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#### NOTIFICATION

No. E-71/MSSC/2005/44, the 8<sup>th</sup> June, 2022. In exercise of the powers conferred by clause (e) of section 31 of the Mizoram State Sports Council Act, 2002, (No. 12 of 2002) and in accordance with the Mizoram Sports Policy, 2019, the Mizoram State Sports Council, in consultation with the Government of Mizoram, hereby makes the following Regulations for the formation and functioning of the District Sports Committee in the State of Mizoram, namely :-

1. Short title, extent and commencement :-
  - (1) These Regulations may be called the Mizoram State Sports Council (Formation and Functioning of District Sports Committees) Regulations, 2022.
  - (2) They shall extend to the whole of Mizoram.
  - (3) They shall come into force on the date of publication in the Official Gazette.
2.
  - (1) In these Regulations, unless the context otherwise requires, "Act" means Mizoram State Sports Council Act, 2002, (No. 12 of 2002);
  - (2) All words and expression not defined herein but defined in the Mizoram State Sports Council Act, 2002 (No. 12 of 2002) or any rules made there under, shall have the same meaning respectively assigned to them in those rules or Act.
3. Conditions for formation of District Sports Committee :-

District Sports Committee(s) shall be formed in any one or all districts of Mizoram-

  - (1) if it is decided by the Council that it is necessary for promotion and development of sports in the State; and
  - (2) if Government decides by way of policy statement or direction to the Council.
4. COMPOSITION AND TERMS OF OFFICE OF THE DISTRICT SPORTS COMMITTEE :-
  - (1) As soon as may be from the commencement of these Regulations, the Mizoram State Sports Council shall constitute a body to be called the District Sports Committee in each district of Mizoram as per the composition specified below -

Chairman	: Deputy Commissioner of the District
Senior Vice Chairman	: To be elected from amongst the representatives of recognized sports associations in the District Sports Committee.
Vice Chairman	: To be elected from amongst the representatives of recognized sports associations in the District Sports Committee.

- Secretary : District Sports & Youth Officer or as designated by the Government.
- Assistant Secretary : To be elected from amongst the representatives of recognized sports associations in the District Sports Committee.
- Financial Secretary : To be appointed by the Council.
- Members : 1. President(s) of each sports associations recognized by the Mizoram State Sports Council in the District.
- Ex-Officio Members : 1. Representative of UD&PA Department, Rural Development Department, Revenue Department, Public Works Department, Public Health Engineering Department, Health & Family Welfare Department, School Education Department and Information & Public Relations Officer of the District.  
2. Any other member(s) to be appointed by the Council.
- (2) The Council may, by general order, alter the composition of the District Sports Committee from time to time or dissolve the District Sports Committee for any cause it may deem fit.
  - (3) There shall be a Chairman, a Senior Vice Chairman and a Vice Chairman for every District Sports Committee. Deputy Commissioner of the District shall be the ex-officio Chairman of the District Sports Committee. The Senior Vice Chairman and Vice Chairman shall be elected by members of the District Sports Committee from amongst themselves.
  - (4) The District Sports & Youth Officer or designated officer appointed by the Government for such purposes shall be the ex-officio Secretary of the District Sports Committee.
  - (5) Assistant Secretary shall be elected through secret ballot by the members of the Committee from amongst themselves.
  - (6) Financial Secretary shall be appointed by the Council.
  - (7) The President(s) of each sports association recognized by the Council in the district shall be member(s) of the District Sports Committee.
  - (8) Representatives of Government Departments in the district headquarters such as School Education, Urban Development and Poverty Alleviation, Public Works Department, Public Health Engineering Department, Power & Electricity Department, Health & Family Welfare Department, Rural Development and Department of Information and Public Relations shall be ex-officio members of the District Sports Committee.
  - (9) The Council shall appoint any other members in the district who may be drawn from outstanding sportspersons, journalists and leading citizens.
  - (10) The term of office of the Office Bearers shall be for a period of two years from the date of notification of the Committee by the Council.
  - (11) A person shall not be eligible for re-election to an office under the District Sports Committee after he/she has held an office for more than two consecutive terms or continuously for four years, whichever is lesser.
  - (12) No member shall continue to hold an elected office of the District Sports Committee for a period of more than 60 days after his cessation to be a member of the District Sports Committee.
  - (13) If a representative member is replaced by the parent Association before the expiry of two years term, the new member shall be a member of the remaining period of the on-going term.

#### 5. ELECTION OF OFFICE BEARERS :-

- (1) The District Sports Committee may, as soon as may be, after its establishment hold election of Office Bearers from amongst themselves, in accordance with the provisions of these Regulations.
- (2) All members, except the Chairman, the Secretary and ex-officio members shall have the right to contest the elections and all members including the Chairman, the Secretary and ex-officio members shall have the right to vote and each member shall have one vote.

