above.

Date _____
Place _____

Signature _____
or thumb Impression _____
Name and designation / _____
Address of _____
land holder.

Signed in my presence

Signature _____
Name & designation of surveyors.

FORM NO. 8 S
(See rule 19)

Certificate of Cadastral Site Plan / Plan

I, _____ Surveyor _____ acting in a duly authorised capacity vide Office Order No. _____ hereby certify that the land belonging to _____ s/o, d/o _____ locating at _____ village is a accurately surveyed and demarcated by me and the site plan / map shows correctly the ground realities of land within the limits of the boundary description given to me by _____.

I have checked the entries made in the Form and attested them to be correct.

Date _____
Place _____

Signature _____
Designation _____
Camp :- _____

FORM NO. 8 T

(See Rule 19)

NO OBJECTION CERTIFICATE

We, the undersigned are present at the time of Survey and demarcation of land belonging to Shri / Smt _____ on the _____ and we affirmed that the work has been executed by Shri _____ Surveyor _____ of _____ correctly and accurately based on map or relevant / valid documents or actual possession. There is no dispute over boundary or ownership of the land or objection from the public.

We, have no objection to the settling of land either permanently or periodically with individual person or society/ organisation mentioned above.

Name and Signature of adjoining land holders.

Name and Signature of VCP or his representative.

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

COUNTERSIGNED BY

FORM No. 8 U

(See rule 19)

List of Fields/ Plots

Surveyed _____

Village _____ Rev. Circle _____ Sub. Div. _____

Sl. No.	Name and Father's name of land holder	Present & Permanent address	Nature of holding	Survey Number & Registration No.	Location & description of land	Area in Sq. metre & Hectare	Class of land	Value of land	Annual land revenue
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

FORM NO. 8 V
(See Rule 19)

Land Revenue rates notice.

To,

Whereas you are holder of the land under Survey Number _____ of _____ Village, _____ Rev. Circle _____ Sub-Division, _____ District, you are hereby informed to take notice that you will require, from and after 1st April, 20____, to pay annually, until further notice a sum of Rs. _____ (Rupees _____) only or to be fixed on re-assessment on account of land revenue to the _____.

2. You are also required to inform the Assistant Settlement Officer / Revenue Circle Officer of _____ before you start construction of the building and also after completion for assessment of Building Tax etc. in the said land and building.

Dated the _____

Settlement Officer
Survey Officer

FORM No. 8 W
(See rule 19)

REGISTER OF SURVEY STONES

Book No. _____

Season _____ Village _____ Rev. Circle _____

Sub. Division _____

Sl. No.	Type and size of Survey marks (Stone)	Rate (Cost) of Stone		Total Nos. of stone	Amount		To what place and village	Signature & Name of Surveyor who need the stone	Signature & designation of Officer in-charge of Survey
		Rs.	P.		Rs.	P.			

- (a) Triangulation station stones.
Size = 70cm x 20cm x 20cm
- (b) Traverse station Stones
Size = 60cm x 18cm x 18cm
- (c) Field stones
Size = 50cm x 15cm x 15cm

FORM NO. 9
(See Rule 33)

NOTICE

To,

You are hereby informed that the boundaries of Survey Nos/ Registration Nos specified below have been examined/determined / re-demarcated and re-fixed on _____ in connection with the cadastral survey operation or application dated _____ submitted.

Complaint if any, against the present re-fixing of the boundaries of your land shall be preferred to the _____ within thirty days from the date of issue of this notice. If no objection is put forward on the above date, it will be consider thereafter that you have accepted the decision. Grounds for decision and order may be seen in the Order Sheet.

Sl.No.	Village with location of land	Survey No & Registration No.	Description of boundary

Given under my hand and seal of the office, this _____ day of _____ 20__

Survey Officer

FORM NO. 10
(See Rule 34)

NOTICE

To,

Notice is hereby given that the alteration specified in the schedule appended below is found necessary and that it is proposed to alter the final records of Survey. Any Objection to the proposed change can be presented to the undersign within 15 days from the date of receipt of this notice.

SCHEDULE

Memorandum of alteration to be made in the record of
Village _____ Rev. Circle _____
Sub. Division _____ District _____

Survey No & Registration	Sl.No. of Field/Plot	Location of Land	Measurement	Area in Are

Survey Officer

FORM NO. 11
(See Rule 36)

NOTICE OF COMPLETION OF SURVEY ETC.

1. It is hereby notified under Rule 31 of the Mizoram (Land Survey and Settlement (Operation) Rule, 2008 that the Cadastral Survey Operations or the record operation of the under mentioned areas of _____ is now completed.
2. Unless the survey or record hereby notified is modified by a decree of a Civil Court the record of the survey shall be conclusive proof that the boundaries determined and recorded therein are correct.

Particulars of the area

- a) Name of the District _____
- b) Name of the Sub. Division _____
- c) Name of the Village / Town
in which situated/completed _____
- d) Name of the ward / locality
in which situated / completed _____
- e) Field / Plots Nos completed _____

Date :

Survey Officer

FORM NO. 12
(See rule 37)

Appeal against fixing boundaries

1. Name and father's name of appellatant (In capital letter) _____
2. Address : _____

3. Village with location of land _____
4. Particulars of land :-
(a) Survey Number / LSC / Pass /
P.Pattas / Lease No. if any _____
(b) Area _____
5. Particulars of the boundary against
which objection is made : _____

6. Matters objected to with details of
objection and relief sought : _____

I declare that the particulars given above are true to the best of my knowledge and belief.

Date : _____

Signature or thumb impression

FORM NO. 13
(See rule 44)

RECORD-OF- RIGHTS

Village/ Town
Revenue Circle.....

Revenue Village
Sub Division
District

Previous Registrtaion Number	New Registrtaion Number	Survey Number	Name of land holders with father's name	Present & permanent address	Nature of rights and how acquired	Period of allotment & extension	Location and description of land
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Area in Hectare	Class of Land	Value of land	Annual land revenue	Nature of encumbrance, if any	Name of mortgagee or tenant with Father's name	Annual rent payable from land and building	Mutation or correction, if any, with Order No. & Date	Signature of Survey Officer Settlement Officer (with seal)
(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)

FORM NO. 14
(See rule 45)
Publication of Draft

Record-of-Rights

Village _____ Sub. Division _____
Revenue Circle _____ District _____

To,
All land holders

Whereas the preparation of the record-of-rights of the above mentioned village has been duly completed, it is notified for your information that the said record-of-rights will remain open for public inspection at _____ (place) from _____ for thirty days and that _____ (date) is the last date for filing objections.

Station : _____
Date : _____

Survey Officer.

FORM NO. 15
(See rule 45)

Objection against Record-of-Rights

Village: _____ Sub. Division _____
District _____

- 1. Name, father's name and address of objector : _____

- 2. Name, father's name & address of person against whose record-of-rights objection is made is objected, : _____

- 3. Particulars of record-of-rights under objection : _____

- 4. Nos. of plots / fields, if any under objection : _____

- 5. Nature of objection : _____

- 6. Matters objected to with details of objection and relief or remedy sought for : _____

Date : _____
Place : _____

Signature
of objector.

FORM NO. 16
(See rule 46)

Certificate of Final Publication of record-of-rights

Village : _____
 Revenue Village : _____
 Revenue Circle : _____
 Sub. Division : _____
 District : _____
 Volume : _____
 Pages : From _____ to _____
 Year of Survey : _____

Certified that the record-of-rights of the interests as contained in the pages noted above has been finally framed and published under rule 46 of the Mizoram (Land Survey and Settlement (Operations) Rules, 2008 on this _____ day of _____ 20 _____.

Director
Land Revenue & Settlement

(The certificate shall be stamped with the Official Seal of the Director)

Memo. No. Dated

Copy to :-

- 1) ASO concerned
- 2) President V/C concerned
- 3) Office Notice Board

**FROM NO. 17 M
(See rule 47)**

APPLICATION FOR MUTATION

To,

.....
.....

Consequent upon sucession / inheritance / transfer / partition / assignment / family - arrangement it is requested that necessary mutation in the Record-of-Rights pertaining to the land described in the annexure hereto be effected ;

- 1. Particulars of the land
 - (i) Registration No.:
 - (ii) Survey No :
 - (iii) Area :
- 2. Village with location of land
 - (i) Village:
 - (ii) Location:
- 3. Name and father's name of the land holder and the date of death (in case of death) and specify whether SC/TC or OBC
 - :
 - S/o, D/o.....
 - and.....
- 4. Name of heir to the deceased and his/her relationship with the deceased or name of person to whom transfer is to be effected with nationality
 - :
 - S/o, D/o.....
 - relationship =.....
 - date =
- 5. Address of heir / transferee
 - :
 -
- 6. Whether SC/ ST or OBC
 - :
- 7. Manner of acquisition, if purchased, the price etc. supported by sale-deed, or heirship certificate, or gift deed as the case may be.
 - :
 -
- 8. Documents to be enclosed with the application
 - (1) Original & Duplicate copies of Pass/LSC
 - (2) Uptodate payment Receipts of Land Rev. &Tax
 - (3) Sale/ Purchase deed (in case of purchase or sale)
 - (4) Gift deeds, and
 - (5) Legal Heirship Certificate issued by competent court or latest written 'WILL' duly probated by competent civil court.
- 9. Reasons for mutation
 - :

Signature of transferee
Station
Date

Signature of heir/
Land holder

FORM NO.18
(See rule 51)

RECEIPT OF DOCUMENTS

Received from Shri / Smt..... S/o, D/o resident of village the documents specified below regarding pointing out of boundary, verification, survey, demarcation and record of land situated in village of Sub-division of District in connection with land dispute / survey and record operation etc. conducted by the Government vide Office Order No. during

- 1) Name of Land holder :
- 2) Pass / Land Lease / P. Patta/ L.S.C. No. :
- 3) Area :
- 4) Location of Land :
- 5) List of connected documents :
 - i)
 - ii)
 - iii)
 - iv)
 - v)
 - vi)
 - vii)
 - viii)

Dated.....
Palce

Signature of recipient
Name
Designation
Survey Camp

FORM No. 19
(See Rule 57)

Notice to petitioner

To,
.....
.....

