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#### **NOTIFICATION**

No.H.11020/1/05-PLG/30, the 8th February, 2006. In order to ensure grass-root level planning and to accommodate the needs of the people of each constituency, the Governor of Mizoram is pleased to formulate Guidelines for MLALAD Schemes for implementation in Mizoram with effect from the date of issue of this Notification.

The Guidelines is enclosed for ready reference.

Lalmalsawma,  
Commissioner,  
Planning & Prog. Implementation Department.

#### **ANNEXURE**

to notification No. H. 11020/1/05-PLG-Dated 8th February, 2006.

#### **APPROVED GUIDELINES ON MEMBER OF LEGISLATIVE ASSEMBLY LOCAL AREA DEVELOPMENT SCHEME [MLALADS]**

#### **THE SCHEME**

##### **1. OBJECTIVES OF THE SCHEME:**

- 1.1 Members of Legislative Assembly are approached by their constituents, quite often, for small works of capital nature to be done in their constituencies. Hence there have been demand made by Members of Legislative Assembly that they should be able to recommend works to be done in their

constituencies. Considering these suggestions, detailed guidelines on the scheme, concepts, implementation and monitoring of MLALADS was made operational from 2005-06.

- 1.2 Under this scheme, each MLA will have the choice to suggest to the Deputy Commissioner works to the tune of fund earmarked by the govt. from time to time, to be taken up in his/her constituency. On the basis of suggestions made by MLAs, priority will be given according to these guidelines.
- 1.3 MLAs can also recommend works outside their constituencies for construction of assets that are permissible in the guidelines for rehabilitation measures, in the event of natural calamity of rare severity in any part of the State.

## 2. SALIENT FEATURES OF THE SCHEME :

- 2.1 Each MLA may give a choice of works to the Deputy Commissioner, who is in charge of his/her constituency and who will get them implemented by following the established procedures. Works under this scheme should be developmental in nature based on locally felt needs and should conform to the general pattern of programmes and projects of the State Plan Scheme operating within the District.
- 2.2 The fund under MLALADS may be used for creation of durable assets which shall always be available for public use at large. The ownership of such assets created with MLALADS fund would vest in the Government. The sale/transfer/disposal of assets created out of this Fund shall not be undertaken without prior permission from the Govt.
- 2.3 The works under this scheme should primarily be asset creation works and no purchase of inventory, equipment etc. or revenue expenditure should be allowed. The type of works should be such as can be completed in one financial year.
- 2.4 An illustrative list of works that may be taken up under the scheme is appended at Annexure-I. A list of works which shall not be allowed under the scheme is also appended at Annex-II.
- 2.5 Payment of advances of any type to the contractor/supplier under any work within this scheme is prohibited.
- 2.6 The site selected for execution of works by the MLA should not be changed except with concurrence of the MLA himself.
- 2.7 The technical and administrative sanctions of the works under this schemes should be accorded by following departmental procedures in the State, and the Deputy Commissioner should identify the agency through which a particular work recommended by the MLA should be executed.

- 2.8 When a new MLA is elected upon vacating a seat by a previous MLA due to termination, resignation, etc. the new MLA will not change any scheme already recommended by the earlier MLA and sanctioned by the sanctioning authority before the new MLA assumed office.
- 2.9 If any person ceases to be a MLA due to resignation, termination or otherwise the new MLA of the constituency will be entitled to the balance amount of the fund remaining unsanctioned prior to the start of the tenure of the new MLA.

### 3. SANCTION & EXECUTION OF WORKS :

- 3.1 In identifying and selecting works and giving administrative sanction for the same, the Deputy Commissioner should get the written concurrence of the MLA or hold a meeting within the first quarter of the financial year, with all the MLAs concerned within the District, for getting suggestions regarding the works under this scheme. For selection of works/schemes to be taken up, the MLA should consult the Deputy Commissioner and works suggested by the MLA should be scrutinized in the light of these guidelines.
- 3.2 If the Deputy Commissioner is unable to ensure the consideration and taking up of any works in the list of works suggested by the MLA's in the foregoing manner, he/she should send a comprehensive report on the reasons, requirements, etc. to the State Planning Department as early as possible, and the State Planning Department would examine this report and take further appropriate action.
- 3.3 The State Planning Department will be the nodal Department for implementation of this scheme. All schemes proposed to be undertaken should be furnished to the nodal Department.
- 3.4 The fund earmarked for each constituency would be released in two equal instalments at the disposal of the concerned Deputy Commissioner. The first instalment shall be released to the District Authority immediately after the vote on Account/Budget is passed. Release of second instalment would be considered by State Planning Department on the basis of information furnished regarding progress of utilization of fund and physical achievements in the format placed at Annex-III.
- 3.5 Fund for individual works should be promptly released. Release of funds should be arranged through the Administrative Authority available nearest to the work spot so that implementing agencies have the quickest feasible access to decentralized Authority.
- 3.6 Fund released to the District Authority should be deposited in any of the nationalized Banks and interest accrued on the fund so deposited may be utilized for the works approved under this guidelines.
- 3.7 The normal financial and audit procedure would apply to all actions taken under this scheme.

