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#### **NOTIFICATION**

No. A. 22012/5/06-AH&V, the 27th November, 2006. The Governor of Mizoram is pleased to make Norms/guidelines for transfer and posting of Officers and staff of various categories under AH & Vety Department as appended in the Annexure so as to avoid demoralisation and frustration among all categories of the Government servants in the Department. The N  
be kept in mind at all levels while making transfer and posting in the Department

This issues with the approval of DP&AR(CSW)/45 dt. 19.10.06.

Vanhela Pachuau,  
Principal Secretary to the Govt. of Mizoram,  
A.H. & Veterinary Department.

#### **ANNEXURE—I**

#### **GUIDELINES FOR TRANSFER AND POSTING OF OFFICERS AND STAFF UNDER THE ANIMAL HU BANDRY AND VETERINARY DEPARTMENT**

#### **GUIDELINES FOR TRANSFER AND POSTING:**

In order to streamline the transfer and posting process and to avoid undue discrimination with soft or hard posting among the officers and staff, a guideline for transfer and posting for all category of posts under the AH & Vety Department is hereby proposed as under:

## CATEGORY OF POSTS:

For the purpose of this guideline, posts are categorized into the following:-

- a) Gazetted posts—which includes posts held by Veterinary doctors and gazetted technical field staff.
- b) Non gazetted field staff—which includes posts held by veterinary technical field staff.
- (c) Ministerial and others—which include all ministerial posts under the jurisdiction of the Department, drivers, handymen, grade IV and other non-ministerial staff, such as operators and electricians.

## CLASSIFICATION OF POSTS

For the purpose of this guideline, posts are classified into the following classes:—

- a) Hard postings— these include posts which are far away from the district headquarters with hard accessibility and minimal health and educational facility.
- b) Normal postings—these include posts which are in the district and sub-divisional headquarters or not too far away from the headquarters, with fairly good health and educational facility.
- c) Soft postings—these include posts which are in the directorate establishment and district office and subordinate offices located in the state capital

However, it may be noted that classification of posts for different category of post may vary because of the facilities available to them.

A list of posts showing their classification is appended at Annexure-II to this Guideline.

## TRANSFER AND POSTING PROCEDURE:

Under normal circumstances, officers and staff of this Department will be transferred and posted with the following tenures in different classes of posting, keeping in mind the suitability and seniority of the officers or staff for that particular post. An officer or staff who had completed a tenure in hard posting should normally be given soft or normal posting and vice versa, and should not be given posting of different classes should be evenly distributed to all category of posts without any discrimination or favouritism.

Classification of posts	Tenures
Hard Postings	Maximum 3 (Three) years
Normal Postings	Maximum 4 (Four) years
Soft Postings	Maximum 5 (Five) years

### REVIEW OF TRANSFER AND POSTING:

The Directorate of AH & Vety will keep an updated record of all the transfer and posting history of all the officers and staff. This will be regularly reviewed and necessary action taken based on the tenures of the officers and staff.

### ANNEXURE-II

#### CLASSIFICATION OF POSTS UNDER AH & VETY DEPARTMENT

##### 1. Category of Gazetted posts under AH & Vety Department

Hard posting	Normal posting	Soft posting
1. All posts under Chhim-tuipui District except Saiha town	1. All posts in all District Hq. except Aizawl city	1. All posts under Directorate
2. All posts under Lawngtlai District except Lawngtlai town.	2. AH Farm Thenzawl	2. All posts under Regional Broiler Chick Farm
3. Dispensary, Haulawng	3. School of Vety Science & AH, Lunglei	3. All posts under AH Farm Selesih
4. Dispensary, Zawnuam	4. Dispensary Hnabthial	4. All posts under District Vety Office, Aizawl
5. Dispensary, Ratu	5. Dispensary Lungsen	5. State Vety Hospital, Aizawl
6. Dispensary, Ngopa	6. Dispensary Thenzawl	6. Dispensary Durtlang
7. Dispensary, N.Vanlaiphai	7. Dispensary Thingsul	7. Dispensary Sihphir
8. Dispensary, S.Vanlaiphai	8. Dispensary Saitual	
9. Diseases Surveillance Officer, Thingsai	9. Dispensary Khawzawl	
10. Diseases Surveillance Officer, Tlabung	10. Dispensary Lungdai	
11. Diseases Surveillance Officer, Vaphai	11. Dispensary Kawnpui	
12. Instructor, ITC, Hnabthial	12. Dispensary Vairengte	
13. Dispensary, S.Khawbung	13. Disease Surveillance Officer Ruantlang	
14. Dispensary, Khuangleng	14. MD MULCO	
15. Dispensary, W.Phaileng	15. Mgr MULCO	
16. Dispensary, Bairabi	16. MD PIGFED	
17. Dispensary, Hnahlan	17. V.A.S R.D Deptt.	
	18. VAS State Zoo	
	19. Registrar SVC	
	20. Tr Assoc KVK Kolasib	