Whereas the petition presented by you on in respect of village, Sub-division is listed for final disposal on at O'clock in the at You are hereby to take notice that on the day and at the place fixed, you should appear before the undersigned in person, or through authorised agent who will be able to answer all material questions relating to the petition, or who shall accompanied by a person who will be able to answer all such questions to substantiate the claim put forth in the said petition. As the date fixed for your appearance is fixed for final disposal of the petition, you must be prepared to produce on that day all witnesses and the documents upon which you intend to rely in support of your claim.

Take notice that in default of your appearance on the afore-mentioned day the petition will be heard and disposed of in your absence.

Survey Officer / Settlement Officer /
Revenue Circle Officer

FORM No. 20
(See rule 57)

Notice to Opposite Party

To,

.....
.....

Whereashas presented a petition complaining against..... village.....Sub-division, you are hereby summoned to appear before the undersigned in person, or through authorised agent who will be able to answer all material questions relating to the petition, or who shall be accompanied by a person who will be able to answer all such questions,on.....at.....the at.....to answer the complaint. As the date fixed for your appearance is fixed for final disposal of the petition, you must be prepared to produce on that day all witnesses and the documents upon which you intend to rely in support of your defence.

Take notice that in default of your appearance on the afore-mentioned day the petition will be heard and disposed of in your absence.

Survey Officer / Settlement Officer /
Revenue Circle Officer

FORM No. 21
(See rule - 57)

Summons to Witness

To,

.....
.....
.....

Whereas your attendance is required to give evidence on behalf of in a complaint in respect of Village Sub-division of District, you are hereby to appear before the under mentioned on and bring with you all the documents upon which you intend to rely in support of your witness.

Survey Officer / Settlement Officer /
Revenue Circle Officer.

**FORM No. 22
(See rule 63)**

ASSESSMENT ROLL

Name of Village/ town/ sub-town

Nos. of land holdings :- Private land holdings Deptt. Land Pass. Other Organisation or Society

Sl. No.	Full name of land holder & or name of Deptt., Organisation or Society	Father's name	Addressee of Land holder	Nature of land/shop/ holding i.e Stall/ H. Site, Garden, WRC Hall, Office Church etc.	Pass/ Lsc LLC/ P. Patta	Location of land Nos. and year	Areas in Ha	Grade	Annual land revenue per ha.	Remarks
1	2	3	4	5	6	7	8	9	10	11

Form No. 22-A (Village-wise abstract of Assesment Roll under one sub-division)

Name of sub-division

Name of District

Sl. No.	Name of Village	No. of land holders	Total area of land allotted in the village area in ha./ Bighas	Annual land revenue assessable	Remarks
1	2	3	4	5	6

Form No. 22-B (District and Sub-division wise Assessment Roll) (Abstract of Form 22-A)

Sl. Nos. of District	Name of District	Sl. No.	Names of Sub-Divisions	No. of Villages corrected	No. of families holding land passes	Area of Land holdings	Annual Taxable Revenue	Remarks
1	2	3	4	5	6	7	8	9

**FORM No. 23
(See rule 67)**

Publication of table of revenue rates or assessment roll

Whereas the table of revenue rates relating to the assessment unit comprising the village mentioned in the scheduled below has been prepared in accordance with section 26 of the Mizoram (Land Survey and Settlement (Operation) Act, 2003, the same shall be opened to public inspection at for a period of thirty days from the date of publication of this notice. Objection if any, to any entry in the table of revenue rates may be filed before the undersigned within the aforesaid period.

Dated

Survey Officer/ Settlement Officer

**FORM No. 24
(See rule 130)**

**DEED OF AGREEMENT (MEMORANDUM OF UNDERSTANDING)
FOR EXECUTION OF PROJECT**

1. This agreement is made on this day of 20..... between Director, Land Revenue and Settlement Department, Mizoram, Aizawl (hereinafter referred to as Director which includes his successors in Office) and **'B'** registered under thehaving registered office at (hereinafter referred to as which expression includes his successors) which is an authorized agent of Government.

2. Whereas the Land Revenue & Settlement Department through Director, Land Revenue and Settlement Department, Mizoram has proposed foras per specification of Director, Land Revenue & Settlement, Mizoram as a part of Topographical/ Cadastral Survey or Computerisation of Land records/ maps or any other works in the State of Mizoram.

AND

Whereas **'B'** is desirous of undertaking the work with their facilities and work station in

AND

Whereas the Director is desirous of entrusting the work to **'B'** under the close supervision by the officials of Land Revenue & Settlement Department, Mizoram.

AND

Now, therefore, it is hereby agreed upon between the aforesaid parties to enter into this agreement on the terms and conditions specified hereunder :-

3. **Scope of work for**
The scope of work will include the following:-

- a)
- b)
- c)
- d)
- e)
- f)
- g)
- h)
- i)
- j)

4. **Software**

'B' shall supply one license of Software for viewing base map data along with the project deliverables. The cost of the software is included in the project cost.

5. **Delivery**

'B' shall submit the deliverables progressively as the project progresses. However, **'B'** will submit the first lot of data generated with printouts within ninety days from all the required inputs made available by the Director.

The delivery of large/ small scale-maps on the topographical/ cadastral maps consisting of the following features will be provided to the Land Revenue and Settlement Department in hard copy (AO/ A1.....) and soft copy (CDs) :-

- (1)
- (2)
- (3)
- (4)
- (5)
- (6)
- (7)
- (8)
- (9)
- (10)

6. Acceptance

As specified in the Scope of work, the Director will let 'B' know of the acceptance of the maps submitted within 20 days from the date of submission. In case of undue delay of acceptance, it will be assumed that the Director has accepted the maps.

7. Linkages

'B' shall provide the soft copy of large/small-scale maps in format with requisite data that enables the department to link associated attribute data with the provided large/small scale maps.

8. Responsibility

As the input of for the project are being carried by the Official/ Officer who will be deputed by the Land Revenue & Settlement Department to 'B' for the project execution, the maps/ photographs or other datas will be under his safe custody. However, 'B' shall take all measures of proper use and return the same in best possible condition to the Director and also to maintain confidentiality of the maps/ photographs etc. Transportation cost/ charges for the to and fro of the material is included in the Project Cost.

9. Technology transfer

'B' shall train the Officers/Officials of Land Revenue & Settlement Department who are being deputed to 'B' for this project execution in respect of the technology involving the process mentioned in the project proposal at for which local hospitality consisting of lodging and boarding will be borne by 'B'

10. Rates and Mode of payment

The Director agrees to make payments as mentioned hereunder for the uses of infrastructure/ equipments and the work to be executed by 'B'

Sl. No.	Description	Amount in Rs.
Grand Total		

The payment shall be made by Demand Draft payable to 'B' drawn by any Nationalised Bank.

11. Time frame for completion of the Pilot project

The total project will be completed within months (..... days) after receipt of all maps, photographs and associated documents.

The schedule of delivery shall be mutually agreed upon with an intention to complete the project and meet the time bound performance of days.

12. Payment

The Director as per the schedule mentioned hereunder and subject to **'B'** meeting the delivery commitments should make payment to **'B'**

- (a) 30% of the Order value as advance at the time of signing Deed of Agreement. The advance shall not bear any interest.
- (b) 35% of the Order value against delivery of service deliverables by processing inputs covering Sq.Km project area.
- (c) Balance 35% of the order value after delivery of all service deliverables.

13. Penalty

In case of delay in submission of output of large-scale maps as against the stipulated time schedule as mentioned, a penalty of 1% per week per lot will be charged up to a maximum of 4%. The penalty clause shall be applicable only if the maps are received on time by the company and in good condition and as per the delivery schedule.

14. Force Majeure

For the purpose hereof, force majeure shall be any of the following events: acts of God or the public enemy; compliance with any Order, rule, regulation, decree, or request of any Governmental authority or agency or person purporting to act thereof, acts of war, public disorder, rebellion, terrorism or sabotage; floods, hurricanes or other storms, strikes or labour disputes; or any other cause, whether or not of the class or kind specially named or referred to herein, not within the reasonable control of the party affected. A delay in or failure of performance of either party shall not constitute a default hereunder nor be the basis for, or give rise to, any claim for damages, if any, to the extent such delay or failure is caused by force majeure. The party who is prevented from performing by force majeure (i) shall be obligated within a period not to exceed fourteen (14) days after the occurrence or detection of any such event to give notice to the other party setting forth in reasonable details the nature thereof and the anticipated extent of the delay, and (ii) shall remedy such cause as soon as reasonably possible.

