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## NOTIFICATION

No. D. 21012/2/97-TRP, the 12th August, 1997. In supersession of all previous Guidelines for condemnation and disposal of Govt. vehicles with necessary amendment issued by this Department from time to time, the Governor of Mizoram is pleased to issue a fresh Guidelines decentralising powers for disposal of all categories of Govt. condemned vehicles including 2 and 3 wheelers in their respective Departments by Public auction on "as is where is basis" with immediate effect and until further orders.

Vanhela Pachuau,  
Commissioner,  
Transport Department.

## ANNEXURE — 'A'

### GUIDELINES FOR CONDEMNATION AND DISPOSAL OF GOVERNMENT VEHICLES

1. Only those vehicles will be proposed for condemnation which have covered both minimum life and distance as prescribed below—

Types of vehicles	Minimum life to be covered	Minimum distance to be covered
i) Heavy Motor Vehicle	7 years	1,35,000 Kms.
ii) Light Vehicles fitted with less than 18 HP	5 years	90,000 Kms.
iii) Motor Bike/3 wheeler	5 years	50,000 Kms.

2. The Departments proposing condemnation of vehicles should ensure that the above conditions are fulfilled. The conditions having been satisfied, the department will request the District Transport Officer concerned to direct Motor Vehicle Inspector to carry out detailed technical inspection of the vehicle and to submit report as per Annexure-I (copy enclosed). The department shall place all necessary documents before the Motor Vehicles Inspector and render all necessary help for the inspection. After the said technical report is obtained, the department should prepare one more report as per Annexure-II and the Heads of Department should forward both the report in Annexure-I and II duly signed by them to the Director of Transport for placing the proposal before the Vehicle Condemnation Board consists of the following members—

- |  |                    |
|--|--------------------|
| 1. Secretary, Transport                              | — Chairman         |
| 2. Director of Transport                             | — Member Secretary |
| 3. S.E., PWD Mechanical Circle or his representative | — Member           |
| 4. Dy. Secretary, Finance                            | — Member           |

3. In case the vehicle had met with an accident and needs to be condemned, the department, besides taking above action, should also forward copy of reports from the Police and Motor Vehicle Inspector in connection with the accident. If the case of the accident was taken up by the Police or the Court of law, a certificate that the case has been settled will also be forwarded by the department. In case, however the department proposes to condemn the vehicle during pendency of settlement of the case, clearance from Police/Court of law should be furnished. Further, if the case was not referred to Police/court of law, the department should furnish reasons thereof.

4. **PREMATURE CONDEMNATION OF VEHICLES :** The case of above mentioned Types of vehicles proposed for premature condemnation will be submitted after observing the following formalities :—

(a) The concerned M.V.I. should certify that the vehicle is beyond economical repair.

(b) In cases where premature condemnation has to be resorted to because of a vehicle having been damaged in an accident, the conditions mentioned in para 3 above should be satisfied.

(c) In cases where a premature condemnation is proposed due to non-suitability of any vehicle for road and climatic conditions in Mizoram, a Mechanical Engineer not below the rank of S.E., (P.W.D) should certify to such effect and ther, the department should mention if the issue of any possibility of fixing any responsibility for such purchase has been examined, and if so, to what effect.

(d) In cases where a vehicle has not covered the prescribed minimum life or distance, satisfactory justification should be given by the concerned departments justifying premature condemnation of the vehicle.

5. The cases which do not conform to the above conditions shall not be proposed for condemnation.

6. Depreciation will be calculated as per following rates :—

ITEMS OF ASSETS	RATE OF DEPRECIATION
(1) Heavy Vehicles	14%
(2) Light Vehicles	20%
(3) Motor Bike/3 wheelers	20%
(4) Plant & Machinery	6%
(5) Furniture & Equipment	6%
(6) Tools	25%

7. Scrapped value of a vehicle should be at 10% of the total capital cost of the vehicle which should be deducted initially from the capital cost as reserved price and thereafter depreciation is to be fixed by applying instalment method.