- (3) Election shall be conducted under a secret ballot system.
- (4) Expression of willingness submitted by a member in writing shall be sufficient to be considered as a candidate for the election. A candidate willing to contest in the election shall submit in writing his willingness to contest in the election at least fifteen days before the date of the election, which after scrutiny within three days of the receipt, shall be notified and circulated to all the members of the committee, by the Secretary. Nomination of candidate verbally shall not be practiced.
- (5) A candidate securing the highest number of votes shall be declared to be elected provided that he/she has secured at least one-third of the total votes cast in the election.
- (6) In the event of a candidate not securing one-third of the total votes cast, the members present shall elect from amongst the first two candidates who secured the highest number of votes, after eliminating other candidates, by means of another ballot. In case of a tie, the winner shall be decided by a draw of lots by the Returning Officer.
- (7) The presence of two-thirds of the total membership of the committee shall form an election quorum.
- (8) The election process shall be completed within one month before the date of expiry of the existing term of the District Sports Committee. Newly Elected Office Bearers will take over charge within 15 days after the expiry of the existing term.
- (9) A notice of election of Office Bearers of the District Sports Committee shall be issued fixing the date, place and time of the election at least 30 days in advance along with list of eligible candidates and eligible voters by the Chairman.
- (10) The Chairman of the District Sports Committee shall appoint a Returning Officer and two Polling Officers, not below the rank of Under Secretary to the Government.
- (11) The Mizoram State Sports Council shall appoint an Observer to every election to ensure free and fair elections.

6. RESIGNATION AND DISQUALIFICATION OF MEMBERS AND FILLING UP OF VACANCY :-

- (1) Any Office Bearer may resign his post by submitting his resignation in writing to the Chairman.
- (2) The resignation submitted to the Chairman shall be accepted by him only with the recommendation of the Committee. All dues and liabilities, if any, shall be cleared before a resignation is accepted.
- (3) In cases of vacancy in elected office(s) arising from resignation or removal or disqualification or any other reason(s), interim arrangement shall be made by the District Sports Committee if the period of the remaining term of the existing District Sports Committee is less than six (6) months. Election for the vacant office(s) shall be held if the period of the remaining term of the existing District Sports Committee is more than six (6) months.
- (4) Any cases of irregularities, if detected after the resignation is accepted, pertaining to particular portfolios of any Office Bearer, may be taken up in a Court of Law any time before the expiry of three years from the date of his resignation.
- (5) An ex-officio member shall stand disqualified from membership of the Committee from the date of relinquishment of post due to transfer, suspension, retirement, termination or removal from services.
- (6) All members of the Committee shall be liable to disqualification in respect of their office or membership to the Committee if three-fourths of the total membership of the Committee are in favour of his/her disqualification on grounds of corruption or misconduct of any kind or civil or criminal offences, or bad conduct involving moral turpitude or on other just and reasonable grounds - provided that such a resolution shall be decided in a meeting of a Committee by a secret ballot system.

- (7) A member or Office Bearer, on being disqualified, shall automatically cease to continue as member or Office Bearer with effect from the date of disqualification.
  - (8) Office Bearers elected or interim arrangement made by the District Sports Committee for the purpose of filling up the vacancies that arise due to death, resignation or disqualification of any Office Bearers shall hold office for the remaining term of the District Sports Committee.
7. FUNCTIONS OF DISTRICT SPORTS COMMITTEE :-
- (1) The District Sports Committee shall perform such functions as may be assigned or delegated to it by the Council or by the Government from time to time.
  - (2) Without prejudice to the generality of the functions referred to in sub-section (1), the District Sports Committee shall perform the following functions, namely –
    - (i) to plan and strive for all-round development of all games and sports in the district;
    - (ii) to inculcate discipline, to build character, to promote team spirit and patriotism through games and to foster a spirit of comradeship between the sports associations in the district;
    - (iii) drawing up and implementation of plans and schemes for promotion of sports and improvement of games in the district within the framework of the Mizoram Sports Policy 2019;
    - (iv) co-ordinate the activities of the Zonal Sports Committee(s), Block Sports Committee(s), Village Sports Committee(s), Games and Sports Associations and other sports organizations in the district;
    - (v) organize sports events, competitions or tournaments; conduct sports seminars and conferences in the field of sports and games within the district;
    - (vi) manage the assets of the Council in the manner as prescribed by the Council and /or the assets of the Government in the manner as prescribed by the Government;
    - (vii) preparation of Annual Programme and submission to the Council for its consideration;
    - (viii) preparation and submission of Annual Achievement Reports, Quarterly Reports, Utilization Certificates and any other reports as called for by the Council; and
    - (ix) perform such other functions as the Council may specify by general or specific order.
  - (3) The District Sports Committee may constitute Sub-Committee(s) from its members for a particular work or purpose. The term of such Sub-committee(s) shall not exceed the term of the District Sports Committee.
  - (4) The District Sports Committee shall discharge its functions in appropriate manner jointly with other Government agencies, non-Government institutions, educational institutions and other organizations engaged in sports and games and shall also act according to the directions of the Council, as received in writing, from time to time.
8. FUNDS OF THE DISTRICT SPORTS COMMITTEE :-
- (1) The Council will make provisions to provide funds to the Districts Sports Committee every year;
  - (2) The District Sports Committee may raise its own fund through other sources;
  - (3) The District Sports Committee shall ensure that all funds received by it are utilized in the manner as prescribed by rules to be able to withstand audit scrutiny.
9. ROLE & FUNCTIONS OF OFFICE BEARERS :-
- (1) The Chairman shall preside over all meetings and shall have power of casting a deciding vote in case of a tie;
  - (2) The Senior Vice Chairman shall perform the duties of the Chairman whenever the Chairman is not in a position to attend his/her duties due to illness or any other reason and exercise such powers of the Chairman as may be assigned in writing to him by the Chairman.

