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### NOTIFICATION

**No. A.34011/3/2021-P&AR (GSW), the 26<sup>th</sup> May, 2023:** In exercise of the powers conferred by sub-rule 2 of rule 6 of the Mizoram Civil Service Rules, 2022 as amended, the State Government hereby make the following regulations, namely:-

**1. Short title and commencement.-**

- 1) These regulations may be called the Mizoram Civil Service (Limited Competitive Examination) Regulations, 2023.
- 2) They shall come into force with effect from the date of publication in the Official Gazette.

**2. Definitions.-**

- 1) In these regulations, unless the context otherwise requires,
  - a) "Limited Competitive Examination" means the examination conducted by the Commission for recruitment to the Junior Grade of Mizoram Civil Service under these regulations;
  - b) "Service" means the Mizoram Civil Service;
  - c) "Vacancy" means vacancy (ies) to the Junior Grade of Mizoram Civil Service which to be filled by promotion on the result of Limited Competitive Examination;
- 2) All other words and expressions used in these regulations and not defined shall have the same meanings respectively assigned to them in the Mizoram Civil Service Rules, 2022 as amended from time to time.

**3. Conditions of eligibility and qualifications.-** In order to be eligible and qualified to compete at the limited competitive examination conducted under these regulations, a candidate must satisfy all the eligibility conditions and qualifications as prescribed below, namely :-

- 1) From Officers in Group 'B' at Level-07 in the Pay Matrix or above with 7(seven) years of regular service in the grade rendered after appointment thereto on regular basis under the Government of Mizoram. Provided that the period of service from Group 'B' at Level- 07 in the Pay matrix or above shall be reckoned for computing 7(seven) years of regular service and not in a specific grade/post as on 1st August of the year in which the advertisement for recruitment is issued.
- 2) He must hold at least a three year degree of any of the Universities incorporated by an Act of the Parliament or State Legislature in India or other Educational Institutions established by an Act of Parliament or declared to be deemed Universities under section 3 of the University Grants Commission Act, 1956, or foreign Universities approved by the Central Government.

- 3) He must be a citizen of India.
- 4) He must not have exceeded the age of 54 years of age as on 1st August of the year in which the advertisement for recruitment is issued.
- 5) Working Knowledge of Mizo Language of at least Middle School standard shall be compulsory.
- 6) A candidate must pay the fees prescribed by the Commission

**Note 1:** Candidates possessing professional and technical qualifications which are recognized by Government as equivalent to professional and technical degree would also be eligible for admission to the examination.

**Note 2:** Candidates should note that the date of birth as recorded in the HSLC or HSSLC will be accepted by the Commission as valid proof of date of birth and no subsequent request for change shall be considered. No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, Service records and the like will be accepted.

**Note 3:** All candidates will be required to submit an undertaking that they have informed in writing their Administrative Head/Cadre Controlling authority that they have applied for the Examination. Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for appearing at the examination, their applications will be liable to be rejected/candidature will be liable to be cancelled.

#### **4. Decision as to eligibility.-**

- 1) The decision of the Commission as to the eligibility or otherwise of the candidates for examination shall be final and no candidate to whom an Admit Card has not been issued by the Commission shall be admitted at the examination.
- 2) The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the Examination. Their admission at the written examination for which they are admitted by the Commission will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before the Personal interview, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.
- 3) No request for withdrawal of candidature received from a candidate after he has submitted his application will be entertained under any circumstances.

#### **5. Holding of examination.-**

- 1) Limited competitive examination for recruitment to the Junior Grade of the Mizoram Civil Service shall be conducted by the Commission as per these regulations at such intervals as determined by the Government in accordance with these regulations.
- 2) The examination shall consist of two stages viz. (a) Written examination (weightage of 400 marks), and (b) Personal interview (weightage of 50 marks)
- 3) The dates on which and the place at which the examination shall be held shall be fixed by the Commission.
- 4) A candidate seeking admission to the examination shall apply to the Commission in the form prescribed by the Commission.
- 5) Candidates who qualified in the written examination shall undergo medical examination as prescribed by the Commission and candidates who are found medically unfit in the medical examination shall be disqualified for appointment and shall not appear in the personal interview.
- 6) The Commission shall send the list of successful candidates for appointment to the cadre controlling authority on the basis of the final ranking list.

