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NOTIFICATION

No.E CL.43/75/73, the 23rd Sept., 1978. The Lt. Governor (Administrator) of the Union Territory of Mizoram is pleased to make, with the approval of the Government of India vide their letter No.F.48-14/75-Sch 6 dated 7th September 1978 with the concurrence of Finance Ministry vide their U/O No.3380-IFD/78 dated 28.3.1978; the following amendments to the Returning Grant-in-aid for General Maintenance Rules for the Educational Institutions in Mizoram, issued under Notification No.ESS.325/74/56 dated 26th September 1975:-

AMENDMENTS.

In the said Rules—

(1) in rules 5, for clause (xix), the following clause shall be substituted, namely:-

“(x) The Governing Body for the Colleges and the Managing Committee for the Schools shall be constituted in the manner specified in Appendix I and Appendix II respectively.

2) After rule 9, the following Appendices shall be inserted, namely :-

APPENDIX I

**CONSTITUTION OF GOVERNING BODY FOR
GOVERNMENT AIDED COLLEGES IN MIZORAM**

1. Every Government Aided College shall have a Governing Body to be constituted with functions and duties as given below, save in case where the Government of Mizoram allows an exception under special circumstances.
2. The Governing Body of an Aided College in Mizoram shall consist of the following members, namely :—
 - i) Two representatives of the teaching staff of whom the Principal of the College shall be one, and other representative to be elected annually by the teachers from among themselves.
 - ii) Two representatives of the affiliating University to be nominated by the Executive Council.
 - iii) Three persons (Official or Non-official) to be nominated by the Government of whom atleast one should be and Officer from the Directorate of Education not below the rank of Deputy Director of Education.
 - iv) Two local persons other than the members of the teaching staff to be nominated by the Director of Education on the recommendation of the Principal, one of whom shall be a guardian and another a lady.
 - v) One representative of the donors paying Rupees ten thousand (Rs. 10 000/-) or more for the College.
3. The President of the Governing Body shall be nominated by the Government and shall be ex-officio member of the Governing Body.
4. The Secretary of the Governing Body shall be nominated by the Government and if the Principal is not so nominated, he shall be the Joint Secretary.
5. The tenure of the Governing Body shall be ordinarily for two years from the date of formation. The Government of Mizoram may extend the term pending reconstitution of the Governing Body.
6. The Governing Body shall meet atleast once in three months.
7. Seven members present shall form a quorum.
8. The proceedings of the Governing Body meetings shall be sent to the Director of Education and the North Eastern Hill University, and no final decision regarding any action involving expenditure for which grants from the Government are solicited by the College, shall be taken without prior approval of the Director of Education, Mizoram.
9. No act or proceedings of the Governing Body shall be invalidated merely by reason of any vacancy in its membership.
10. On the recommendation of the Director of Education, the Government, may, if satisfied after due notice and enquiry, order reconstitution of the Governing Body.
11. The Governing Body shall undertake the financial management of the College, the collection of authorised subscription for the College and the realisation of fees at rates approved by the Government.
12. The Secretary shall work on behalf of the Governing Body and shall receive grants and allotment of funds from the Department as and when made,

maintain full account together with supporting vouchers of any expenditure made there from with the approval of the Governing Body, and furnish utilisation certificates along with the statement of accounts to the authority from whom the grants allotment are received promptly within the period stipulated by the authority.

13. It shall be the duty of the Secretary to ensure that all utilisation certificates and statements of accounts furnished by him in respect of any grants/allotments are duly signed by him and the President of the Governing Body as a token of their authority.

14. There shall be a Treasurer to be selected amongst the members, other than the teacher members, in the first sitting of the Governing Body.

15. It shall be the duty of the Treasurer to keep all the funds of the College in safe custody and to assist the Secretary in his duties as given under Clause 12 and 13 above.

16. The Governing Body shall be responsible for the maintenance of the College, buildings, furniture and equipments and to arrange for annual internal audit of all the College funds and verification of stock and furniture. These duties may be entrusted to one or two members of the Governing Body, other than the Office bearer and teachers members. If there is no such member in the Governing Body competent to take up these duties, it may employ outsiders for the purpose on reasonable payment, if its funds permit.

17. The other duties and functions of the Governing Body shall be —

(a) to determine the general schemes of studies and faculties for the College subject to approval by the University and to obtain the approval of the Government through the Director of Education with regard to the inclusion or opening of additional subjects/faculties, creation of new posts and opening of new shifts ;

(b) to consider and initiate projects for the improvement of the College ;

(c) to deal with questions of grant of leave to the teachers and other staff, and matters of discipline, subject to prescribe rules, the grant of leave other than casual leave and arrangement made to fill the vacancy should be reported to the Director of Education for due approval;

(d) to deal with any exercise any function that may be referred to or assigned by the Government or the University.

