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NOTIFICATION

No. D. 28014/4/99-EDN-(AC), the 31st August, 1999. The Governor of Mizoram is pleased to constitute the State Regional Records Survey Committee for the State of Mizoram with the following members for a period of 2(two) years with immediate effect.

1. Secretary, Art & Culture	— Chairman	Official
2. Director, Art & Culture	— Member-Secy.	Official
3. Dr. O. Rosanga, Lecturer, Aizawl West College	— Member	Non-Official
4. Dr. Zokhuma, Chawnpui, Aizawl	—do—	—do—
5. Head of Department of History P.U. College	—do—	—do—
6. Pu R.S. Rosangluaia, Deputy Director, Art & Culture	—do—	—do—
7. Pu R. Hmingthanzuala, Archivist Mizoram State Archives.	—do—	—do—

The Committee will function as per guidelines as appended hereunder enlist co-operation of such members, whose advice if considered necessary for development and proper upkeep of Archival Wealth of Mizoram.

Denghnuna,
Secretary to the Govt. of Mizoram.

APPENDIX 'A'

GUIDELINES/FUNCTIONS OF THE STATE REGIONAL RECORDS SURVEY COMMITTEE

- Object** : The object in setting up of the Committee is to carry out a systematic survey of archival materials in possession of temples, individuals, institutions and business houses in Mizoram and to suggest ways and means for their proper preservation, listing and utilisation by the researchers. This Committee will also works as Advisory Committee and Archival Council.
- Head-Quarters** : The Headquarters of the Committee will be at Aizawl.
- Tenure** : The tenure of the Committee shall be of two years commencing from the date of the issue of the notification. The term of the office of the members shall also be for two years.
- Meetings** : The Committee will meet as often as necessary at any time and place within the state.
- Quorum** : Three members will constitute the quorum for a meeting and one of them will be non-official member.
- Functions** : The Committee will perform the following functions :-
- (a) To advise the Government of Mizoram on the survey of manuscripts and documents, pre-1900 published books, rare private papers, paintings of historical, administrative, archival and cultural value in private custody, and private papers of eminent persons, old families and business houses of Mizoram and their acquisitioned by donation or loan.
 - (b) To induce individuals, institutions, societies and business houses to send their documents and photographs of historical, administrative and cultural importance to Mizoram State Archives for proper use by the bonafide Research Scholars.
 - (c) To advise the Department of Archives (Mizoram State Archives) to acquired typed, photostat, Xerox microfilm copies of these important documents and books which the owners do not want to partwith.
 - (d) To advise the Department of Archives (Mizoram State Archives) to register those important documents and manuscripts which the owners do not want to partwith.
 - (e) To advise the State Government in the matter of preservation and maintenance of Public Records and on other technical matters
 - (f) To advise the State Government regarding enactment of Archival law.
- Procedure** : All proposal for the donation, acquisition and loan of documents etc., noticed by the member (s) of the Committee will be intimated through the Member Secretary of the Committee at its next meeting for determining their historical archival, cultural or administrative value.