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#### **OFFICE MEMORANDUM**

No. A. 22011/1/2006-PAR(SSW), the 22nd August, 2006.

**Subject :** Guidelines for transfer and posting of Mizoram Secretariat Service Officers.

The question for adopting certain norms and principles for transfer and posting of Mizoram Secretariat Service Officers has been under consideration of the Government for sometime. Therefore, it has been decided to lay down the following guidelines for transfer and posting of the Mizoram Secretariat Service Officers except in cases where the principles contained in this Memorandum are not practicable.

#### **1. CLASSIFICATION OF PLACE OF POSTING :**

Posting places shall be classified into 3 (three) categories viz :- 1. Soft posting 2. Normal posting and 3. Hard posting.

1:1 Soft posting shall be posting within the capital area of Aizawl.

1:2 Normal posting shall be posting outside Aizawl but other than the place of hard posting.

1:3 Hard posting shall include posting at any place within the state beyond 200 Kms. away from the capital, Aizawl.

#### **2. TENURE : Tenure of posting shall be as under :-**

2:1 The Tenure of holding the charges of any particular post in places of soft posting shall not exceed 7 (seven) years in all cases.

2:2 The tenure of posting to any post in places of normal posting shall not exceed 5 (five) years except with own consent of the incumbent.

2:3 The tenure of posting to any post in places of hard posting shall not exceed 3 (three) years except with the consent of the incumbent.

3. GENERAL PRINCIPLES : Posting of member of the service shall be determined as below :-

3:1 There shall be job-wise and Department-wise rotational transfer of officers irrespective of gender.

3:2 The seniority of an officer in the grade may be taken into account while considering transfer and posting so that the junior may not hold the post bearing higher prestige and responsibility though they are in the same grade.

3:3 No member of the service shall be posted to any post either in the cadre post or ex-cadre post which is inferior/lower in rank and status than the post/cadre specified in the Service Rules where the Officer is appointed regularly.

3:4 A member of the service shall be allowed to choose where he/she shall be posted within a period of 1 (one) year before date of retirement on superannuation subject to availability of sanctioned post of the grade he/she is holding at that point of time.

4. DEPUTATION : Deputation of a member of the service shall be governed by the following.

4:1 Any member of the service appointed/posted to any ex-cadre post shall be treated as on deputation and he/she shall be governed by the deputation regulation in vogue within the state.

4:2 No member of the service shall be transferred on deputation under any autonomous body or Agencies except with his/her own consent.

4:3 The period spent on deputation within the State or the period spent on foreign assignment or outside state assignment shall be treated as duty at the station from where he/she proceeded on such deputation/assignment.

5. EXCEPTION : The normal specified tenures of transfer and posting of Mizoram Secretariat Service Officers may be deferred in case of extreme exigencies if in the opinion of the Government there is a genuine compelling circumstance.

C. Ropianga,  
Secretary to the Govt. Mizoram,  
DP & AR.