8. In doing, so, calculation of Book value should be done as in the illustration given below :—

1. Capital cost of light vehicle say,	Rs. 1,00,000/-
2. Deduct 10% reserved price (scrapped value)	(-) Rs. 10,000/-
	<hr/>
	Rs. 90,000/-

3. Amount from which depreciation is to be calculated = 90,000/-

4. Amount of annual depreciation prescribed life of vehicle in 5 years  $\frac{=90,000}{5}$  = 18,000/-

5. Calculation of book value :- 90,000

(-) 18,000 + Scrap value Rs. 10,000/- = Rs. 82,000  
72,000 Book value at the end of the 1st year.

(-) 18,000 + Scrap value Rs. 10,000/-  
54,000 Book value Rs. 64,000/- at the end of 2nd year

(-) 18,000 + Scrap value Rs. 10,000/-  
30,000 Book value Rs. 46,000/- at the end of 3rd year

(-) 18,000 + Scrap value Rs. 10,000/-  
18,000 Book value Rs. 28,000/- at the end of 4th year

(-) 18,000 + Scrap value Rs. 10,000/-

Nil Book value Rs. 10,000/- at the end of 5th year.

9. The minimum prescribed life of a tyre after resoling for minimum three times should be as follows :-

- a) Heavy duty tyres — 18,000 Kms.
- b) Light duty tyres — 20,000 Kms.

Disposal is to be done by the Head of Deptt. concerned after observing necessary formalities. A board of Officers duly constituted by the concerned head of Deptt. should inspect and recommend the tyres for condemnation before the Head of Deptt. passes order for such condemnation.

10. The condemnation Board will meet at least quarterly as per following schedules :-

- 1. April to June — 1st quarter.
- 2. July to September — 2nd quarter
- 3. October to December — 3rd quarter
- 4. January to March — 4th quarter

11. The meeting will be held in the last month of the quarter and a date will be fixed by the Chairman of the Board. The Heads of the Deptt. will submit their proposal complete in all respect to the Chairman by the last week of the 2nd month of the quarter when information fixing the date for the meeting of the Board is received, the departments will depute the concerned Officers to explain the cases to the Board in the meeting.

## 12. POWER FOR CONDEMNATION OF VEHICLES :

- (i) Once a vehicle other than those requiring premature condemnation is recommended by the Condemnation Board, it may be treated that the vehicle has been condemned and no separate condemnation by the Head of Department concerned is required.
- (ii) In respect of vehicles requiring premature condemnation, the Heads of Departments should after the Condemnation Board has recommended such premature condemnation, refer the case to the concerned Administrative Deptt. The Administrative Department will take decision on such proposals in consultation with Finance Department, and convey its decision to the concerned Head of Deptt.

## 13. PROCEDURE FOR DISPOSAL OF CONDEMNED VEHICLES :

- (i) All categories of condemned vehicles of the Govt. shall be disposed off by respective Head of Deptt. by public auction on "asis where is" basis.

- (ii) In case the highest bidder fails to deposit the amount in Treasury within the prescribed time limit, the Head of Department concerned shall make the offer to the second highest bidder, without referring to the Administrative Department and so on.
- (iii) Once a person produces the Treasury Challan in proof of deposit of the prescribed amount the Head of Department concerned shall issue release order of the vehicle to the allottee asking him to lift the vehicle within a prescribed limit of time, failing which he will be required to pay an additional garage rent at the rate of Rs. 50/- (fifty) per day from the date of expiry of the prescribed time limit.
- (iv) The condemned vehicles shall be disposed of within two weeks of their condemnations, wide publicity through newspapers will be given about the date and time of the auction of the vehicles.