6. **Syllabus.-** The syllabus for conduct of the written examination for limited competitive examination under these regulations shall be as follows:

Sl. No.	Papers	Marks	Duration
1)	<p><b>Paper-I : General English</b></p> <p>i) Comprehension of given passages – 20 marks            ii) Précis Writing – 20 marks            iii) Usage and Vocabulary – 20 marks            iv) Short Essay – 20 marks            v) Drafting – 20 marks</p> <p><i>Note: Questions will be set in conventional essay type pattern.</i></p>	100	3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities
2)	<p><b>Paper-II : Constitution of India</b></p> <p>i) Preamble, Citizenship, Fundamental Rights, Directive Principles of State Policy, Fundamental Duties – 30 marks            ii) Union - Executive, Parliament, Judiciary – 15 marks            iii) States – Executive, Legislature, Judiciary – 15 marks            iv) Panchayats, Municipalities – 15 marks            v) Relations between Union and the States, Public Service Commissions, Elections and Emergency provisions – 25 marks</p> <p><i>Note: Questions will be set in conventional essay type pattern.</i></p>	100	3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities
3)	<p><b>Paper-III : Ethics, Integrity, Aptitude and Basic Computer knowledge</b></p> <p><b>Part A:</b> Aptitude and foundational values for Civil Service, simple arithmetic, integrity, impartiality and non-partisanship, objectivity, dedication to public service, Public/Civil service values and Ethics in Public administration, Probity in Governance and case studies on the above issues (70 marks)</p> <p><b>Part B:</b> Introduction to Computers, introduction to Graphical user interface based Operating System, elements of Word Processing, Spreadsheets, Power point presentations, Computer communication and internet, world wide web and web browser, communication and collaboration (30 marks)</p> <p><i>Note: Questions will be set in objective type multiple choice pattern.</i></p>	100	3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities
4)	<p><b>Paper-IV : General Knowledge</b></p> <p>i) Current events of national and international importance – 20 marks            ii) Modern history of India – 15 marks            iii) Geography of India – 15 marks            iv) Indian economy – 15 marks            v) General science – 15 marks            vi) General awareness on Mizo culture, its heritage and society – 20 marks</p> <p><i>Note: Questions will be set in objective type multiple choice pattern</i></p>	100	3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities
	<b>TOTAL MARKS</b>	<b>400</b>	

**7. Minimum marks.-**

- 1) Candidates shall be required to obtain minimum 35 percent marks in each of the Papers as prescribed under these regulations for qualifying in the written stage of the limited competitive examination.
- 2) Failure to obtain the minimum marks prescribed in any of the Papers will disqualify the candidate

**8. Personal interview.-**

- 1) The objective of a Personal interview is to assess the suitability of a candidate for the posts in the Junior Grade of Mizoram Civil Service to which he/she has been called for interview and it will carry 50 marks. The test is intended to judge the mental calibre of a candidate and some of the qualities to be judged during the course of interview are mental alertness, clear and logical exposition, balance of judgement, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.
- 2) The interview should not be conducted as a strict cross-examination exercise but of a natural, though directed and purposive, conversation which is intended to reveal the mental qualities of the candidate.
- 3) Candidates will be called for Personal interview on the basis of their performance in the conventional type written examination.
- 4) The Commission shall have the authority to appoint a Technical Expert of high integrity and experience to assess the candidate in their field of expertise in the Personal interview.
- 5) In order to uphold the principles of impartiality and ensure elimination of every element of bias, Chairman or Member or Technical Expert, if any, of the Commission whose close relatives are being considered for personal interview should recuse themselves from the deliberations of the interview board for such particular candidate who happens to be their close relatives.
- 6) The number of candidates to be called for Personal Interview in relation to the number of vacant post(s) will be fixed as per the guidelines issued by the Commission from time to time.
- 7) If there is more than one candidate who secured equal marks in the conventional type written examination and stood at the limited last serial number of the eligible candidate for Personal interview as per the norms set out in sub-regulation (6) above, the eldest of such candidates will be called for Personal interview.
- 8) The Commission shall award marks based on a fair and impartial assessment considering the various qualities mentioned in sub-regulation (1) above. Marks are to be awarded on an overall basis and not on individual qualities separately.
- 9) Marks awarded to a candidate appearing in the Personal interview shall not be less than 40% of the total marks allotted for Interview and generally not more than 80% of the total marks allotted for Interview.