## 2. Category of post=Posts for Non Gazetted/Field Staff

1. All post under Chhim-tuipui District, except Saiha town.
2. All posts under Lawngtlai District except Lawngtlai town
3. All posts under Tlabung Sub-Division
4. All posts under Bung-hmun block
5. All posts under E. Lungdar block
6. All posts under Khawbung block
7. All posts under Darlawn block
8. All posts under Zawluam block
9. Dispensary S.Vanlaiphai
10. Disease Surveillance Office, Thingsai
11. Rural Animal Husbandry Centre, N.Hlimen
12. Rural Animal Husbandry Centre, Buhchang
13. Rural Animal Husbandry Centre, Hortoki
14. Rural Animal Husbandry Centre, Tuipuibari
15. Rural Animal Husbandry Centre, Lallen
16. Rural Animal Husbandry Centre, Phuldungsei

1. All posts under district headquarters except Aizawl city
2. AH Farm Selesih
3. A.H Farm Thenzawl
4. Regional Broiler Chick Farm, Tanhlril
5. All posts under Aibawk block
6. Dispensary, Bairabi
7. Dispensary, Vairengte
8. Dispensary, Kawnpui
9. Dispensary, Lungdai
10. Dispensary, W.Phaileng
11. Dispensary, Khawzawl
12. Dispensary, Thingsul
13. Dispensary, Ngopa
14. Dispensary, Saitual
15. Dispensary, Khuangleng
16. Diseases Surveillance Office, Vaphai
17. Rural Animal Husbandry Centre Bukpui
18. Rural Animal Husbandry Centre, Thingdawl
19. Rural Animal Husbandry Centre, Bilkhawthlir
20. Rural Animal Husbandry Centre, Nisapui
21. Rural Animal Husbandry Centre, Kawrtethawveng
22. Rural Animal Husbandry Centre, Sairang
23. Rural Animal Husbandry Centre, Kawrthah
24. Rural Animal Husbandry Centre, Lengpui
25. Rural Animal Husbandry Centre, kawpuichhip
26. Rural Animal Husbandry Centre, Reiek
27. Rural Animal Husbandry Centre, Khawrihnim
28. Rural Animal Husbandry Centre, Kanghmun
29. Rural Animal Husbandry Centre, S. Sabual

1. All post under Directorate
2. All posts under Aizawl city including State Vety Hospital, Dispensaries and Rural Animal Husbandry Centres.

Hard posting	Normal posting	Soft posting
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17. Rural Animal Husbandry Centre, Marpara	30. Rural Animal Husbandry Centre, Kawlkulh	
18. Rural Animal Husbandry Centre, Khawlian	31. Rural Animal Husbandry Centre, Phullen	
19. Rural Animal Husbandry Centre, Suangpui-lawn	32. Rural Animal Husbandry Centre, Sesawng	
20. Rural Animal Husbandry Centre, Lungpho	33. Rural Animal Husbandry Centre, Baktawng	
21. Rural Animal Husbandry Centre, Mimbung	34. Rural Animal Husbandry Centre, Chningchhip	
22. Rural Animal Husbandry Centre, Kanhmun	35. Rural Animal Husbandry Centre, Chhiabtiang	
23. Rural Animal Husbandry Centre, Saiphai	36. Rural Animal Husbandry Centre, Sailam	
24. Rural Animal Husbandry Centre, Khawnual	37. Rural Animal Husbandry Centre, Khawhai	
25. Rural Animal Husbandry Centre, Mualthuam	38. Rural Animal Husbandry Centre, Biate	
26. Rural Animal Husbandry Centre, Chhipphir	39. Rural Animal Husbandry Centre, Rabung	
27. Mithun Farm, Zawinghak ram	40. Rural Animal Husbandry Centre, Khawbung	
	41. Rural Animal Husbandry Centre, NE Bualpui	
	42. Rural Animal Husbandry Centre, E Phaileng	
	43. Rural Animal Husbandry Centre, Khawruhlian	
	44. State Zoo	
	45. All posts Under RD Deptt.	

Category of posts = Ministerial, Grad: IV and other Category of posts such as Steno Operators, Drivers and handymen etc.

Ministerial, Grade IV and other category of posts such as stenos, Operators, Drivers and Handymen etc.

1. AH Farm, Maipui
2. AH Farm, Thenzawl
3. Sub-Divisional Vety Office, Tuipang
4. Sub-Divisional Vety Office, Chawngte
5. Sub-Divisional Vety Office, Tlabung

1. All posts under different District AH & Vety Offices except Aizawl District Vety Office
2. School of Vety Science & AH, Lunglei
3. Joint Director Office, Lunglei
4. Regional Broiler Chick Farm, Tanhril
5. AH Farm, Selesih

1. All posts under Directorate, Aizawl
2. All posts under District AH & Vety Office, Aizawl