



# The Mizoram Gazette

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## NOTIFICATION

No.ESS 112/78/28-38 the 23rd October, 1978 The Lt. Governor (Administrator) of Mizoram is pleased to make Rules for Mizo Students' Hostels at Shillong as follows :—

1. The Mizo Students Hostels at Shillong shall be run under the management and control of the Superintendent in-charge of the respective Hostels.
2. (a) There will be an Advisory Committee for Mizo Hostels at Shillong constituted by Govt. of Mizoram on the recommendation of Director of Education to advise and guide the Superintendents in management matters relating to discipline and welfare of student Boarders. The Committee will also guide the management so that uniformity in standards and admissions is maintained in the two Hostels.  
(b) The term of this Committee will be one year. Members of the Committee will be eligible for re-appointment.
3. (a) The Superintendents will be selected and appointed by the Director of Education, Mizoram for a one-year term which may be renewed from time to time. (If considered necessary, the recommendation of the Advisory Committee may be obtained).  
(b) The Superintendents shall give an undertaking that they accept the terms and conditions laid down in the rules as amended from time to time and that they will carry out their duties as per such terms and conditions.
4. The term of any Superintendent can be terminated at any time by the Director of Education on grounds of misappropriation of Funds or hostel properties, mis-management of the hostel, misconduct, or other offences.
5. The Superintendent of each hostel shall be paid a monthly honorarium of Rs 100/- (Rupees one hundred) plus house rent of Rs 100/- (Rupees one hundred) per month.
6. The Superintendent of each hostel will be fully responsible for the day-to-day administration of the hostel affairs and maintenance of discipline in the hostel and shall maintain proper records of money coming to his hands in connection with the management of the hostel.

7. For the purposes stated in Rule 6, the Superintendent of each hostel shall maintain the following registers :-
- (a) A cash book shall be maintained for money received from Government of Mizoram and Hostel Boarders. All the financial transactions shall be entered in the cash book including money received from each boarder on account of seat rent, admission fee and Establishment fee and mess charge by issuing receipts in token of money received. (Annexure I & II).
  - (b) A separate register shall be maintained for money received from the boarders on account of caution money, Medical fee and Games fee, etc (Annexure II).
  - (c) The Superintendent of the Hostel shall also maintain Stock Register of furniture, utensils and other articles purchased out of Government fund/hostel fund (Annexure III).
  - (d) For payment of remuneration to hostel Superintendent and other employees a register shall be opened where claim as well as the acquittance of the payees shall be recorded (Annexure IV).
  - (e) The Cash Book, Stock Register and other subsidiary register shall be maintained in the prescribed forms given in the annexures and they shall be open for check by Audit/Examiner of Local Accounts or any authority of Government of Mizoram.
8. (a) The Superintendent of each Hostel will be responsible directly to the Director of Education, Govt. of Mizoram in regard to any action taken by him in connection with the management and control of the Hostel.
- (b) The Superintendent is required to submit a quarterly report of the management of the hostel to the Director of Education, Government of Mizoram regularly.
- (c) He should also submit a monthly return of expenditure and statement of accounts in the prescribed forms. (Annexure V).
- (d) He will be responsible for proper utilization of all funds received and timely submission of utilization certificates as may be required by the Director of Education.
9. Students seeking admission in the Hostels must be bonafide permanent residents of Mizoram, reading in any of the recognised Colleges/University in Shillong. The cases of those students working as full-time employee under Government or other regular establishments such as schools, firms, etc, will be considered only after the cases of regular students attending classes in the day-time are considered and provided for. Such student-employees of Government who may be allotted seats in the hostel after the cases of regular day scholar students have been considered and provided for, will be liable to vacate the seats whenever asked to do so by the Superintendent of the hostel to accommodate cases of day scholars at any subsequent stage.
10. Application for admission in the Hostels should be submitted in writing to the Superintendents of the Hostels, in a form prescribed by the Government of Mizoram
11. Messing arrangement in the Hostels will be under a Committee of Boarders of the hostel appointed by its Superintendent and will work under his general supervision and control. The mess fee will be charged at rates determined from time to time by the Superintendent in consultation with the Mess Committees of Boarders.

12. Boarders taking admission in the Hostels shall pay the following Hostel dues :-

- (a) Admission fee Rs 5/- (payable every session)
- (b) Establishment fee @ Rs 3/- (payable on 1st admission)
- (c) Caution money @ Rs 10/- (Refundable at the end of the session).
- (d) Seat-rent @ Rs 44/-per session).
- (e) Medical fee @ Rs 2/- (payable every session)
- (f) Game fee Rs 2/- (per annum).
- (g) Mess charges including light charge as fixed from time to time by the Superintendent.