#### 14. DISPOSAL OF PREMATURELY CONDEMNED VEHICLES :

All prematurely condemned vehicles will be disposed of by the public auction or by floating tender. The head of Department concerned will take necessary action for auction/tender after Government's approval for premature condemnation is received as referred to in para 12 (ii) above, if the highest offer less than the market value, the Head of Department will be competent to accept the offer but in cases where the highest offer Head of Department will be competent to accept the offer but in cases where the highest offer is less than the Market value, the Head of Department will refer the matter to the concerned Administrative Department for decision in consultation with Finance Department. In cases where accepted offer is less than the Market value, the difference will be written off Department.

- 15. Condemnation and disposal of scraps and unserviceable spare parts will be done by the Head of Department after such materials are recommended for condemnation by a Board or Departmental Officers constituted by the Head of Department. Disposal of such scraps will be done by public auction/tender. The minimum rate for such disposal will be Rs. 2/- per Kg. Any offer below this minimum rate will be referred to the Administrative Department for acceptance. Condemned batteries can be disposed of by the Head of Department by public auction/tender.

## ANNEXURE - I

## TECHNICAL INSPECTION REPORT

Date of Inspection : \_\_\_\_\_

Vehicle Regn. No. \_\_\_\_\_ Name of Deptt. \_\_\_\_\_

A. Probable repair/replacement cost. \_\_\_\_\_

Sl. No. Name of parts Approx. cost of repairs/replacements.

Rs. P.

- |                             |   |               |
|-----------------------------|---|---------------|
| 1. Engine                   | : |               |
| 2. Transmission             | : |               |
| 3. Drive & Axles            | : |               |
| 4. Steering & Brake         | : |               |
| 5. Chassis & Suspension     | : |               |
| 6. Electrical system        | : |               |
| 7. Body & Cab               | : |               |
| 8. Tyre                     | : |               |
| 9. Other items              | : |               |
| 10. Contingency expenditure | : | GRAND TOTAL : |

B. Probable Market value : (To be calculated based on parts available in the vehicle)

Sl. No. Items : Approx. Market value

Rs. P.

- |   |   |               |
|---|---|---------------|
| 1. Engine Block                                 | : |               |
| 2. Engine Head                                  | : |               |
| 3. Crank shaft                                  | : |               |
| 4. Front Axle                                   | : |               |
| 5. Gear Box                                     | : |               |
| 6. Rear Axle                                    | : |               |
| 7. Body   | : |               |
| 8. Seat   | : |               |
| 9. Tyre   | : |               |
| 10. Other part, if any i.e. scrapped Value etc. | : | GRAND TOTAL : |

C. REMARKS : Certified that :-

- 1) After careful inspection of this vehicle and in consideration of the history of the repair done I am of the opinion that it is fit/no longer fit for economical repair. (score out whichever is not applicable).
- 2) I recommend/do not recommend condemnation of this vehicle. (Score out whichever is not applicable).

Signature of Inspecting Officer

Name in block letters : \_\_\_\_\_

Designation : \_\_\_\_\_

Place of Inspection : \_\_\_\_\_

## ANNEXURE— II

PARTICULARS OF VEHICLES TO BE FURNISHED BY THE CONCERNED  
HEAD OF DEPARTMENT

Regn. No. \_\_\_\_\_ Deptt. to whom the vehicle  
belongs : \_\_\_\_\_

Make & Tyre \_\_\_\_\_ Year of Manufacture \_\_\_\_\_

Chassis No. \_\_\_\_\_ Date of Commission \_\_\_\_\_

Engine No. \_\_\_\_\_

Total distance covered (KM) \_\_\_\_\_ Cost of vehicle \_\_\_\_\_

Date of off-road \_\_\_\_\_ Book value \_\_\_\_\_

Replacement value \_\_\_\_\_ Total amount spent on repair  
\_\_\_\_\_

LOCATION OF VEHICLE : \_\_\_\_\_

★ Estimated amount required for repair for making the vehicle

load worthy \_\_\_\_\_

Brief history

during its life. Also if the vehicle was originally purchased by other Department,  
period of use by all the using deptts. be shown.

The vehicle is proposed for condemnation.

Dated :

Signature of Head of Department,  
(Designation with Seal)