#### 4. MONITORING ARRANGEMENT :

- 4.1 For effective implementation of the works taken up under this scheme, the Dy. Commissioner/ Sr. Officers of the District should visit at least 10 p.c. of these works every year. Similarly, it should be the responsibility of Planning Department to have spot verification of works taken up under this scheme so as to ascertain, through field visits, the implementation of works under this scheme are completed satisfactorily.
- 4.2 Monitoring formats have been enclosed at Annexure III. The Deputy Commissioner should furnish the report regularly on quarterly basis not later than 15 of the month under report. Other issues relevant to this scheme would be decided by State Planning Department from time to time within the framework of the scheme.
- 4.3 The Principal Secretary/ Secretary, Planning & Prog. Implementation Department should conduct a meeting involving Deputy Commissioners and MLAs to assess the progress of works under this scheme at least twice in a year.
- 4.4 Utilisation of fund under this scheme be submitted to the State Planning Department at the end of every year as per FORM GFR 19A.
- 4.5 One percent of the fund earmarked for a constituency could be utilised for monitoring purposes.

#### ANNEXURE-I

#### ILLUSTRATIVE LIST OF WORKS THAT CAN BE TAKEN UP UNDER MLALADS

The following is an illustrative list of works that may be taken up under this scheme:—

- 1) Construction of Educational buildings
- 2) Providing drinking water to the people in the village, towns or cities, by digging tubewells or other works which may help in this respect.
- 3) Construction of village roads or approach roads
- 4) Construction of common shelters for the old or handicapped.
- 5) Improvement of village ponds/springs.
- 6) Construction of irrigation canals.
- 7) Public reading rooms or study rooms or village library.
- 8) Creches and anganwadis.

- 9) Construction of public health care buildings, including family welfare sub-centres together with the ANM residential quarters.
- 10) Crematoriums/burial grounds.
- 11) Construction of public toilets and bathrooms
- 12) Drains and gutters
- 13) Footpaths, pathways and footbridges
- 14) Construction of Steps
- 15) Bus sheds/stops for public transport passengers
- 16) Veterinary Aid Centres.
- 17) Emergency works like landslides and landslip which could deter the life of the people.
- 18) Construction of Community Halls
- 19) Construction of Sports Infrastructure.

## ANNEXURE—II

### LIST OF WORK NOT PERMISSIBLE UNDER MLALADS :

The following list of works, in particular, shall not be allowed under this scheme :

- 1) Works belonging to commercial organisations, trusts, registered societies, private institutions or co-operative institutions.
- 2) Grants and loans
- 3) Acquisition of land or any compensation for land acquired
- 4) Assets for an individual benefit, except those which are part of approved schemes.
- 5) Places for religious worship.

## ANNEXURE — III

## FORMAT FOR QUARTERLY PROGRESS REPORT ON MLALADS

QUARTER ENDING .....

1. Name of District :
2. Name & no. of constituency :
3. Name of MLA :
4. Physical performance :
- [Rs. in lakh]

Legislative Assembly	Works Recommended		Works Sanctioned		Works completed		Works not completed	
	No.	Cost	No.	Cost	No.	Cost	No.	Cost

5th  
6th  
7th  
So  
On

## 5. Fund received for the constituency [Rs. in lakhs]

- a) Balance of fund = Rs.
- b) Fund received during the year = Rs.
- c) Amount of Interest Accrued = Rs.
- d) Total [a+b+c] = Rs.
- e) Total cost of works sanctioned = Rs.
- f) Total cost of works un-sanctioned [d-c] = Rs.
- g) Actual Expenditure = Rs.
- h) Total fund available with the District Administration [d-e] = Rs.

Signature of  
Dy. Commissioner.

## FORM GFR 19-A

### Form of Utilisation Certificate

Sl.No.	Letter No. and date	Amount
	<b>Total</b>	

Certified that out of Rs.....of grants-in-aid sanctioned during the year..... in favour of ..... under this Ministry/Department Letter No. given in the margin and Rs..... on account of unspent balance of the previous year, a sum of Rs..... has been utilised for the purpose of ..... for which it was sanctioned and that the balance of Rs .....remaining unutilised at the end of the year has been surrendered to Government (vide No..... dated.....)/will be adjusted towards the grants-in-aid payable during the next year.....

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.

### Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.

Signature .....

Designation.....

**Dated.....**

[G.I., M.F., O.M.No.F.14(1)-E.II(A)/73, dated the 23rd April, 1975.]