All the Hostel dues should be paid on dates fixed by the Superintendent failing which Boarders concerned will be liable to suspension or expulsion from the Hostel.

13. The Superintendent shall function as the guardian of the students of his hostel. He is expected to make all necessary arrangements and to do all that in him lies for the students' happiness and physical, moral and mental well-being. With this end in view and subject to the approval of the Director of Education, Government of Mizoram without any prejudice to the following rules framed for the purpose, the Superintendent is competent to make any other Rules if and when found necessary-with the approval of the Director of Education, Government of Mizoram.

14. (a) Boarders are strictly forbidden to have in their possession at any time under any pretext fire-arms, explosives or dangerous chemicals.
- (b) Outsiders must not be entertained during the study hours and the College hours and Boarders are held responsible for the cleanliness of their persons, rooms, and their belongings.
- (c) Drinking and gambling within the Hostel premises are strictly prohibited.
- (d) Study hours as fixed by the Superintendents of the Hostels should be strictly observed by all Boarders.
- (e) Absence without permission, disrespect to authorities, assaulting or abusing the menials, playing musical instrument during study hours or indulgence in noise calculated to disturb the other Boarders, quarrelling with fellow-boarders or other persons in the Hostel, damage to the Hostel properties will be regarded as misconduct and major offence which is liable to involve expulsion from the Hostel.
- (f) No guest shall be allowed to stay in the hostel without specific written permission of the Superintendent.

15. To assist the Superintendent, in maintenance of discipline in the hostel, Monitor/Monitors may be appointed from amongst the Boarders.

The number of such Monitors to be appointed will be determined by the Director of Education, Mizoram on the recommendation of the Superintendent of the hostel. The Superintendent is competent to make the appointment of Monitor/Monitors, and the Monitors so appointed will be exempted from payment of seat-rent of the Hostel.

16. Government of Mizoram reserves the right to amend or alter any or all of these rules as it may deem fit.

P. Romingthanga,  
Secretary to the Govt. Mizoram,  
Education & Social Welfare Department

CASH BOOK FOR THE SHILLONG MIZO STUDENTS' HOSTEL NO.....

FOR THE MONTH OF ..... 197....

## R E C E I P T S

Date	Receipt No where applicable	From whom received	House Rent	Wages	Honorarium	Contingencies	Miscellaneous	Total
1	2	3	4	5	6	7	8	9

## P A Y M E N T S

Date	Sub-vouchers No.	To whom paid	House Rent	Wages	Honorarium	Contingencies	Miscellaneous	Total
1	2	3	4	5	6	7	8	9

## ANNEXURE II

## RECEIPT

SHILLONG MIZO STUDENTS' HOSTEL NO. \_\_\_\_\_

Book No :  
Receipt No :

Received with thanks from Shri \_\_\_\_\_

Room No. \_\_\_\_\_ Class \_\_\_\_\_ a sum of Rs. \_\_\_\_\_ (Rupees  
\_\_\_\_\_ ) on account of :—

Rs. p.

1. Admission fee	.....
2. Seat Rent	.....
3. Estt. Fee	.....
4. Caution money	.....
5. Medical Fee	.....
6. Games Fee	.....
7. Mess charge	.....
8.	.....
9.	.....

TOTAL : \_\_\_\_\_

(Rupees

) only.

Superintendent,  
Shillong Mizo Students' Hostel,  
Shillong.Dated Shillong  
the \_\_\_\_\_ 19

## ANNEXURE III

ACQUITTANCE ROLL FOR THE ESTABLISHMENT OF SHILLONG MIZO  
STUDENTS' HOSTEL NO ..... FOR THE MONTH ..... 197...

S. No.	Name of incumbent with designation	Amount paid	Signature of payee
1	2	3	4

## ANNEXURE - IV

## STOCK BOOK FOR THE SHILLONG MIZO STUDENTS' HOSTEL

NO .....

ARTICLE .....

Month & date	Particulars	Receipt			Issue quan- tity	Balance of stock	REMARKS
		Quantity	Rate	Amount			
1	2	3	4	5	6	7	8

## ANNEXURE - V

## STATEMENT OF MONTH EXPENDITURE FOR THE SHILLONG MIZO STUDENT'S

HOSTEL NO ..... FOR THE MONTH OF ..... 197.....

Date	House rent for the Hostel	Honorarium paid to Supdt.	House rent paid to Superintendent	Wages for casual employees	Contingent expenditure	Remarks
1	2	3	4	5	6	7

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