- (3) The Vice Chairman shall perform the duties of the Chairman whenever the Chairman and the Senior Vice Chairman are not in a position to attend their duties due to illness or any other reason and exercise such powers of the Chairman as may be assigned to him in writing by the Chairman.
  - (4) The Secretary shall –
    - (i) be responsible for serving meeting notices, recording of notes of meetings and issuance of minutes of meetings to members and others concerned;
    - (ii) give effect to the resolutions of the District Sports Committee;
    - (iii) be responsible for the safe custody of funds of the District Sports Committee;
    - (iv) maintain and keep the accounts of receipts and expenditure of the District Sports Committee; and
    - (v) submit returns, accounts statement or other details, Annual Plans, Annual Reports and any other information, whenever required by the Council or the Government or any audit authority.
    - (vi) exercise such other powers and perform such duties, as may be conferred or imposed upon him by the Chairman of the District Sports Committee.
  - (5) The Assistant Secretary shall -
    - (i) assist the Secretary in all cases where the Secretary may require assistance. He may also be entrusted with specific duties by the District Sports Committee;
    - (ii) officiate as Secretary in case of vacancy until a Secretary is appointed; and
    - (iii) during his officiating period, exercise all powers and responsibilities and duties vested in the Secretary and be directly accountable to the Secretary.
  - (6) The Financial Secretary shall –
    - (i) maintain income and expenditure accounts;
    - (ii) prepare financial statement whenever required;
    - (iii) assist the Secretary in the preparation of budget and annual report;
    - (iv) maintain essential registers reflecting funds received and disbursed by the District Sports Committee ;
    - (v) operate bank account under the joint signature with the Secretary if the Committee so decide; and
    - (vi) be accountable to the Secretary.
10. MEETINGS OF THE DISTRICT SPORTS COMMITTEE :-
- (1) Every District Sports Committee shall meet at least once every quarter on the dates, as may be fixed by the Chairman.
  - (2) The Chairman shall preside over its meetings. The Senior Vice Chairman shall preside over the meeting in the absence of the Chairman and in the absence of the Chairman and Senior Vice Chairman, the Vice Chairman shall preside over the meetings of the District Sports Committee and exercise such powers and perform such duties, as the Chairman may, from time to time, assign to him.
  - (3) The Chairman may, whenever he deems necessary, convene a special meeting of the District Sports Committee for transaction of urgent business.
  - (4) Subject to such conditions, as may be prescribed, if not less than one-third of the total members of the District Sports Committee demand in writing for the discussion of matters of urgent nature, a special meeting of the District Sports Committee shall be convened by the Chairman within fifteen (15) days of such demand.

- (5) The quorum of a meeting of the District Sports Committee shall be one-half plus one of its total membership.
11. PROCEDURE FOR TRANSACTION OF BUSINESS BY THE DISTRICT SPORTS COMMITTEE :-
- (1) The District Sports Committee shall transact its business by resolutions passed in such manner and in accordance with such procedure, as may be directed by general order of the Council. In the absence of such orders, the District Sports Committee shall regulate its own procedure.
  - (2) A copy of every resolution of the District Sports Committee shall be forwarded to the Council, within fifteen (15) days from the date of its passing.
  - (3) The Council may call for any records or information regarding any resolution from the District Sports Committee and the District Sports Committee shall be bound to furnish such record or information.
  - (4) The Council may, after giving reasonable notice to the District Sports Committee and after hearing its objections, if any, suspend, cancel or modify any resolution passed by the District Sports Committee.
12. Any disputes relating to the District Sports Committee(s) or any issues in the interpretation of these regulations shall be referred to the Council for its decision and the decision of the Council shall be final and binding.
13. These regulations shall supersede all previous standing orders, guidelines etc. issued by the Council relating to formation and functioning of District Sports Committees.

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