15. Arbitration

In the event of any question, dispute of difference arising out of this agreement between the parties with regard to interpretation of this agreement or the rights of liabilities or duties assignment out of it or otherwise connected with this agreement, the matter shall be referred to the arbitration of two arbitrators one to be appointed by each of the parties hereto. The arbitrators shall appoint an umpire before entering upon reference. The decision of the arbitrators or the umpire as the case may be final and binding upon the parties. The provision of Indian Arbitration and Conciliating Act, 1996 as amended from the time to time shall apply to such arbitration.

In witness whereof the parties hereto have signed this agreement on the date, month and year mentioned against their respective signatures.

16. Validity of Memorandum of Understanding (M.O.U.)

The agreement is meant only for the above project of costing Rs. and not for any other subsequent projects.

Signature of

Signature of

Director

' B '

Land Revenue & Settlement Department

.....

Government of Mizoram
Aizawl

In the presence of Witness

FORM No. 25
(See rule - 134)

NON-TAX REVENUE RECEIPT

Book No.

Receipt No.

Date

From whom received :

Particulars of land holding

with Pass / P.Patta / Lease / LSC No.

Village

Sl. No.	On what account	Amount	
		Rs.	P
1.	Survey fee		
2.	Process fee		
3.	Registration fee		
4.	Land recording fee		
5.	Patta Pass Book fee		
6.	Mutation/ Correction fee		
7.	Duplicate/ Certified copy fee		
8.	Redemption fee		
9.	Inspection fee		
10.	Pass/ P. Patta/ Land Lease/ LSC fee		
11.	Renewal fee		
12.	Survey/ Mapping cost/ Charge		
13.	Partition fee		
14.	Other payments (to be specified in writing)		
	i)		
	ii)		
	iii)		
	iv)		
	v)		
	Total :		

(Rupees) only.

.....

.....

.....

Signature & Address of person
making payment

Date

Place

Signature and name
of receiving

Officer / Official with Seal.

SCHEDULE - I

(See Rule - 3 (3))

Revenue Survey Division

**CODE NUMBERS OF DISTRICTS AND
LAND USE CLASSIFICATION FOR
LAND RECORDS MANAGEMENT
IN MIZORAM**

**CODE NUMBER OF DISTRICTS AND LAND USE
CLASSIFICATION FOR LAND RECORD MANAGEMENT
IN MIZORAM**

A. DISTRICT CODES		
Sl.No.	Name of District	Code No.
1.	AIZAWL DISTRICT	1
2.	LUNGLEI DISTRICT	2
3.	CHAMPHAI DISTRICT	3
4.	MAMIT DISTRICT	4
5.	KOLASIB DISTRICT	5
6.	SERCHHIP DISTRICT	6
7.	CHAKMA AUTONOMOUS DISTRICT COUNCIL	7
8.	LAI AUTONOMOUS DISTRICT COUNCIL	8
9.	MARA AUTONOMOUS DISTRICT COUNCIL	9
 B. LAND USE CLASSIFICATION FOR REGISTRATION OF LAND HOLDINGS (Based on its purposes)		
Sl.No.	Code No.	Classification
(1)	(2)	(3)
1.	01	Land relating to residential purposes.
2.	02	Land relating to commercial purposes.
3.	03	Land relating to industrial purposes.
4.	04	Land relating to recreational purposes.
5.	05	Land relating to Department, Bank, Company, Corporation, Society purposes.
6.	06	Land relating to religious and charitable purposes.
7.	07	Land relating to educational or institutional purposes.
8.	08	Land relating to community or public purposes.
9.	09	Land relating to wet rice cultivation purposes.
10.	10	Land relating to garden (Horticulture & Arboriculture) purposes.
11.	11	Land relating to farm (Farming & Breeding) purposes.
12.	12	Land relating to fish pond (Pisciculture) purposes.
13.	13	Land relating to miscellaneous and other purposes.

C. LIST OF ADMINISTRATIVE DISTRICT AND SUB-DIVISIONS WITH THEIR HEADQUARTERS AND AREAS IN MIZORAM

Sl. No.	Name of District	Name of Headquarters	Area in Sq. Kms	Sl. No.	Name of Sub-Division (Civil)	Area in Sq. Kms	Remarks
01.	AIZAWL	Aizawl	3,576.31	1.	AIZAWL(SADAR)	1543.60	
				2.	SAKAWRDAI	1037.48	
				3.	SAITUAL	995.23	
02.	LUNGLEI	Lunglei	4,538.00	4.	LUNGLEI	3178.57	
				5.	TLABUNG	880.01	
				6.	HNAHTHIAL	479.42	
03.	CHAMPHAI	Champhai	3,185.83	7.	CHAMPHAI	985.73	
				8.	KHAWZAWL	932.92	
				9.	NGOPA	1267.18	
04.	MAMIT	Mamit	3,025.75	10.	MAMIT	785.94	
				11.	KAWRTHAH	949.56	
				12.	W. PHAILENG	1290.25	
05.	KOLASIB	Kolasib	1,382.51	13.	KOLASIB	200.12	
				14.	VAIRENGTE	206.18	
				15.	KAWNPUI	976.21	
06.	SERCHHIP	Serchhip	1,421.60	16.	SERCHHIP	801.21	
				17.	N. VANLALPHAI	457.17	
				18.	THENZAWL	163.22	
07.	SAIHA	Saiha	1,399.90	19.	SAIHA	457.17	
				20.	TUIPANG		
08.	LAWNGTLAI	Lawngtlai	2,557.10	21.	LAWNGTLAI	1304.84	
				22.	SANGAU	565.91	
				23.	CHAWNGTE	686.35	
		Total	21,087.00			21,087.00	

D. LIST OF REVENUE CIRCLES IN MIZORAM

Code No.	Name of District	Code No.	Name of Sub-Division	Code No.	Name of Revenue Circle	No. of Revenue Villages	No. of L.A.D. Villages
4.	MAMIT	401	KAWRTHAH	4101	Zawlnuam	2	16
				4102	Kawrthah	2	12
		402	MAMIT	4203	Mamit	1	14
		403	W.PHAILENG	4304	W.Phaileng	4	27
				4305	Reiek	5	27
					Total	14	96
5.	KOLASIB	504	VAIRENGTE	5406	Vairengte	1	5
		505	KOLASIB	5507	Kolasib	3	25
				5608	Thingdawl	1	2
		506	KAWNPUI	5609	Kawnpui	3	19
					Total	8	51
1.	AIZAWL	107	SAKAWRDAI	1710	Sakawrdai	2	16
				1711	Darlawn	3	19
		108	AIZAWL	1812	Durtlang	2	9
				1813	Bawngkawn	4	23
				1814	Vaivakawn	6	23
				1815	Dawrpui	5	17
				1816	Tlangnuam	5	22
				1817	Aibawk	4	20
				1818	Thingsulthliah	2	7
		109	SAITUAL	1919	Saitual	2	13
				1920	Phullen	2	12
					Total	37	181
6.	SERCHHIP	610	SERCHHIP	6021	Serchhip	5	29
		611	N.VANLAIPHAI	6122	E.Lungdar	2	8
				6123	N.Vanlaiphai	1	8
		612	THENZAWL	6224	Thenzawl	1	6
					Total	9	51
3.	CHAMPHAI	313	NGOPA	3325	Ngopa	3	17
		314	KHAWZAWL	3426	Khawzawl	4	27
		315	CHAMPHAI	3527	Champhai	4	31
				3528	Khawbung 'S'	4	24
					Total	15	99

Code No.	Name of District	Code No.	Name of Sub-Division	Code No.	Name of Revenue Circle	No. of Revenue Villages	No. of L.A.D. Villages
2.	LUNGLEI	216	LUNGLEI	2629	Serkawn	3	21
				2630	Chandmary	3	15
				2631	Theiriat	3	26
				2632	W. Bungmun	4	41
		217	HNAHTHIAL	2733	Hnahthial	4	29
		218	TLABUNG	2834	Tlabung	2	20
				2835	Lungsen	3	30
			Total		22	182	
7.	(LAWNGTLAI) CHAKMA (A.D.C.)	719	CHAWNGTE	7936	Kamalanagar	1	15
				7937	Borapansuri	1	12
				7938	Longpuighat	2	20
				7939	New Jognasuri	2	27
					Total		6
8.	LAI (A.D.C.)	820	LAWNGTLAI	8040	Lawngtlai	2	14
				8041	Chawngte 'P'	2	20
				8042	Bungtlang 'S'	3	37
		821	SANGAU	8143	Sangau	2	22
					Total		9
9.	(SAIHA) MARA (A.D.C.)	922	SAIHA	9244	Saiha	2	24
		923	TUIPANG	9345	Tuipang	4	35
				9346	Phura	2	14
					Total		8
	G. TOTAL	23		46		128	900