18. The Secretary of the Governing Body shall submit annual report to the Director of Education with a copy to the Secretary, Education and Social Welfare Department, Government of Mizoram, on the general conditions and progress of the College.

19. The Government shall have power to readjust membership of Governig Bodies of institutions to bring the same in conformity with the requirements of the affiliating University in consultation with the authorities concerned.

APPENDIX II

**CONSTITUTION OF MANAGING COMMITTEE FOR GOVERNMENT
AIDED SCHOOLS IN MIZORAM**

1. Every Government Aided High and Middle School shall have a Managing Committee to be constituted as below, have in case where the Director of Education allows an exception unless special circumstances.

2. The Managing Committee shall consist of one Chairman and one Secretary and not more than eight other members as follows :—

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| (i) | Prominent leader of the locality, to be nominated by the Director of Education of the recommendation of the District Education Officer in case of High Schools and Sub-Divisional Education Officer concerned in case of Middle Schools. | Chairman |
| (ii) | President, Village Council of the locality is not already nominated as Chairman in (i) above. | Member |
| (iii) | In case he is already nominated as Chairman, another Village Council Member only elected from amongst themselves shall be a member of the Committee. | |
| (iii) | The Teacher representative to be elected from amongst themselves in rotation, each being allowed to serve not more than one term at a time. | Member |
| (iv) | The donor representative. | Member |
| (v) | Block Development Officer/Administrative Officer of the village (in case he was it made chairman). | Member |
| (vi) | The guardian's Representative, elected by the parents/guardians of the students attending the school. | Member |
| (vii) | The official of the Education Department nominated by District Education Officer in case of High Schools, and Sub-Divisional Education Officer in case of Middle Schools on the recommendation of the Head of Institution concerned. | Member |
| (viii) | Head of the Institution if anywhere found necessary, one or two more members (who take keen interest in the school) may be nominated by the Director of Education from amongst the prominent leaders of the locality concerned. | Member Secretary |

No one shall be deemed to be a donor for this purpose unless he has made a contribution of not less than Rs. 1000/- in cash or in kind in case of Middle schools and Rs. 2500/- in case of High Schools. In case such donors are not available a person belonging to the Village/ Veng who takes keen interest in the development of the School may be nominated by District Education Officer in case of High Schools and Sub-Divisional Educational Officer, in case of Middle Schools on the recommendation of the Head of Institution.

3. **TREASURER :** The Managing Committee shall elect a Treasurer from amongst the members. The Treasurer shall keep all the fund of the school in safe custody and ensure proper maintenance of all accounts of the School.
4. **TERM OF OFFICE :** The term of office of the Managing Committee shall expire after a period of two years from the date of its constitution.
5. **DISSOLUTION :** On the recommendation of the District Education Officer, the Director of Education, if satisfied after due notice and enquiry order reconstruction of the Managing Committee.
6. **EX-OFFICIO MEMBERS :** A member shall automatically cease to be a member as soon as he vacate the particular office by virtue of which he as appointed as a member and his successor will be deemed to have been appointed a Member of that Managing Committee.
7. **QUORUM :** Five members shall form a quorum except in case of a Committee with less than eight members four members shall form a quorum.
8. The Managing Committee for the Aided Pre-Primary and Primary Schools shall be constituted as follows :—

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| (i) | President of the Village Council concerned | Chairman |
| (ii) | Head Teacher of the School concerned | Member Secretary |
| (iii) | One prominent leader of the village not belonging to the Village Council to be nominated by the Sub-Divisional Education Officer concerned. | Member |
| (iv) | One Teacher representative to be elected by the Teachers of the School from amongst themselves, each serving for one term at a time. | Member |

(v) One official of the Education Department nominated by the Sub-Divisional Education Officer concerned on the recommendation of the Head of the Institution. Member

(vi) One guardian's representative elected by parents/guardians of the students attending the school to be elected by the parents/guardians of the students attending the school Member
If and where found necessary one or two other members (who take keen interest in the school) may be nominated by the District Education officer from amongst the prominent leaders of the locality concerned.

9. Rules to 7 above for the Government Aided High and Middle Schools will be equally applicable for the Managing Committee of Pre-Primary and Primary schools.

10. The Government shall have power to readjust membership of Committee of Institution to bring the same in conformity with the requirement of the affiliating board in consultation with the authorities concerned.

L.N. Tluanga,
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