**9. Result of selection by limited competitive examination.-**

- 1) The names of the candidates who are considered suitable for selection by limited competitive examination shall be arranged in order of merit, to be called as "Select List". They shall be recommended in order of merit up to the number of vacancies. The order of merit shall be determined in accordance with aggregate marks obtained by each candidate in the written examination and personal interview; if two or more candidates obtained equal marks in the selection process, their names shall be arranged in order of their age i.e. candidate having higher age will come before the candidate with lower age.
- 2) The form and manner of communication of the results of the selection by limited competitive

examination to individual candidates shall be as decided by the Commission at its discretion and it shall be communicated within a period of seven days from the date of declaration of the result.

- 3) The Commission shall also have the authority to place such number of candidates, if necessary, in the reserved Select List which shall be valid for a period of one year for filling up the same vacancies only in case candidates in the regular Select List are not available for appointment on account of declination of appointment or resignation or death of the recommended candidates.
- 4) The reserved Select List prepared by the Commission shall become null and void upon finalisation of selection for filling up of subsequent vacancies in the same service/post under the same method of recruitment.

**10. Inclusion in the list confers no right to appointment.-** Success in the examination and inclusion of a candidate's name in the list confers no right to appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate, having regard to his character and antecedents and certificates produced by him during the course of examination for the purpose of eligibility as well as claiming any kind of benefit for reservation is suitable in all respects for appointment to the services. The decision of the Government in this regard shall be final.

**11. Penalty for misconduct.-** A candidate who is or has been declared by the Commission to be guilty of:-

- (i) Obtaining support for his candidature by the following means, namely :—
  - a) offering illegal gratification to; or
  - b) applying pressure on; or
  - c) blackmailing, or threatening to blackmail any person connected with the conduct of the examination; or
- (ii) impersonation; or
- (iii) procuring impersonation by any person; or
- (iv) submitting fabricated documents or documents which have been tampered with; or
- (v) uploading/pasting irrelevant photos in the application form in place of actual photo/signature.
- (vi) making statements which are incorrect or false or suppressing material information; or
- (vii) resorting to the following means in connection with his candidature for the examination, namely:-
  - a) obtaining copy of question paper through improper means;
  - b) finding out the particulars of the persons connected with secret work relating to the examination;
  - c) influencing the examiners; or
- (viii) being in possession of or using unfair means during the examination; or
- (ix) writing obscene matter or drawing obscene sketches or irrelevant matter in the scripts; or
- (x) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating a disorderly scene and the like; or
- (xi) harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examination; or
- (xii) being in possession of or using any mobile phone, (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or bluetooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination; or
- (xiii) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination; or
- (xiv) attempting to commit or, as the case may be, abetting the commission of all or any of the

acts specified in the foregoing clauses, may, in addition to rendering himself liable to criminal prosecution, be liable :—

- a) to be disqualified by the Commission from the Examination for which he is a candidate; and/or
- b) to be debarred either permanently or for a specified period :—
  - (i) by the Commission, from any examination or selection held by them;
  - (ii) by the State Government from any employment under them; and
  - (iii) to disciplinary action under the appropriate rules

Provided that no penalty under this regulation shall be imposed except after :—

- (i) giving the candidate an opportunity of making such representation in writing as he may wish to make in that behalf; and
- (ii) taking the representation, if any, submitted by the candidate within the period allowed to him into consideration.

**12. Interpretation.**- If any question arises as to the interpretation of these regulations, it shall be decided by the Government in consultation with the Commission.

**R. Lalramnghaka,**  
**Secretary to the Govt. of Mizoram**