**E. NUMERIC VILLAGE LOCATION CODES FOR LAND RECORDS
MANAGEMENT OF MIZORAM**

Sl. No.	Name of Revenue Village	Name of Village (L.A.D.)	Location Code
(1)	(2)	(3)	(4)

4 - MAMIT DISTRICT

01 - KAWRTHAH SUB-DIVISION

01. ZAWLNUAM CIRCLE

01.	Zawlnuam	1. Zawlnuam	400101
		2. Kanhmun	400102
		3. Lushaicherra/ Thingmun	400103
		4. Bajirunga Pa Veng	400104
		5. Borai	400105
		6. Bungthuam	400106
		7. Zawlpui	400107
		8. Zawlpui (Thuampui Veng)	400108
		9. Tlangkhang	400109
		10. Luimawi	400110
02.	Zamuang	1. Zamuang	400201
		2. Hriphaw	400202
		3. N. Maubuang	400203
		4. Chuhvel	400204
		5. Saikhawthlir	400205
		6. Suarhliap	400206

02 - KAWRTHAH CIRCLE

03.	Kawrthah	1. Kawrthah	400301
		2. Rengdil	400302
		3. Sihthiang	400303
		4. Tuidam	400304
		5. Belkhai	400305
04.	Kawrtethawveng	1. Kawrtethawveng	400401
		2. Sotapa	400402
		3. Vanmawia Veng	400403
		4. W. Bunghmun	400404
		5. Thaidawr	400405
		6. Serhmun	400406
		7. Darlak	400407

02 - MAMIT SUB-DIVISION (SADAR)

03. MAMIT CIRCLE

05.	Mamit	1. Mamit	400501
		2. Chilui	400502
		3. Pathiantlang	400503
		4. N. Sabual	400504
		5. Phaizau	400505
		6. Bawngva	400506
		7. Nalzawl	400507

8.	Setlak	400508
9.	W. Dampui	400509
10.	Mamit Hmar veng	400510
11.	Mamit Bazar veng	400511
12.	Mamit Chhim veng	400512
13.	New Mamit	400513
14.	Vawngawn	400514

03 - W. PHAILENG DUB-DIVISION

04. W.PHAILENG CIRCLE

06.	Tuipuibari	1.	Tuipuibari	400601
		2.	Tuipuibari - II	400602
		3.	Persang	400603
		4.	Damparengpui	400604
		5.	Andermanik	400605
		6.	Kawnpui 'W'	400606
		7.	Zomuan	400607
		8.	Khantlang	400608
07.	W. Phaileng	1.	W. Phaileng	400701
		2.	Khawhnai	400702
		3.	Teirei Forest Veng	400703
		4.	N. Chhippui	400704
		5.	Lallen	400705
		6.	Saithah	400706
		7.	Kawnmawi	400707
		8.	Salem Boarding	400708
		9.	Phaileng Dinthar Veng	400709
08.	Phuldungsei	1.	Phuldungsei	400801
		2.	Hmawngli	400802
		3.	Parvatui	400803
09.	Marpara	1.	N. Marpara	400901
		2.	Silsuri	400902
		3.	Pukzing	400903
		4.	Pukzing Vengthar	400904
		5.	Hruiduk	400905
		6.	Hnahva	400906
		7.	Marpara Mizo veng	400907

05. REIEK CIRCLE

10.	Reiek	1.	Reiek	401001
		2.	Nghalchawm	401002
		3.	Lengte	401003
		4.	Chungtlang	401004
		5.	Ailawng	401005
11.	Hmunpui	1.	Hmunpui	401101
		2.	Saitlaw	401102
		3.	Va-ak	401103
		4.	W. Serzawl	401104
12.	Rawpuichhip	1.	Rawpuichhip	401201
		2.	Tuahzawl	401202

		3.	Dapchhuah	401203
		4.	Rulpuihlum	401204
		5.	Dilzawl	401205
13.	Darlung	1.	Darlung	401301
		2.	N. Bungmun	401302
		3.	Bawngthah	401303
		4.	Bawlte	401304
		5.	S. Sabual	401305
14.	N. Kangmun	1.	N. Kangmun	401401
		2.	Lungphun	401402
		3.	Kawrihnim	401403
		4.	W. Lungdar	401404
		5.	Artetuidan	401405
		6.	Tuirum	401406
		7.	Phulpui 'W'	401407
		8.	Hreichuk	401408

5 - KOLASIB DISTRICT**04 - VAIRENGTE SUB-DIVISION****06. VAIRENGTE CIRCLE**

15.	Vairengte	1.	Vairengte - I	501501
		2.	Phainuam	501502
		3.	N. Chhimluang	501503
		4.	Buarchep	501504

05 - KOLASIB SUB-DIVISION (SADAR)

16.	Bilkhawthlir	1.	Bilkhawthlir	501601
		2.	N. Chawnpui	501602
		3.	Phaisen	501603
		4.	Buhchangphai	501604
		5.	Bilkhawthlir	501605

07. KOLASIB CIRCLE

17.	Kolasib	1.	Kolasib - I	501701
		2.	Kolasib - II	501702
		3.	Kolasib - III	501703
		4.	Kolasib - IV	501704
		5.	Bukvannei	501705
		6.	Hmaibiala Veng	501706
		7.	Saihapui	501707
		8.	Builum	501708
		9.	Kolasib-V	501709
		10.	Kolasib-VI	501710
		11.	Kolasib-VII	501711
		12.	Kolasib College veng	501712
		13.	Rengtekawn	501713
		14.	Saihapui 'K'	501714
18.	Bairabi	1.	Bairabi	501801
		2.	Meidum	501802

3.	Pangbalkawn	501803
4.	Rajtali	501804
5.	Lenhmuikawn	501805
6.	Chhimluang	501806

08. THINGDAWL CIRCLE

19.	Thingdawl	1.	Thingdawl	501901
		2.	Sethawn	501902

06 - KAWNPUI SUB-DIVISION

09 - KAWNPUI CIRCLE

20.	Kawnpui	1.	Kawnpui 'N'	502001
		2.	Hortoki	502002
		3.	Mualvum	502003
		4.	Dilzau	502004
		5.	Zanlawn	502005
		6.	Khamrang	502006
		7.	N. Bualpui	502007
		8.	Mualkhang	502008
		9.	Kawnpui 'S'	502009
21.	Bukpui	1.	Bukpui	502101
		2.	Parsenchhip	502102
		3.	Thingthelh	502103
		4.	N. Hlimen	502104
		5.	N. Chaltlang	502105
		6.	N. Thinglian	502106
22.	Lungdai	1.	Lungmuat	502201
		2.	Nisapui	502202
		3.	Serkhan	502203
		4.	Lungdai	502204

1. AIZAWL DISTRICT

07 - SAKAWRDAI SUB-DIVISION

10. SAKAWRDAI CIRCLE

23.	Sakawrdai	1.	Lower Sakawrdai	102301
		2.	Upper Sakawrdai	102302
		3.	Palsang	102303
		4.	Zohmun	102304
		5.	Mauchar	102305
		6.	N. Tinghmun	102306
		7.	Saipum	102307
		8.	Saiphai	102308
		9.	Kani/ Zokhawthiang	102309
24.	New Vervek	1.	New Vervek	102401
		2.	Lungsum	102402
		3.	Luakchhuak	102403
		4.	N. Khawdungsei	102404
		5.	Vaitin	102405
		6.	Khawpuar	102406
		7.	Thingsat	102407

<u>11 - DARLAWN CIRCLE</u>			
25.	Ratu	1. Ratu	102501
		2. Sunhluchhip	102502
		3. Tengtawng	102503
		4. Tuivawlchhuah	102504
		5. Sailutar	102505
		6. Damdiai	102506
26.	Darlawn	1. Darlawn	102601
		2. N. Serzawl	102602
		3. Sawleng	102603
		4. Kepran	102604
27.	Khawruhlian	1. Khawruhlian	102701
		2. E. Phaileng	102702
		3. Pehlawn	102703
		4. Khawkawi	102704
		5. Lailak	102705
		6. Khanpuikawn	102706
		7. Tuirini Kai	102707
		8. Hmunghak	102708
		9. Chhanchhuahna Khawpui	102709

1. AIZAWL DISTRICT
08 - AIZAWL SUB-DIVISION (SADAR)

<u>12. DURTLANG CIRCLE</u>			
28.	Durtlang	1. Durtlang	102801
		2. Durtlang Vengthar	102802
		3. Durtlang Leitan	102803
		4. Muthi	102804
		5. Selesih	102805
29.	Sihphir	1. Sihphir	102901
		2. Sihphir Vengthar	102902
		3. Nausel	102903
		4. Puansen	102904

<u>13. BAWNGKAWN CIRCLE</u>			
30.	Bawngkawn	1. Bawngkawn	103001
		2. Chaltlang	103002
		3. Edenthar	103003
		4. Laipuitlang	103004
		5. Bawngkawn Chhim Veng	103005
		6. Falkland	103006
		7. Muanna Veng	103007
		8. Zemabawk 'N'	103008
31.	Zemabawk	1. Zemabawk	103101
		2. Thuampui	103102
		3. Zuangtui	103103
		4. Tuirial	103104
		5. Tuirial Airfield	103105
32.	Ramhlun	1. Ramhlun North	103201
		2. Ramhlun South	103202

33.	Chandmary	3.	Ramhlun Venglai	103203
		4.	Ramhlun Vengthar	103204
		5.	Ramhlun Sport Complex	103205
		1.	Chandmary	103301
		2.	Chandmary West	103302
		3.	Ramthar	103303
		4.	Ramthar North	103304
		5.	Aizawl Venglai	103305

14. VAIVAKAWN CIRCLE

34.	Sairang	1.	Sairang	103401
		2.	Sairang Sihmui	103402
		3.	Sairang Dinthar	103403
		4.	P.T.C. Lungverh	103404
		5.	Lengpui	103405
		6.	Phunchawng	103406
35.	Vaivakawn	1.	Vaivakawn	103501
		2.	Dawrpui Vengthar	103502
		3.	Hunthar	103503
		4.	Rangvamual	103504
36.	Tanhril	1.	Tanhril	103601
		2.	Sakawrtuichhun	103602
37.	Luangmual	1.	Luangmual	103701
		2.	Luangmual Vengthar	103702
		3.	Govt. Complex	103703
		4.	Chawlhmun	103704
		5.	Zonuam	103705
		6.	Tuivamit	103706
38.	Chawnpui	1.	Chawnpui	103801
		2.	Kanan	103802
		3.	Zotlang	103803
39.	Tuikual	1.	Tuikual North	103901
		2.	Tuikual South	103902
		3.	Dinthar	103903

15. DAWRPUI CIRCLE

40.	Dawrpui	1.	Dawrpui	104001
		2.	Zarkawt	104002
		3.	Electric Veng	104003
41.	Chhinga Veng	1.	Chhinga Veng	104101
		2.	Saron Veng	104102
		3.	Armed Veng North	104103
		4.	Armed Veng South	104104
		5.	Chite	104105
42.	Venghlui	1.	Venghlui	104201
		2.	College Veng	104202
43.	Bethlehem	1.	Bethlehem	104301
		2.	Bethlehem Vengthlang	104302
		3.	Tuithiang	104303

44.	Republic	1.	Republic Veng	104401
		2.	I.T.I. Veng	104402
		3.	Upper Republic	104403
		4.	Republic Vengthlang	104404

16. TLANGNUAM CIRCLE

45.	Tlangnuam	1.	Tlangnuam	104501
		2.	Kulikawn	104502
46.	S. Hlimen	1.	S. Hlimen	104601
		2.	Melthum	104602
		3.	Saikhamakawn	104603
		4.	Samtlang	104604
		5.	Lungleng - I	104605
		6.	Lungleng - N	104606
47.	Thakthing	1.	Thakthing	104701
		2.	Dam Veng	104702
		3.	Venghnuai	104703
		4.	Salem Veng	104704
48.	Mission Veng	1.	Mission Veng	104801
		2.	Mission Vengthlang	104802
		3.	Tuikhuahtlang	104803
49.	Khatla	1.	Khatla	104901
		2.	Bungkawn	104902
		3.	Maubawk	104903
		4.	Lawipu	104904
		5.	Khatla South	104905
		6.	Bungkawn Nursery	104906
		7.	Bungkawn Vengthar	104907

17. AIBAWK CIRCLE

50.	Aibawk	1.	Aibawk	105001
		2.	Sateek	105002
		3.	Maubuang	105003
		4.	Thiak	105004
		5.	Phulpui	105005
51.	Hmuifang	1.	Hmuifang	105101
		2.	Lamchhip	105102
		3.	Chawilung	105103
		4.	Chamring	105104
		5.	Sumsuih	105105
52.	Muallungthu	1.	Muallungthu	105201
		2.	Tachhip	105202
		3.	Kelsih	105203
		4.	Tingdawl Mel - 8	105204
		5.	Falkawn	105205
		6.	Hualngohmun	105206
53.	Sialsuk	1.	Sialsuk	105301
		2.	Samlukhai	105302
		3.	Lungsei	105303
		4.	Sailam	105304

18. THINGSULTHLIAH CIRCLE

54.	Thingsulthliah	1.	Thingsulthliah	105401
		2.	Thingsul Tlangnuam	105402
		3.	Seling	105403
		4.	Sesawng	105404
55.	Tlungvel	1.	Tlungvel	105501
		2.	Darlawng	105502
		3.	Phulmawi	105503

09 - SAITUAL SUB-DIVISION

19 - SAITUAL CIRCLE

56.	Saitual	1.	Saitual	105601
		2.	Sihfa	105602
		3.	Tualbung	105603
		4.	N. Lungpher	105604
		5.	Dilkhan	105605
		6.	Buhban	105606
57.	Keifang	1.	Keifang	105701
		2.	Rulchawm	105702
		3.	Ruallung	105703
		4.	Mualpheng	105704
		5.	Lenchim	105705
		6.	Tawizo	105706
		7.	Maite	105707

20 - PHULLEN CIRCLE

58.	Phuaibuang	1.	Phuaibuang	105801
		2.	Khawlian	105802
		3.	N.E. Tlangnuam	105803
		4.	Daido	105804
59.	Phullen	1.	Phullen	105901
		2.	Zawngin	105902
		3.	Suangpuilawn	105903
		4.	Lamherh	105904
		5.	Vanbawng	105905
		6.	N. Khawlek	105906
		7.	Thanglailung (Phullen 'S')	105907
		8.	Luangpawm	105908

6 - SERCHHIP DISTRICT

10 - SERCHHIP SUB-DIVISION (SADAR)

21. SERCHHIP CIRCLE

60.	Serchhip	1.	Serchhip	606001
		2.	New Serchhip	606002
		3.	Serchhip-II	606003
		4.	Serchhip-III	606004
		5.	Serchhip-IV	606005
61.	Chhingchhip	1.	Chhingchhip	606101
		2.	Hualtu	606102
		3.	Hmuntha	606103

		4.	Khawbel	606104
		5.	Thentlang	606105
		6.	Khumtung	606106
		7.	Baktawng	606107
		8.	Baktawng Tlangnuam	606108
		9.	Baktawng Vengpui	606109
		10.	Mualpui Chhingchhip	606110
		11.	Hmawngkawn	606111
62.	Chhiahtlang	1.	Chhiahtlang	606201
		2.	Sialhau	606202
63.	Bungtlang	1.	Bungtlang	606301
		2.	Keitum	606302
		3.	Hriangtlang	606303
64.	Lungpho	1.	Lungpho	606401
		2.	Rullam	606402
		3.	Vanchengpui	606403
		4.	Thinglian	606404
		5.	Hmunzawl	606405
		6.	Ngentiang	606406
		7.	Vanchengte	606407

11 - N. VANLAIPHAI SUB-DIVISION**22 - E. LUNG DAR CIRCLE**

65.	Biate	1.	Biate	606501
		2.	Sialhawk	606502
		3.	Riangtlei	606503
		4.	Tlangpui	606504
66.	E. Lungdar	1.	E. Lungdar	606601
		2.	Mualcheng	606602
		3.	Leng	606603
		4.	Sailulak	606604

23 - N. VANLAIPHAI CIRCLE

67.	N. Vanlaiphai	1.	N. Vanlaiphai	606701
		2.	Piler	606702
		3.	Khawlailung	606703
		4.	Chekawn	606704
		5.	Sialsir	606705
		6.	Bawktlang	606706
		7.	Lungkawlh	606707
		8.	Lungchhuan	606708

12 - THENZAWL SUB-DIVISION**24 - THENZAWL CIRCLE**

68.	Thenzawl	1.	Thenzawl	606801
		2.	Buangpui	606802
		3.	Neihloh	606803
		4.	Lungrang	606804
		5.	Thenzawl 'E'	606805
		6.	Thenzawl 'W'	606806

3 - CHAMPHAI DISTRICT
13 - NGOPA SUB-DIVISION

25. NGOPA CIRCLE

69.	Ngopa	1.	Ngopa	306901
		2.	Lamzawl	306902
		3.	Pamchung	306903
		4.	Selam	306904
		5.	Kawlbem	306905
		6.	Vaikhawtlang	306906
70.	N.E. Khawdungsei	1.	N.E. Khawdungsei	307001
		2.	Khawkawn	307002
		3.	Chiahpui	307003
		4.	Mimbung	307004
		5.	Hrianghmun	307005
		6.	Teikhang	
71.	Hliappui	1.	Hliappui	307101
		2.	Saichal	307102
		3.	Changzawl	307103
		4.	Pawlrang	307104
		5.	Luangpaw	307105

14 - KHAWZAWL SUB-DIVISION

26. KHAWZAWL CIRCLE

72.	Kawikulh	1.	Kawikulh	307201
		2.	Dulte	307202
		3.	Puilo	307203
		4.	Chhawrtui	307204
		5.	Vankal	307205
73.	Khawhai	1.	Khawhai	307301
		2.	Chalrang	307302
		3.	Vangtlang	307303
		4.	Tlangpuite	307304
		5.	Lungtan	307305
		6.	Tualte	307306
		7.	Chawngtlai	307307
		8.	New Chalrang	307308
74.	Rabung	1.	Rabung	307401
		2.	Khualen	307402
		3.	Murlen	307403
		4.	Aiduzawl	307404
75.	Khawzawl	1.	Khawzawl-I	307501
		2.	Tualpui	307502
		3.	Neihdawn	307503
		4.	Ar-ro	307504
		5.	Ngaizawl	307505
		6.	Hmuncheng	307506
		7.	Khawzawl-II	307507
		8.	Khawzawl-III	307508
		9.	Khawzawl-IV	307509
		10.	Khawzawl-V	307510

15 - CHAMPHAI SUB-DIVISION (SADAR)**27. CHAMPHAI CIRCLE**

76.	Hnahlan	1.	Hnahlan	307601
		2.	Khuangphah	307602
		3.	Vapar	307603
		4.	Diltlang	307604
		5.	Tualcheng	307605
		6.	Lungphunlian	307606
77.	Champhai	1.	Champhai - I	307701
		2.	Champhai - II	307702
		3.	Champhai - III	307703
		4.	Champhai - IV	307704
		5.	Tuipui	307705
		6.	Chhungte	307707
		7.	Champhai Electric	307708
		8.	Champhai Venglai	307709
		9.	Bethel Champhai	307710
		10.	Champhai Vengthar	307711
		11.	New Champhai	307712
78.	Zote	1.	Zote	307801
		2.	Ngurzo	307802
		3.	Hmunhmeltha	307803
		4.	N. Khawbung	307804
79.	Ruantlang	1.	Ruantlang	307901
		2.	Zotlang 'E'	307902
		3.	Tlamsam	307903
		4.	Mualkawi	307904
		5.	Kelkang	307905
		6.	Khawnuam	307906
		7.	Dilkawn	307907
		8.	Melbuk	307908
		9.	Zokhawthar	307909
		10.	Faibawk	307910

28. KHAWBUNG 'S' CIRCLE

80.	Bungzung	1.	Bungzung	308001
		2.	Buang	308002
		3.	Vanzau	308003
		4.	Zawngtetui	308004
81.	S. Khawbung	1.	S. Khawbung	308101
		2.	Zawlsei	308102
		3.	Khuangthing	308103
		4.	Dungtlang	308104
		5.	Leithum	308105
		6.	Samthang	308106
82.	Khuangleng	1.	Khuangleng	308201
		2.	Vangchhia	308202
		3.	Lianpui	308203
		4.	Sazep	308204
		5.	Hruaikawn	308205

		6.	Sesih	308206
		7.	Leisenzo	308207
		8.	Buifekzawl	308208
83.	Farkawn	1.	Farkawn	308301
		2.	Thekte	308302
		3.	Thekpui	308303
		4.	Khankawn	308304
		5.	Vaphai	308305
		6.	Chawngtui 'E'	308306

2 - LUNGLEI DISTRICT
16 - LUNGLEI SUB-DIVISION (SADAR)

29. SERKAWN CIRCLE

84.	Mualthum 'N'	1.	Mualthum 'N'	208401
		2.	Sekhum	208402
		3.	Ramlaitui	208403
		4.	S. Kanghmun	208404
		5.	S. Zote	208405
		6.	Chhipphir	208406
		7.	Bualpui 'V'	208407
		8.	Lungsai	208408
		9.	Lungmawi	208409
85.	Haulawng	1.	Haulawng	208501
		2.	Mausen	208502
		3.	Zotuitlang	208503
		4.	Chengpui	208504
		5.	Ralvawng	208505
		6.	Hmuntlang	208506
		7.	S. Phaileng	208507
86.	Serkawn	1.	Serkawn	208601
		2.	Zotlang	208602
		3.	Pukpui	208603
		4.	Thuampui	208604
		5.	Vanhne	208605

30. CHANMARY CIRCLE

87.	Bazar	1.	Bazar I & II	208701
		2.	Zohnuai	208702
		3.	College Veng	208703
88.	Rahsi Veng	1.	Rahsi veng	208801
		2.	Venglai I & II	208802
		3.	Venghlun	208803
		4.	Sazaikawn	208803
89.	Chanmary	1.	Chanmary	208901
		2.	Electric Veng	208902
		3.	Farm Veng	208903
		4.	Ramthar	208904
		5.	Runtung	208905
		6.	Hauruang	208906
		7.	Luangmual	208907
		8.	Salem Veng	208908

31. THEIRIAT CIRCLE

90.	Theiriat	1.	Lunglawn I & II	209001
		2.	Sethlun	209002
		3.	Theiriat	209003
		4.	Buknuam	209004
91.	Tawipui	1.	Tawipui N - I	209101
		2.	Thingfal	209102
		3.	Thlengang	209103
		4.	Mamte	209104
		5.	Hlumte	209105
		6.	Sairep	209106
		7.	Bualte	209107
		8.	Thaizawl	209108
		9.	Bualte Bawk	209109
		10.	Thualthu	209110
		11.	S. Mualcheng	209111
		12.	Thangte	209112
		13.	Thangpui	209113
		14.	Vaisam	209114
		15.	Chithar	209115
		16.	Tawipui N - II	209116
		17.	Tawipui 'S'	209117
		18.	Mualthuam 'S'	209118
92.	Zobawk	1.	Zobawk	209201
		2.	Hrangchalkawn	209202
		3.	Dawn	209203
		4.	Lungpuizawl	209204

32. W. BUNGHMUN CIRCLE

93.	W. Bunghmun	1.	W. Bunghmun	209301
		2.	New Sachan	209302
		3.	Sumasumi	209303
		4.	Thingkhim	209304
		5.	Terabonia (Marpara)	209305
		6.	Sesawm	209306
		7.	Kohzai	209307
		8.	Laisawral	209308
		9.	Tleu	209309
		10.	Thenhlum	209310
		11.	Belkhai	209311
		12.	Marpara 'S'	209312
94.	Buarpui	1.	Buarpui	209401
		2.	W. Bungtlang	209402
		3.	Kawlhawk	209403
		4.	S. Dampui	209404
		5.	S. Kawnpui	209405
		6.	Darngawn 'W'	209406
		7.	Dengsur	209407
		8.	S. Khawlek	209408

95. Sertlangpui	1.	Sertlangpui	209501
	2.	Changpui	209502
	3.	Lungchem	209503
	4.	Serte	209504
	5.	Lungdai 'S'	209505
	6.	Vuakmual	209506
	7.	Kauchhuah	209507
	8.	Zawlpui	209508
	9.	Putlungasih	209509
	10.	Matriasora	209510
	11.	Tuisenchhuah	209511
	12.	Saisen	209512
	13.	Tuikawi	209513
	14.	Bolia Veng	20951496.
Puankhai	1.	Puankhai	209601
	2.	Lokisuri	209602
	3.	Kalapani/Tuidum	209603
	4.	Malsuri	209604
	5.	Davasuri	209605
	6.	Mauzam	209606
	7.	Chawilung	209607

17. HNAHTHIAL SUB - DIVISION

33. HNAHTHIAL CIRCLE

97. Pangzawl	1.	Pangzawl	209701
	2.	Rawpui	209702
	3.	Khawnglung	209703
	4.	Khawngbawk	209704
	5.	Khuanghlum	209705
	6.	Thiltlang	209706
	7.	Keltan	209707
	8.	Ramrikawn	209708
98. Hnahthial	1.	Hnahthial	209801
	2.	Leite	209802
	3.	Rotlang 'E'	209803
	4.	Denlung	209804
	5.	Hnahthial 'N'	209805
	6.	Hnahthial 'S'	209806
99. S. Vanlaiphai	1.	S. Vanlaiphai	209901
	2.	Lungpuitlang	209902
	3.	Muallianpui	209903
	4.	S. Lungleng	209904
	5.	Tuipuikai (Darzo Kai)	209905
	6.	Darzo	209906
100. Thingsai	1.	Thingsai	210001
	2.	Bualpui 'H'	210002
	3.	Ngharchhip	210003
	4.	Cherhlun	210004
	5.	Chawngtui South	210005
	6.	Tarpho	210006

7.	Khawhri	210007
8.	Aithur	210008
9.	New Ngharchhip	210009

2 - LUNGLEI DISTRICT
18. TLABUNG SUB-DIVISION

34. TLABUNG CIRCLE

101.	Lamthai	1.	Samuksuri	210101
		2.	Balukiasuri	210102
		3.	Lamthai - I	210103
		4.	Lamthai - II	210104
		5.	Bindisora	210105
		6.	Udaisuri	210106
		7.	Nunsuri/ Chilui	210107
102.	Tlabung	1.	Tlabung	210201
		2.	Kamla Bagan	210202
		3.	N. Champasuri	210203
		4.	Bulungsuri	210204
		5.	Diblibagh/ Kawizau	210205
		6.	Tuichawng	210206
		7.	Hnahkhai	210207
		8.	Hmundo	210208
		9.	Gulsil I & II	210209
		10.	Chengkawllui	210210
		11.	Tablabagh	210211
		12.	Belpei	210212
		13.	Zodin	210213

35. LUNGSEN CIRCLE

103.	Lungsen	1.	Lungsen	210301
		2.	Sihphirtlang	210302
		3.	Rotui	210303
		4.	Phairuangchhuah	210304
		5.	Chhumkhum	210305
		6.	Phairuankhai	210306
		7.	Belthei	210307
		8.	Thehlep	210308
104.	Chawngte (L)	1.	Chawngte (L)	210401
		2.	Samang	210402
		3.	Damlui	210403
		4.	Rualalung	210404
		5.	Salem	210405
		6.	Zehtet	210406
		7.	Rangte	210407
		8.	Thankamasora	210408
		9.	Sedailui	210409
		10.	N. Ugudasuri	210410
		11.	Lungrang 'S'/ Lalnutui	210411
		12.	Sechan	210412
		13.	Thakamuk	210413
		14.	Mautlang	210414

105.	S.Chawilung	1.	S.Chawilung	210501
		2.	Silngur	210502
		3.	Tiperanghat	210503
		4.	Hmunthar	210504
		5.	Khojoysuri	210505
		6.	Khawmawi	210506
		7.	Mualmu	210507
		8.	Hruizam	210508

7- CHAKMA AUTONOMOUS DISTRICT COUNCIL

(LAWNGTLAI DISTRICT)

19 - CHAWNGTE SUB - DIVISION

36. KAMALANAGAR CIRCLE

106.	Kamalanagar	1.	Kamalanagar I	710601
		2.	Kamalanagar II	710602
		3.	Kamalanagar III	710603
		4.	Saizawh 'W'	710604
		5.	Montala	710605
		6.	Ugudasury 'N'	710606
		7.	Rajmandal I	710607
		8.	Rajmandal II	710608
		9.	Nalbunya	710609
		10.	Udalthana I	710610
		11.	Udalthana II	710611
		12.	Bajeisora	710612
		13.	Baganpara	710613
		14.	Bormon	710614
		15.	Kamalanagar IV	710615

37 - BORAPANSURY CIRCLE

107.	Borapansury	1.	Borapansury - I	710701
		2.	Borapansury - II	710702
		3.	Kurbalovasora	710703
		4.	Ugalsury	710704
		5.	Silsury	710705
		6.	Chotapansury	710706
		7.	Gulsingbabsora	710707
		8.	Nakdarasora	710708
		9.	Gerakuluksora	710709
		10.	Jarulsury	710710
		11.	Ugudasury 'S'	710711
		12.	Kukurduleya	710712
		13.	Buisek	710713

38- LONGPUIGHAT CIRCLE

108.	Longpuighat	1.	Longpuighat	710801
		2.	Devasora 'N'	710802
		3.	Betbanya	710803
		4.	Gobasury	710804
		5.	Simeisury	710805

	6.	Vaseitlang - I	710806	
	7.	Vaseitlang - II	710807	
	8.	Bortuli	710808	
	9.	Mainababsora - I	710809	
	10.	Mainababsora - II	710810	
	11.	Borabkhali	710811	
	12.	Chhartuitlang	710812	
109.	Ajasora	1.	Ajasora	710901
		2.	Borkolok	710902
		3.	Mondinasora	710903
		4.	Jamersury	710904
		5.	Ulusury	710905
		6.	Adubangasora	710906
		7.	Ajasora-II	710907
		8.	Ajasora-III	710908
		39. NEW JOGNASURY CIRCLE		
110.	New Jognasury	1.	New Jognasury - I	711001
		2.	New Jognasury - II	711002
		3.	Chotapansury - I	711003
		4.	Chotapansury - II	711004
		5.	Balabarsury	711005
		6.	Boroituli	711006
		7.	Rengashya	711007
		8.	Futsury	711008
		9.	Gerasury	711009
		10.	Jeruldurasora	711010
		11.	Ludisora	711011
		12.	Lokhisury	711012
		13.	Fulsora	711013
		14.	Kanglamudi Adam	711014
		15.	Silbang Adam	711015
111.	Parva	1.	Parva - I	711101
		2.	Parva - II	711102
		3.	Parva - III	711103
		4.	Devasora 'S'	711104
		5.	Bilosora	711105
		6.	Kamtuli	711106
		7.	Bandukbangasora	711107
		8.	Simieinasora	711108
		9.	Silosora	711109
		10.	Futuli	711110
		11.	Duduksora	711111
		12.	Chakma tuhi	711112

8. LAI AUTONOMOUS DISTRICT COUNCIL
(LAWNGTLAI DISTRICT)
20- LAWNGTLAI SUB-DIVISION (SADAR)

40 - LAWNGTLAI CIRCLE

112. Lawngtlai (Urban)	1. Lawngtlai I (Vengpui)	811201
	2. Lawngtlai II (Bazar)	811202
	3. Lawngtlai III (Salem Veng)	811203
	4. Lawngtlai IV (Chandmary)	811204
	5. Lawngtlai Council Veng (L.V.)	811205
	6. College Veng	811206
	7. Lawngtlai (A.O.C. Veng)	811207
	8. Lawngtlai Chanmari-II	811208
113. Lawngtlai (Rural)	1. Thingkah	811301
	2. Ngenpuikai	811302
	3. Mampui	811303
	4. Chawnhu	811304
	5. Ngengpui	811305
	6. Bawngkawn	811306

41 - CHAWNGTE 'P' CIRCLE

114. Chawngte 'P'	1. Chawngte 'P'	811401
	2. Tuikhurhloi	811402
	3. Sumsilui	811403
	4. Hmunlai	811404
	5. Sakeilui - I	811405
	6. Sakeilui - II	811406
	7. Jognosuri	811407
	8. Karlui	811408
	9. Mualbu	811409
115. Diltlang	1. Diltlang	811501
	2. Hmunnuam	811502
	3. Saikhawthlir	811503
	4. Sekulh	811504
	5. M. Kawnpui	811505
	6. Saibawh	811506
	7. Nghalim lui	811507
	8. Fangfar lui	811508
	9. Vaseikai	811509
	10. Damlui	811510
	11. Pandawng lui	811511

42 - BUNGLANG 'S' CIRCLE

116. Paithar	1. Saikah (Lower & Upper)	811601
	2. Paithar	811602
	3. Chawntlangpui	811603
	4. Sihtlangpui	811604
	5. Kawlchaw 'W'	811605
	6. Vanhne	811606
	7. Rulkual	811607
	8. Saizawh	811608

	9.	Liapha	811609
	10.	Lungzarhtum	811610
117.	1.	Bungtlang 'S'	811701
	2.	Ngengpuitlang	811702
	3.	Darnamtlang	811703
	4.	Kawrthindeng	811704
	5.	Lunghauhuk	811705
	6.	Tuidangtlang	811706
	7.	Tuithumhnar	811707
	8.	Hmawngbu	811708
	9.	Hmawngbu chhuah	811709
	10.	Zochachhuah	811710
	11.	Sabual	811711
	12.	Kakichhuah	811712
	13.	Hruitezawl	811713
118.	1.	Chamdur 'P' - I	811801
	2.	Chamdur 'P' -II	811802
	3.	Chamdurtlang - I	811803
	4.	Chamdurtlang - II	811804
	5.	Bolisora	811805
	6.	Chikhurlui	811806
	7.	Vathuampui	811807
	8.	Dumzau	811808
	9.	Mautlang	811809
	10.	Dumzau tlang	811810
	11.	Fungkah 'W'	811811
	12.	Lai tlang	811812
	13.	Ngunling	811813
	14.	Tuisen	811814

21 - SANGAU SUB-DIVISION**43 - SANGAU CIRCLE**

119.	1.	Sangau - I	811901
	2.	Sangau - II	811902
	3.	Pangkhua	811903
	4.	Cheural	811904
	5.	Thaltlang	811905
	6.	Pangrang	811906
	7.	Sentetfiang	811907
	8.	Vartekkai	811908
	9.	Vartek	811909
	10.	Lungtian-I	811910
	11.	Rawlbuk	811911
	12.	Fungkah	811912
	13.	Sangau	811913
	14.	Lungtian	811914
120.	1.	Bualpui (NG)'W'	812001
	2.	Bualpui (NG)'E'	812002
	3.	Lungzarhtum	812003
	4.	Vawmbuk	812004

5.	Tialdawnglung	812005
6.	Lungpher	812006
7.	Siachangkawn	812007
8.	Archhuang	812008

9 - MARA AUTONOMOUS DISTRICT COUNCIL (SAIHA DISTRICT)

22 - SAIHA SUB-DIVISION (SADAR)

44 - SAIHA CIRCLE

121.	Siaha (Urban)	1.	Siaha Vaihpi	912101
		2.	New Colony	912102
		3.	New Siaha	912103
		4.	College Vaih	912104
		5.	Council Vaih	912105
		6.	Siahatla	912106
		7.	Meisa Vaih	912107
		8.	Meisa Tla	912108
		9.	New Colony-II	912109
		10.	New Colony -III	912110
		11.	ECM Vaih	912111
		12.	College Vaih	912112
		13.	New Saiha	912113
		14.	Siahatla	912114
122.	Siaha (Rural)	1.	Thiahra	912201
		2.	Amotla	912202
		3.	Tiropi	912203
		4.	Riasika	912204
		5.	Tipi 'F'	912205
		6.	Amobyu 'B'	912206
		7.	Amobyu 'Ch'	912207
		8.	Amobyu Zero	912208
		9.	Thosai	912209
		10.	Theiva	912210

23 - TUIPANG SUB-DIVISION

45 - TUIPANG CIRCLE

123.	Chhaolo	1.	Chhaolo-I	912301
		2.	No-aotla-I	912302
		3.	Lobo	912303
		4.	Phusa	912304
		5.	Iana	912305
		6.	Siata	912306
		7.	Chhaolo-II	912307
		8.	No-aotla-II	912308
124.	Chakhei	1.	Chakhei	912401
		2.	Chheihlu	912402
		3.	Siasi	912403
		4.	Mawhro	912404
		5.	Chapi-I	912405
		6.	Chakhei	912406
		7.	Chapi	912407

125.	Maisa	1.	Maisa	912501
		2.	New Saikao	912502
		3.	New Laty	912503
		4.	Lohry	912504
		5.	Pala	912505
		6.	Kaochao 'E'	912506
		7.	Lodow	912507
126.	Tipa	1.	Tipa 'V'	912601
		2.	Tipa 'D'	912602
		3.	Tipa 'B'	912603
		4.	Saikao	912604
		5.	Theiri	912605
		6.	Tisi	912606
		7.	Siatlai	912607
		8.	Zyhno	912608
		9.	Zyhno Lotai	912609
		10.	Ahmypi	912610
		11.	Tipa Bazar	912611
		12.	Lohhrain Villa	912612
		13.	Laty	912613
<u>46 - PHURA CIRCLE</u>				
127.	Phura	1.	Phura	912701
		2.	Vahia	912702
		3.	Kiasie	912703
		4.	Laki	912704
		5.	Lope	912705
		6.	Lopu	912706
		7.	Khaikhy	912707
		8.	Khopai	912708
128.	Tokala	9.	Leisah	912709
		1.	Tokala	912801
		2.	Miepu	912802
		3.	Bymari	912803
		4.	Supha	912804
		5.	Lomasu.	912805

SCHEDULE - II

(See rule 58)

Inspection and grant of copies of Land Records

1. **Revenue records to be open to public inspection :**

- (i) Subject to the provisions of this schedule, all revenue records shall be open to inspection by the public :
- (ii) If the Survey Officer or Settlement Officer or any officer-in-charge of the record room considers that any record of which inspection is sought is of a confidential nature or that an inspection thereof would be prejudicial to public interest, he may by a written order refuse the inspection.

2. **Inspection of records of pending cases and of cases not deposited in the record-room**

The record of a case which is pending or which has been decided but the record of which has not been deposited in the record room, may, with the permission of the Court concerned be inspected (i) by any party thereto or by his pleader or recognised agent or by such pleader's recognised clerk if authorised by his master free of charge, and (ii) by any other person after payment of the prescribed inspection fee.

Explanation — For the purposes of this para the record of a decided case called for in connection with a pending case shall be deemed to be the record of a case which is pending before the officer who called for it.

3. **Inspection of records deposited in the record room**

The inspection of records deposited in the record room shall be allowed with the permission of the Survey Officer or Settlement Officer or such officer as he may appoint in this behalf, on payment of the prescribed inspection fee.

4. **Inspection by Govt. Officer**

The inspection of any record by Government Officers, or other persons duly authorised in this behalf for Government purposes shall be allowed free of charge.

5. **Inspection Book**

A book called the inspection book shall be kept by each court and also by the record-keeper in form A appended to this schedule and every person desiring inspection shall fill in the particulars in columns 1 to 4 thereof. Before the inspection is begun, the permission of officer competent to grant permission shall be taken by the court clerk or by the record-keeper, as the case may be, by obtaining the officer's initials in column 5 of the inspection book.

6. **Inspection Fee**

The inspection fee chargeable under paras 2 and 3 shall be fixed by the Government from time to time for every record inspected. The fee shall be prepaid and shall in no case be refunded. The record-keeper, or in the case of a court, such officers as the presiding officer may direct to maintain the inspection book, shall affix the stamps in column 8 of the book and cancel them in the manner specified in section 30 of the Court-fee Act, 1870 (VII of 1870).

7. **Place and time of inspection**

The inspection shall be made within such office hours, in such place and in the presence of such officials as the presiding officer, or in the case of records deposited in the record-room, the officer-in-charge of the record-room may direct.

8. **Manner of inspection**

The use of pen and ink during inspection is prohibited. Pencil and paper may be used making any notes or copies from the record but no marks shall be made on any record or paper inspected. Any person infringing this provision may, by the order of the Survey Officer or Settlement Officer or the officer-in-charge of the record-room or the presiding officer, be deprived of the right of inspection for such period as he may direct.

9. **Return of record**

The inspection shall be completed and the record returned within the hours fixed under para 7 on the day on which the record was taken out for inspection.

10. **Failure to inspect**

If the applicant fails to make inspection within one week from the date on which inspection was ordered, the order shall lapse and no further inspection shall be allowed without obtaining a fresh order.

11. **Inspection of land records in custody of Village Council**

The Village Council shall allow any one interested to inspect free of charge any land records in his custody and to take notes of the same.

12. **Copies of record-of-rights**

Certified copies of record-of-rights and maps may be granted to parties by the Survey Officer or Settlement Officer.

13. **Forms of application for copies**

Application for certified copies shall be made in form B appended to these rules.

14. **Charges for copies**

Fees for certified copies of maps and records shall be fixed by the Government from time to time

- (a) Manuscript or typed copies
- (b) Cadastral survey maps
- (c) Authentication fee for maps
- (d) Expedition fee for urgent application for copy

15. **Supply of folios etc. applicant**

Requisite folios for certified copies of records, tracing cloth for certified copies of maps and other attribute forms for certified copies of record-of-rights shall be supplied by the parties.

16. **Rejection of application**

If the applicant fails to deposit requisite number of folios and other cost within a week from the date on which the cost is notified the application may be rejected and once an application is rejected it cannot be revived, though a fresh application may be given.

17. **Grant of copies for public purpose**

No fee shall be charged for grant of certified copies of maps and records required for public purposes by Heads of Government Departments.

FORM - A
Inspection Book
 (See para 5 of Schedule -II)

Date	Signature and name with address of applicant	Record, book or register of which inspection is sought	Capacity in which inspection is sought	Initial of officer ordering inspection	Time occupied in inspection		Stamp affixed	Remarks
					From	To		
1	2	3	4	5	6(a)	6(b)	7	8

FORM - B
 Application for copy of map or record
 (See para 13 of Schedule - II)

1. Name and address of applicant :
2. Name and address of the person who will receive the copy :
3. Particulars of map or record required :
4. Purpose of application :
5. Number of copies required :
6. Whether to be received personally or to be sent by register post :
7. Whether necessary fees and charges are paid or not paid :

Dated

Signature and
Name of applicant

PPR No.

GOVERNMENT OF MIZORAM
REVENUE DEPARTMENT

PATTA PASS
BOOK

*(Issue under Rule 48 of The Mizoram
Land Survey and Settlement (Operation) Rules, 2008*

PB

CONTENTS

Serial No.	Content	Pages	
		From	To
1	Details of Patta Pass Book Holder		
2	Details of Land/ Records-of-rights		
3	Details of payment of Land Revenue		
4	Particulars regarding loans taken and repayment made		
5	Certificate of Land Settlement or Pass or Periodic Patta or Land Lease		
6	Site Plan/ Map		
7	Boundary description, if any		

Metric Conversion Table
AREA

1 Sq. metre	=	10.764 Sq.ft
1,337.8 Sqm.	=	1 Bigha = 14,400 Sq. ft.
100 Centiares/ Sq.metre	=	1 Are (a)
100 Ares	=	1 Hectare (ha)
100 Hectares	=	1 Sq. km
4,046.86 Sq. metres	=	3.03 Bighas = 1 Acre
1 Hectare	=	2.47 Acres = 7.49 Bighas

FORM - 13
RECORD-OF-RIGHTS
(See rule 44)

Village/ Town

Revenue Village

Revenue Circle

Sub-Division

District

Name of land holder with father's name	Present & permanent Address	Previous Registration Number	New Registration Number	Survey Number	Nature of rights and how acquired	Period of allotment & extension	Location and description of land	Area in Ha
1	2	3	4	5	6	7	8	9

Hectare	Class of land	Value of land	Annual land revenue payable	Nature of encumbrance, if any	Name of mortgagor or tenant with father's name	Annual rent from land and building	Mutation or correction if any, with Order No & Date	Signature of Survey Officer Settlement Officer (with seal)
10	11	12	13	14	15	16	17	18

LOAN PARTICULARS
Records of Mortgage

Name of the Financial Institution	Type of Loan and purpose	Loan Amount Rs. P	Registration & Survey Number of mortgaged Land	Date of mortgage	No. of Instalment and amount with due date of full recovery	Authentication with seal
1	2	3	4	5	6	7

PAYMENT OF LAND REVENUE

Date of Payment/ Collection	Receipt Number	For the year of	Amount paid/ collected Rs. P	Signature or thumb impression of land holder	Name and Signature with seal of collector
1	2	3	4	5	6